

**SANTA CRUZ VALLEY UNION HIGH SCHOOL DISTRICT #840
GOVERNING BOARD MEETING MINUTES – September 10, 2025**

REGULAR MEETING

DATE/TIME/PLACE

The Santa Cruz Valley Union High School District Governing Board of Education held a Regular Board Meeting at 6:00 PM on Wednesday, September 10, 2025, in the Santa Cruz Library, Community Room, at 1000 N. Main Street in Eloy, AZ 85131.

CALL TO ORDER

Mr. Ysaguirre called the regular meeting to order at 6:00 PM.

THOSE PRESENT

Emilio Ysaguirre, President; Billy Brown, Member; Ralph Moran, Member; Elizabeth Ibarra, Business Manager; Chrystal Reyes, Superintendent; and Mirian Avilez, Administrative Assistant. Jerry Olveda, Member; and Jordan Davis, Member; were absent.

RECOGNITIONS

Student of the Month: Yannel Hernandez, Layla Sherwood, Nirah Bruner, Allison White, Jennifer Ramos Cazares, Victoria Arenas, Tre Alexander, Brayn Zazueta Maldonado, Destiny Diaz Verduzco, Tarah Longoria, Marlowe Sainz, Harley Baker, Daniel Contreras, Elijah Munoz, Kaia Moore, Olga Rodriguez Vega, Lexia Nance, Amairany Calleros Bojorquez, Essie Rodriguez, Nailyn Cobos, Elizabeth Medina Arredondo, Alexia Belloc, Tianna Williams, Liliana Ruiz, and Ally Sanchez.

MOTION TO ADOPT AGENDA

Mr. Brown MOVED to adopt the agenda, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

CALL TO THE PUBLIC

No calls to the public.

MONTHLY REPORTS

1. Business Manager's Report – *Ms. Elizabeth Ibarra*

Ms. Ibarra submitted her monthly report to the board. She reported hiring Mr. Bell, who is training to be fully certified. There are two open positions: SPED Paraprofessional, which is a full-time position, and Culinary Paraprofessional, which is a part-time position. Ms. Ibarra stated she is still working on submitting information to the auditors. They will be back on campus on October 20th to complete the audit process.

2. Food Service Director's Report – *Mr. Ricardo Cazares*

Mr. Cazares submitted his monthly report to the board. He stated on August 11th that a health inspector visited the cafeteria and conducted a routine inspection. Mr. Ysaguirre asked how the

inspection went, to which Mr. Cazares responded that the inspection was successfully completed and the cafeteria received an “E” rating, which is classified as Excellent. Mr. Brown asked how often a health inspection is conducted, to which Mr. Cazares responded that it is done twice a year. Mr. Brown asked what the ratings were for last year, to which Mr. Cazares responded they were both ‘E’s.’”

3. Facilities Director’s Report – *Mr. Johnny Lopez*

Mr. Lopez submitted his work orders and facility use agreements for the month of August. Mr. Ysaguirre asked if there were any major issues. Mrs. Reyes responded there were a few minor issues with the AC’s that were resolved within a day.

4. Athletic Director’s Report – *Mr. Michael Ibarra*

Mr. Ibarra submitted his monthly report to the board. Mrs. Reyes reported Mr. Ibarra interviewed an applicant for the Boys Basketball Head Coach position and has sent out an offer letter. Mr. Ysaguirre inquired on who the applicant was to which she responded it is Mr. Street who is also an Assistant Football Coach.

5. Transportation Director’s Report – *Mr. Michael Jimenez*

Mr. Jimenez stated that all fleet is now up to par. He reported that Bus Evacuation drills will be conducted once students return from Fall Break. Mr. Ysaguirre inquired on how many drivers he had to which Mr. Jimenez responded there were 2 full-time and 1 part-time driver/part-time maintenance.

BUSINESS ITEMS

No Business Items.

