

**SANTA CRUZ VALLEY UNION HIGH SCHOOL DISTRICT #840
GOVERNING BOARD MEETING MINUTES – September 14, 2021**

REGULAR MEETING

DATE/TIME/PLACE

The Santa Cruz Valley Union High School District Governing Board of Education held a Regular Board Meeting on Thursday, September 14, 2021 in the Santa Cruz Library, Community Room which is located at 1000 N. Main Street in Eloy, Arizona.

CALL TO ORDER

Mrs. Saucedo called the regular meeting to order at 6:05 pm and led the audience in the Pledge of Allegiance.

THOSE PRESENT

Anna Bell Saucedo, Vice President, Brandi Ogle, Member, Richard Reyes, Member, Emilo Ysaguirre, Member, Orlenda Roberts, Superintendent, Dr. Orante Jenkins, Principal and Sherry Eisler, Administrative Assistant. Elizabeth Flores, President and Debi Tabeling, Business Manager were absent.

MOTION TO ADOPT AGENDA

Ms. Eisler stated Personnel Item G-6, to hire Christine Cruz as a van driver, needs to be changed to substitute van driver.

Mrs. Ogle MOVED to approve to adopt agenda, with a SECOND by Mr. Reyes.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes, - aye; Mr. Ysaguirre – aye

CALL TO THE PUBLIC

Ms. Donna Dawson expressed her excitement that a cleaning service was being presented to the board for approval. She went on to say, with the many changes in the custodial department, the sanitation of the school has declined. She asked if the vendor would be providing an initial deep clean with Dr. Jenkins explaining a response could not be addressed by the board members or administration. Mrs. Roberts stated she would contact Ms. Dawson to answer the question at a later date. Mrs. Saucedo thanked Ms. Dawson.

MONTHLY REPORTS

1. Business Manager's report - *Debi Tabeling*

Ms. Tabeling reported her attendance to ADE and GPPCS virtual meetings, Pinal County Health Department webinar. Artisan will install new sound and lighting system when the

demolition is complete to the old sound and light system. A list of the bond expenditure was listed for the month of August.

2. Principal's report – *Dr. Oranté Jenkins*

Dr. Jenkins reported faculty's first in-service will take place on September 17th. Baseline assessments have begun and will continue through September 22nd. There were 13 parent and student meetings and 31 student/parents contacts. Additional meetings were SCVUHS/ASU Prep Collaborative Meeting, ESSER III Committee Meeting, Class Meetings, LTS Hearings, ASU Prep English Meeting, J.A.G. Celebration of Success and Schools Discussion with Public Health.

Mr. Reyes stated he has been in communication with Mrs. Roberts regarding many of the freshmen failing the online ASU English class. Mr. Reyes expressed his concern of the high number of freshman failing the class and asked, as administrators, when is it necessary to intervene in the situation. Dr. Jenkins explained he received information from ASU Prep regarding the concern and Mrs. Roberts had been in contact with them. Mrs. Roberts stated she was working with ASU Prep over the concerns. She went on to say she contacted the head of the department and changes have been implemented. Mr. Reyes expressed his concern that the freshman are not able to attend a tutoring session since tutoring and English class was scheduled at the same time. Mrs. Roberts stated the tutoring schedule was changed.

Mr. Reyes expressed his concern with having four employees working with ASU Prep and the quality of education students are receiving and the increased funding. Mrs. Ogle stated this concern has been discussed in past board meetings. Mrs. Roberts stated the district is advertizing for the English teacher position but unfortunately there has been no candidates.

Mr. Reyes expressed his gratitude to all the teachers who were helping freshmen with English. He went on to say that he would provide names to Dr. Jenkins and he thanked Ms. Meza for her contribution. Mr. Reyes requested that the parents be notified of ASU grading changes.

3. Food Service Director's report - *Ricardo Carazes*

Mr. Carazes reported the cafeteria served 708 breakfast and 2,979 lunch meals for August. Mr. Carazes submitted a revenue and expense report.

