

**SANTA CRUZ VALLEY UNION HIGH SCHOOL DISTRICT #840  
GOVERNING BOARD MEETING MINUTES – September 13, 2023**

**REGULAR MEETING**

**DATE/TIME/PLACE**

The Santa Cruz Valley Union High School District Governing Board of Education held a Regular Board Meeting on Wednesday, September 13, 2023 in the Santa Cruz Library, Community Room which is located at 1000 N. Main Street in Eloy, Arizona.

**CALL TO ORDER**

Ms. Flores called the regular meeting to order at 6:01 pm and led the audience in the Pledge of Allegiance.

**THOSE PRESENT**

Elizabeth Flores, Vice President, Jerry Olveda, Member, Emilo Ysaguirre, Member, Billy Brown, Member, Chrystal Reyes, Superintendent/Principal, Elizabeth Ibarra, Business Manager, Sherry Eisler, Administrative Assistant, and Charlene Stout, Administrative Assistant. Brandi Ogle, President was absent.

**MOTION TO ADOPT AGENDA**

Mr. Brown MOVED to approve to adopt agenda, with a SECOND by Mr. Olveda.

MOTION CARRIED: Mr. Ysaguirre – aye; Ms. Flores - aye; Mr. Olveda - aye; Mr. Brown – aye;

**CALL TO THE PUBLIC**

There was no call to the public

**MONTHLY REPORTS**

1. Business Manager's report – *Ms. Elizabeth Ibarra*  
Ms. Ibarra reported she attended AASBO AFR training and Fentanyl Training at EESD.  
New Hires: District/Superintendent/ Governing Board Secretary, Maintenance Assistant, and Substitute teacher.

Ms. Ibarra is training Auxiliary and Student Activities Secretary.

2. Food Service Director's report – *Mr. Ricardo Cazares*  
Last year for the month of August, the State reimbursement was \$12,177.48 for 15 serving days. This year the reimbursement was \$21,364.74 for 19 serving days. We did have total revenue of \$6,082.70 from A La Carte and student payment sales.

For the month we had 19 serving days; 1,608 breakfast meals served, an average of 85 per day & 4,365 lunch meals served, an average of 230 per day.

Total of participants approved for Free meals end of month: 303. Total of participants approved for Reduced-Price meals: 61. Total of participants approved for Paid meals: 66.

3. Facilities Director's report – *Mr. Hector Longoria*

Mr. Longoria reported maintenance grounds are being maintained. Custodial duties are assigned are being done. Maintenance as scheduled and/or as needed. Vomit has been noticed in the Gym area and has been there for about 3 weeks, maintenance has noted it and will address it with the cleaning company. Cleaning company has not been doing the full scope of work that they were contracted to do. Bids will be opened up soon to find new cleaning company that is licensed and bonded.

4. Athletic Director's report – *Mr. Mike Ibarra*

Mr. Ibarra reported that Cheer has officially started practice and will start attending games. Tennis coach interviews will begin in October. Boys and Girls Tennis has been combined into one practice and one Coach at this time due to staff shortage.

### **BUSINESS ITEMS**

There was no business item submitted.

### **SUPERINTENDENTS ITEMS**

1. Monthly Report:

Mrs. Reyes reported there was an increase in enrollment of 433 students.

Mrs. Reyes attended the following meetings/conferences: SCAUHS Certified, ASBA Law Conference, GOGNIA Accreditation and Lady Leaders Luncheon.

Parent/Teacher Conferences will be held on October 12<sup>th</sup>. Refreshments and raffles will be offered. Scarlet and Gray will follow after the parent/teacher conference.

The current staffing needs are Culinary teacher and one Custodian.

Mrs. Reyes reported her attendance along with Ms. Ibarra and Mr. Brown to the ASBA law conference was informative and beneficial to the district.

2. Discussion/Approval/Disapproval of Hall of Fame Committee Inductee Recommendations for the 2023 Hall of Fame Induction.

Ms. Flores MOVED to approve Hall of Fame Inductee Recommendations, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Mr. Olveda – aye; Mr. Brown – aye; Ms. Flores – aye; Mr. Ysaguirre – aye

## **PERSONNEL ITEMS**

1. Discussion/Approval/Disapproval Calvin Eleby for Zero Hour Stipend for FY23/24.

Mr. Brown MOVED to approve Calvin Eleby for Zero Hour Stipend for FY 23/24, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Ms. Flores – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

2. Discussion/Approval/Disapproval Paul Hudson for Zero Hour Stipend for FY23/24.

Mr. Brown MOVED to approve Paul Hudson for Zero Hour Stipend for FY 23/24, with a SECOND by Mr. Olveda.

MOTION CARRIED: Ms. Flores - aye; Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Olveda – aye

3. Discussion/Approval/Disapproval Leidy Ramos as a Substitute Van Driver and Food Service Worker for FY 23/24

Mr. Olveda MOVED to approve Leidy Ramos as a Substitute Van Driver and Food Service Worker for FY 23/24, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Ms. Flores - aye; Mr. Brown – aye; Mr. Olveda – aye; Mr. Ysaguirre – aye

4. Discussion/Approval/Disapproval to hire Zhira Cephas as Teacher for FY 23/24.

Mr. Ysaguirre MOVED to hire Zhira Cephas as Teacher for FY 23/24FY, with a SECOND by Mr. Brown.

MOTION CARRIED: Ms. Flores – aye; Mr. Olveda – aye; Mr. Ysaguirre – aye; Mr. Brown – aye

5. Discussion/Approval/Disapproval to hire Jose Huerta as Maintenance Assistant for FY 23/24.

Mr. Ysaguirre MOVED to approve to hire Jose Huerta as Maintenance Assistant for FY 23/24, with a SECOND by Mr. Brown.