SUPERINTENDENTS ITEMS

1. Monthly Report

Mrs. Reyes submitted her monthly report to the board. She stated that the student count is current at 411 students. Parent Teacher Conferences and the Scarlet and Gray Awards Ceremony will be held on September 17th. Mrs. Reyes also stated students will start Fall Break on September 22nd and will return to campus on October 6th. Mr. Ysaguirre asked if there was still an open position in the Maintenance department. Mrs. Reyes stated an applicant was interviewed and the position has been filled. Mrs. Reyes reported receiving an update on the COPS Grant and stated the camera and video system has been approved and the installation process should start soon.

2. Discussion/Approval/Disapproval of Policy Services Advisory 909-914: EB - Environmental & Safety Programs; GCQF - Discipline, Suspension, & Dismissal of Professional Staff Members; IKF - Graduation Requirements; JLC - Student Health Services & Requirements; JLCD -

Medicines/Administering Medicines to Students; JLF - Reporting Child Abuse/Child Protection.
SECOND READING.

Mr. Brown MOVED to approve Policy Services Advisory 909-914, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

PERSONNEL ITEMS

1. Discussion/Approval/Disapproval of Juniva Moreno's letter of resignation as a Paraprofessional for FY 25/26.

Mr. Brown MOVED to approve Juniva Moreno's letter of resignation as a Paraprofessional for FY 25/26, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

2. Discussion/Approval/Disapproval of Araceli Hernandez-Lopez's letter of resignation as a Facilities Assistant for FY 25/26.

Mr. Brown MOVED to approve Araceli Hernandez-Lopez's letter of resignation as a Facilities Assistant for FY 25/26.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

3. Discussion/Approval/Disapproval of Jonathin Bell as a Van Driver for FY 25/26.

Mr. Brown MOVED to approve Jonathin Bell as a Van Driver for FY 25/26, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

4. Discussion/Approval/Disapproval of Juanita Herrera as a Health Aide for FY 25/26.

Mr. Brown MOVED to approve Juanita Herrera as a Health Aide for FY 25/26, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

5. Discussion/Approval/Disapproval of Juanita Herrera as a Wellness Coordinator for FY 25/26.

Mr. Brown MOVED to approve Juanita Herrera as a Wellness Coordinator for FY 25/26, with a SECOND by Mr. Moran.

6. Discussion/Approval/Disapproval of Sherman Scott Cheek as a Teacher for FY 25/26.

Mr. Brown MOVED to approve Sherman Scott Cheek as a Teacher for FY 25/26, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

CONSENT ITEMS

1. Approval for ratification of the expenditures identified in the Auxiliary Operations Fund Report for August 2025.
2. Approval for ratification of the expenditures identified in the Student Activities Account Report for August 2025.
3. Approval for ratification of payroll and expense vouchers for August 2025.

Payroll:		Expenses:	
# 2	\$ 104,020.93	# 2547	\$ 102,187.50
# 3	\$ 108,363.72	# 2548	\$ 2,700.00
# 4	\$ 138,577.66	# 2603	\$ 124,281.59
		# 2604	\$ 15,000.00
		# 2605	\$ 92,794.35
Total Payroll	\$ 350,962.31	Total Expenses	\$ 336,963.44
GRAND TOTAL: \$ 687,925.75			

4. Approval of the Regular Governing Board Meeting Minutes from August 13, 2025.

Mr. Brown MOVED to approve Consent Items I.1 – I.4, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

ANNOUNCEMENTS

Mrs. Reyes announced Parent Teacher Conferences and Scarlet & Gray Awards will be held on Wednesday September 17th.

BOARD MEMBER ITEMS

Ms. Ibarra asked the board if the October Meeting could be moved from the 15th to the 14th. She stated the AFR needs to be submitted and uploaded on October 15th and feels she would cut it close to the deadline by submitting it after the board meeting. The board agreed to move the meeting to October 14th.

ADJOURNMENT

Mr. Brown MOVED to adjourn the meeting at 6:30 pm, with a SECOND by Mr. Moran

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

GOVERNING BOARD MEMBERS:

Emilio Ysaguirre, President

Jerry Olveda, Vice President

Billy Brown, Member

Jordan Davis, Member

Ralph Moran, Member

Date Approved: _____