4. Facilities Director's report - *Hector Longoria*

Mr. Longoria submitted a work order report of completed projects.

Mr. Reyes stated Mrs. Roberts and he had inspected the campus and was disappointed with the appearance and cleanliness of the campus. He went on to say, improvements need to be made by all staff and coaching staff will need to monitor the students to keep locker rooms clean. Mrs. Ogle stated the students were responsible for picking up their clothing in the locker rooms. In the past, new clothing and shoes were being placed in the trash and these things should not be tossed.

Mrs. Roberts stated also that a high amount of vandalism has been reported and that this needs to be addressed. Mr. Reyes requested an exterior door be fixed to help prevent the vandalism. Mr. Longoria stated the door was fixed. Mr. Ysaguirre stated at his work place, all staff assists in cleaning the facility and this helps out his crew to maintain a clean environment.

Mr. Reyes suggested contacting the City Court to schedule community service work on a Friday.

5. Athletic Director's report – Coach Fitzgerald

Coach Fitzgerald reported dates/times for Varsity and JV football. Three football games were canceled due to Covid 19 and AIA guidelines for Covid 19 are being followed.

Mr. Reyes mentioned parents and students are being notified of being ineligible a day before a game. He suggested the board receive a report from Coach Fitzgerald on his procedures and recommended more time be allocated to notify parents and students. Dr. Jenkins stated when classes were virtual there was miscommunication and if the students had to return to virtual classes, a new procedure is now in place.

BUSINESS ITEMS

1. Discussion/Approval/Disapproval of the IFB #22-01-22 Air Handler/HVAC replacement award recommendation to Uni-Tech Mechanical, who was the lowest responsive & responsible bidder at \$1,266,185.00.

Mrs. Roberts stated this is a School Board Facilities project and the funding would come from the state to pay for this project. The engineer has been working with Mr. Longoria and this is the recommendation to fix the air handlers. She went on to say, the construction would be scheduled when students were not on campus. Mrs. Ogle asked if the chillers would be included with Mr. Longoria stated "no". Mr. Longoria stated some of the air handlers would be installed on the roof for easier access. He explained currently there is no easy access for maintenance repairs due to the locations.

Mrs. Ogle MOVED to approve of the IFB22-01-22 Air Handler/HVAC replacement award recommendation to Uni-Tech Mechanical, who was the lowest responsive & responsible bidder at \$1,266,185.00, with a SECOND by Mr. Reyes.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes, - aye; Mr. Ysaguirre – aye

SUPERINTENDENTS ITEMS

Mrs. Roberts reported she had attended five cabinet meetings, two Pinal County School Superintendents meetings, two Pinal County Health Departments meetings, two days at the ASBA Law Conference and one ADE webinar.

ADE had approved the final grant for which will provide supplies and equipment for the CTE Culinary Arts Program.

AZELLA Spring 2021 assessment results have been received resulting in determining how many students will need ELL support. Home Language Surveys were reviewed and 8 students will require a placement exam which was performed on Monday, September 13, 2021.

ADE has scheduled an in-person, on-site monitoring for the special education department to ensure the program is in compliance with state and federal mandates including the students' individual education plans (IEP's).

The auditorium seat renovations are on-going and should be completed in the very near future. The upgrading of the sound system and replacing of stage curtains are still in process.

The district is recommending a cleaning service be hired to help clean the campus due to our small custodial staff and lack of qualified applicants to fill open positions.

There were three long-term suspension hearings held. Each student was allowed to return to classes at the end of their suspension on a probationary status.

PERSONNEL ITEMS

1. Discussion/Approval/Disapproval to approve the payment of stipends for all employees that worked at least ½ of FY20-21 & returned to work in FY21-22.