MOTION CARRIED: Ms. Flores – aye; Mr. Olveda – aye; Mr. Ysaguirre – aye; Mr. Brown – aye

6. Discussion/Approval/Disapproval list of Ticket Takers and Scorekeeper for FY 23/24

Mr. Ysaguirre MOVED to approve list of Ticket Takers and Scorekeeper for FY 23/24, with a SECOND by Mr. Olveda.

MOTION CARRIED: Ms. Flores – aye; Mr. Brown – aye; Mr. Ysaguirre – aye; Mr. Olveda - aye

7. Discussion/Approval/Disapproval to hire Charlene Stout for District/Superintendent/Governing Board Secretary for FY23/24.

Mr. Ysaguirre MOVED to approve to hire Charlene Stout for District/Superintendent/Governing Board Secretary for FY23/24, with a SECOND by Mr. Brown.

MOTION CARRIED: Ms. Flores – aye; Mr. Olveda – aye; Mr. Ysaguirre – aye; Mr. Brown - aye

8. Discussion/Approval/Disapproval to remove Adriana Gonzales Auxiliary and Student Activities Treasurer for FY 23/24 and add Doreen Coronado as Auxiliary and Student Activities Treasurer for FY 23/24.

Mr. Ysaguirre MOVED to approve to remove Adriana Gonzales Auxiliary and Student Activities Treasurer for FY 23/24 and add Doreen Coronado as Auxiliary and Student Activities Treasurer for FY 23/24, with a SECOND by Mr. Brown.

MOTION CARRIED: Ms. Flores – aye; Mr. Olveda – aye; Mr. Ysaguirre – aye; Mr. Brown - aye

9. Discussion/Approval/Disapproval to remove Sherry Eisler and Adriana Gonzales as signers with First Interstate Bank. Add Doreen Coronado as a signer with First Interstate Bank.

Mr. Ysaguirre MOVED to remove Sherry Eisler and Adriana Gonzales as signers with First Interstate Bank. Add Doreen Coronado as a signer with First Interstate Bank, with a SECOND by Mr. Brown.

MOTION CARRIED: Ms. Flores – aye; Mr. Olveda – aye; Mr. Ysaguirre – aye; Mr. Brown - aye

10. Discussion/Approval/Disapproval to hire Mirian Avilez as a Substitute Teacher for FY 23/24.

Mr. Ysaguirre MOVED to approve to hire Mirian Avilez as a Substitute Teacher for FY 23/24, with a SECOND by Mr. Olveda.

MOTION CARRIED: Ms. Flores – aye; Mr. Brown – aye; Mr. Ysaguirre – aye; Mr. Olveda - aye

**CONSENT ITEMS**

1. Approval of ratification of the expenditures identified in the Auxiliary Operations Fund Report for August 2023.
2. Approval of Student Activities Account Report for August 2023.
3. Approval for ratification of payroll and expense vouchers for August 2023.

<b>Payroll</b>	<b>Amount</b>	<b>Expenses</b>	<b>Amount</b>
# 2	\$ 89,603.32	# 2352	\$ 68,872.16
# 3	\$ 93,920.02	# 2353	\$ 25,805.02
		# 2402	\$ 250,017.82
		# 2403	\$ 6,500.00
		# 2404	\$ 43,844.96
		# 2405	\$ 36,764.24
		# 2406	\$ 144.00
		# 2407	\$ 570.58
		# 2408	\$140,980.56
<b>Total Payroll:</b>	<b>\$ 183,523.34</b>	<b>Total Expense</b>	<b>\$ 573,499.34</b>
<b>TOTAL: \$ 757,022.68</b>			

4. Approval of Regular Governing Board Meeting Minutes from August 9, 2023.
5. Approval Intergovernmental Agreement for Career Technical Education District Courses for FY 23/24.
6. Approval of the disposal of obsolete stewardship inventory items.
7. Approval of the overnight travel for the Volleyball team for the following dates: 9/22-9/23/23 in Tempe, AZ and 10/6-10/7/23 in Queen Creek, AZ for two, two-day tournaments.

Mr. Brown MOVED to approve Consent items H-1 thru H-7, with a SECOND by Mr. Ysaguirre

MOTION CARRIED: Ms. Flores – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Ysaguirre - aye

**ANNOUCEMENTS**

1. Intercoms, the quote came in over the summer at \$169,000. Funds will be allocated from ESSR to free up Bond money to pay for the new intercoms.

2. October board meeting be moved from Wednesday October 11 to Tuesday October 10 due to Parent Teacher conference and Scarlet and Gray are on Wednesday October 11.
3. Varsity Football game on Friday 9-29-23 had to be moved to Thursday 9-28-23 due to venue being changed.
4. Dress code change of no spandex shorts above the knee, no problems since implementing.

**BOARD MEMBER ITEMS**

There was no board member items

**ADJOURNMENT**

Mr. Brown MOVED to approve to adjourn the meeting at 6:47 pm; with Mr. Ysaguirre SECONDING the motion.

MOTION CARRIED: Ms. Flores – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Ysaguirre - aye

**GOVERNING BOARD MEMBERS:**

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**Brandi Ogle, President**

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**Elizabeth Flores, Vice President**

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**Jerry Olveda, Member**

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**Emilio Ysaguirre, Member**

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**Billy Brown, Member**

**Date Approved:** \_\_\_\_\_