Mr. Reyes MOVED to approve to approve the payment of stipends for all employees that worked at least ½ of FY20-21 & returned to work in FY21-22, with a SECOND by Mrs. Ogle.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes, - aye; Mr. Ysaguirre – aye

2. Discussion/Approval/Disapproval to approve David Christensen as a Volunteer Tutor for FY 21/22.

Mr. Reyes asked if the same background check/clearance card criteria apply for a volunteer. Dr. Jenkins replied “yes”. Mrs. Roberts stated he has a current clearance card.

Mr. Reyes MOVED to approve David Christensen as a Volunteer Tutor for FY 21/22, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes, - aye; Mr. Ysaguirre – aye

3. Discussion/Approval/Disapproval to hire Stephon N. Minor as a Paraprofessional for FY 21/22.

Mr. Ysaguirre asked where he would be helping. Mrs. Roberts stated Special Education.

Mr. Reyes MOVED to approve to hire Stephfon N. Minor as a Paraprofessional for FY21/22, with a SECOND by Mrs. Ogle.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes, - aye; Mr. Ysaguirre – aye

4. Discussion/Approval/Disapproval to hire Oneyda C. Moreno as a Paraprofessional for FY 21/22.

Mrs. Ogle inquired where she would be working. Mrs. Roberts commented she is helping with the English ASU Prep class and will be transferred over to Special Education since there was a paraprofessional resignation. Mr. Reyes questioned if it was necessary to employ two paraprofessionals. Dr. Jenkins explained one staff would be in a self-contained level and the other will be assisting in general education. Mr. Reyes asked why there was three staff for ASU Prep. Mrs. Roberts explained only two staff is on site daily and they were assisting in the biology class and freshman English. It was discussed by the board members that there is an issue with grades being entered into PowerSchool. Mr. Reyes expressed his concern that students are not learning the subject matter and this will affect their GPA. He went on to say, ASU Prep curved the grades. Mrs. Roberts explained that freshman English was a new curriculum for which they (ASU) realized tests needed to be adjusted. She went on to say, all the schools that use ASU Prep were showing poor grades among their students. This was not just a Santa Cruz issue. There was also a discussion regarding the issue of finding and hiring qualified teachers due to a continuing shortage of teachers in the state.

Mrs. Ogle MOVED to approve to hire Oneyda C. Moreno as a Paraprofessional for FY 21/22, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes, - aye; Mr. Ysaguirre – aye

5. Discussion/Approval/Disapproval to hire Tyler Moore as Substitute Van Driver for FY 21/22.

Mrs. Ogle MOVED to approve to hire Tyler Moore as Substitute Van Driver for FY21/22, with a SECOND by Mr. Reyes.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes, - aye; Mr. Ysaguirre – aye

6. Discussion/Approval/Disapproval to hire Christine Cruz as a Substitute Van Driver for FY 21/22.

Mrs. Ogle MOVED to approve to hire Christine Cruz as Substitute Van Driver for FY21/22, with a SECOND by Mr. Reyes.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes, - aye; Mr. Ysaguirre – aye

7. Discussion/Approval/Disapproval to hire Cathleen Harris as a Part-time Van Driver for FY 21/22.

Mrs. Ogle MOVED to approve to hire Cathleen Harris as a Part-time Van Driver for FY21/22, with a SECOND by Mr. Reyes.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes, - aye; Mr. Ysaguirre – aye

CONSENT ITEMS

1. Approval of the FY2022 School Facilities Board Capital Plan Submittal Form
2. Approval to contract with CSS for janitorial services to the campus for FY21-22.
3. Approval to use Woodruff Construction for repairs & renovations on campus from their Job Order Contracting (JOC) off of the 1GPA cooperative contract #18-15PV-15.
4. Approval to increase the adult cost for breakfast to \$2.75 & the adult cost for lunch to \$4.75.
5. Approval of ratification of the expenditures identified in the Auxiliary Operations Fund Report for August 2021.
6. Approval of Student Activities Account Report for August 2021.
7. Approval for ratification of payroll and expense vouchers for August 2021.

Payroll	Amount	Expenses	Amount
# 2	\$ 93,885.98	# 2153	\$ 240.00
# 3	\$ 1,500.76	# 2154	\$ 3,525.34
# 4	\$ 92,383.36	# 2155	\$ 5,553.00
		# 2203	\$ 62,765.30
		# 2204	\$ 132.67
		# 2205	\$ 41,741.18
		# 2206	\$ 19,153.80
		# 2207	\$ 11,481.84
		# 2208	\$ 81,531.64
		# 2209	\$ 80.07
		# 2210	\$ 4,619.08
Total Payroll:	\$ 187,770.10	Total Expense	\$ 230,823.92
Grand Total \$ 418,594.02			

8. Approval of Policies: BDF-Advisory Committees, BEDD-Rules of Order; BEDH-Public Participation at Board Meetings; BIB, BIB-R -Board Member Development Opportunities; DIE-Audits/Financial Monitoring; DJ- Purchasing; EEAEA – Bus Drivers Requirements Training & Responsibilities; GBGB-R-Staff Person Security and Safety; GCB-Professional Staff Contracts & Compensation; GCF-Professional Staff Hiring; GCH- Professional/Support Staff Orientation & Training; GDB-Support Staff Contracts & Compensation; GDF-Support Staff Hiring; IC-School Year; IHA, IHA-E Basic Instructional Program; IHAMB, IHAMB-R -Family Life Education; IHAMD-Instruction & Training in

Suicide Prevention; IJ-Instructional Resources & Materials; IJJ- Textbook/Supplementary Materials Selection & Adoption; IKE-RB-Promotion & Retention of Students; IMB-Teaching About Controversial/Sensitive Issues; JFAA, JAFF-EA, JFAA-EB-Admission of Resident Students; JFAB, JFAB-EA, JFAB-EB-Tuition/Admission of Nonresident Students; JFB-Open Enrollment; DELETE JICA-RB- Student Dress; JK-Student Discipline; JKD-Student Suspension; JKE-Student Expulsion; JLCB, JLCB-R, JLCB-E-Immunizations of Students; JLF-Reporting Child Abuse/Child Protection; KB- Parental Involvement in Education; DELETE KI-RB- Visitors to Schools. Second Reading

Mr. Reyes MOVED to approve Consent items H-1 thru H-8, with a SECOND by Mr. Ysaguirre

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre – aye

ANNOUNCEMENTS

Administration made no announcements.

BOARD MEMBER ITEMS

Mr. Reyes commented to Mrs. Roberts and Dr. Jenkins the board members are willing to help. Dr. Jenkins announced ADE (Arizona Department of Education) now requires seniors to be CPA certified. Mr. Reyes stated he could help with setting up the training. Mrs. Ogle stated Mr. Ethington was helping train employees at her job.

Mrs. Roberts stated she was arranging with Safeway pharmacy to schedule a free Covid 19 vaccination clinic for students and adults. Mr. Ethington stated he would bring some volunteers to assist with the process. Mr. Reyes inquired if the vaccine was Pfizer, Mrs. Roberts stated yes.

Dr. Jenkins announced November's board meeting was scheduled on the 11th for which it is a holiday. Mrs. Roberts asked if the board could meet on Tuesday, November 16th. Mr. Ysaguirre stated the next board meeting October 14th he may not be available but could attend virtually.

ADJOURNMENT

Mrs. Saucedo MOVED to approve to adjourn the meeting at 6:41 pm; with Mr. Reyes SECONDDING the motion.

MOTION CARRIED: Ms. Flores – aye; Mrs. Saucedo – aye; Mr. Gil – aye; Mr. Reyes – aye; Mr. Ysaguirre – aye

GOVERNING BOARD MEMBERS:

Elizabeth Flores, President

Anna Bell Saucedo, Vice President

Brandi Ogle, Member

Richard Reyes, Member

Emilio Ysaguirre, Member

Date Approved: _____