

**SANTA CRUZ VALLEY UNION HIGH SCHOOL DISTRICT #840
GOVERNING BOARD MEETING MINUTES – October 14, 2024**

REGULAR MEETING

DATE/TIME/PLACE

The Santa Cruz Valley Union High School District Governing Board of Education held a Regular Board Meeting at 6:00 PM on Monday, October 14, 2024 in the Santa Cruz Library, Community Room which is located at 1000 N. Main Street in Eloy, AZ 85131.

CALL TO ORDER

Mrs. Flores called the regular meeting to order at 6:00 pm.

THOSE PRESENT

Elizabeth Flores, President, Jerry Olveda, Member, Billy Brown, Member, Emilio Ysaguirre, Member, Chrystal Reyes, Superintendent, Elizabeth Ibarra, and Mirian Avilez, Administrative Assistant. Brandi Ogle, Vice President, was absent.

RECOGNITIONS:

Student of the Month Nominations: Ava Sanchez, Michael Olvera Cedeno, Emilylyana Ruiz, Audrina Reyes, Andres Dominguez, Catherine Rosas, Giovanni Cruz Leal, Leonardo Urquidy, Fabian Noriz, Christian Orozco, Bruno Toney, Ingid Dominguez Andrade, Emerie Lopez, Eliana Hermosillo, Diamond Hernandez, Diego Ibarra, Nirah Bruner, Xavier Chavez, Ariana Cervantes, Shon Luis Banda, O’Marion Forbins, Melody Anguamea, Devin Kinner, Albert Bautista, Esperanza Becerra, and Ana Maria Rodriguez.

MOTION TO ADOPT AGENDA

Mr. Brown MOVED to Adopt the Agenda with a SECOND by Mr. Ysaguirre.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

CALL TO THE PUBLIC

No Call To The Public.

MONTHLY REPORTS

1. Business Manager’s Report – *Ms. Elizabeth Ibarra*

Ms. Ibarra reported she attended the ASBA Law Conference, Aspiring Business Managers Meeting, AASBO AFR Training, and ADE Joint Association Webinar. She stated the district is fully staffed. She specified the district has hired a Girls Physical Education Teacher, two Substitute Teachers, lost a Special Education Paraprofessional but hired a new Special Education Paraprofessional. Ms. Ibarra also stated she worked with Heinfeld & Meech to complete her AFR. She also reported CWDL Audit Team was on campus to start annual audit on September 15th – 19th and will return on October 28th – 31st to complete field work. Mrs. Flores inquired how the process was with the new audit team to which Ms. Ibarra responded it was a good learning experience and nice to have a fresh set of eyes.

2. Food Service Director's Report – *Mr. Ricardo Cazares*

Mr. Cazares submitted his monthly report to the board along with the Food Service Department expenses to revenue report for the month of September.

3. Facilities Director's Report – *Mr. Johnny Lopez*

Mr. Lopez submitted his work orders and facility use agreements for the month of September.

4. Athletic Director's Report – *Mr. Michael Ibarra*

Mr. Ibarra submitted his monthly report to the board to which Mrs. Flores inquired if there were any applicants for the Girls Basketball team coach. Mr. Ibarra stated he had spoken with a candidate but was still waiting on an update. Mr. Brown asked Mr. Ibarra if he was not able to find a coach for the Girls Basketball Team would he assume the role. Mrs. Reyes stated there was an individual who would step up and take the position but they wanted to be a last resort. Mr. Brown asked how often are eligibility checks to which Mr. Ibarra responded roughly every 3 to 4 weeks. Mr. Brown also asked how many grade checks are performed in a season to which Mrs. Reyes responded there were 2. Mr. Brown inquired if this was adequate to which Mrs. Reyes stated it is a common practice among smaller school districts. She stated smaller districts suffered more losses in fines due to forfeits when performing eligibility checks every week like larger districts. Mrs. Flores asked how students are able to come off the ineligibility list to which Mr. Ibarra responded usually it takes turning an assignment in. Ms. Dawson also responded saying a lot of student athletes show up for tutoring to be eligible to which Mr. Ibarra added that coaches push for their students to show up and receive the help.

BUSINESS ITEMS

1. Discussion/Approval/Disapproval of the Annual Financial Report, Food Service Annual Financial Report, and School Level Reporting as well as to publish these reports on the Arizona Department of Education website.

Ms. Ibarra provided each board member a copy of the Annual Financial Report and School Level AFR along with a summarized PowerPoint of the reports.

Mr. Brown MOVED to approve the Annual Financial Report, Food Service Annual Financial Report, and School Level Reporting as well as to publish these reports on the Arizona Department of Education website, with a SECOND by Mr. Ysaguirre.

SUPERINTENDENTS ITEMS

1. Monthly Report

Mrs. Reyes submitted her monthly report to the board to which Mr. Brown asked how many Bus Drivers were needed to fulfill staffing needs to which Mrs. Reyes responded 1 full time bus driver. Mrs. Flores asked if the PA system was now up and running to which Ms. Reyes responded it was. Mrs. Reyes reported that Santa Cruz was awarded the COPS Grants. She stated the district was one of 203 districts selected across the country to receive the safety grant through the Department of Justice. Mrs. Moreno explained that all vendors used have been approved through the Department of Justice.

PERSONNEL ITEMS

1. Discussion/Approval/Disapproval of Carlo Hernandez as a Special Education Paraprofessional for FY 24/25.

Mr. Ysaguirre to approve Carlo Hernandez as a Special Education Paraprofessional for FY 24/25, with a SECOND by Mr. Olveda.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

2. Discussion/Approval/Disapproval of Chelsea Gonzales as Girls Physical Education Teacher for FY 24/25.

Mr. Brown MOVED to approve Chelsea Gonzales as Girls Physical Education Teacher for FY 24/25, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

3. Discussion/Approval/Disapproval of Arthur Boren as a Substitute Teacher for FY 24/25.

Mr. Ysaguirre MOVED to approve Arthur Boren as a Substitute Teacher for FY 24/25, with a SECOND by Mr. Olveda.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

4. Discussion/Approval/Disapproval of Eduardo Gaspar as a Substitute Teacher for FY 24/25.

Mr. Ysaguirre MOVED to approve Eduardo Gaspar as a Substitute Teacher for FY 24/25, with a SECOND by Mr. Brown.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

5. Discussion/Approval/Disapproval of Winter Season Coaches List for FY 24/25.

Mr. Ysaguirre MOVED to approve Winter Season Coaches List for FY 24/25, with a second by Mr. Olveda.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

CONSENT ITEMS

1. Approval for ratification of the expenditures identified in the Auxiliary Operations Fund Report for September 2024.
2. Approval for ratification of the expenditures identified in the Student Activities Account Report for September 2024.
3. Approval for ratification of payroll and expense vouchers for September 2024.

Payroll:		Expenses:	
# 7	\$ 124,991.98	# 2509	\$ 37,257.32
# 8	\$ 131,561.08	# 2510	\$ 17,736.43
# 9	\$ 6,579.74	# 2511	\$ 167,359.82
Total Payroll	\$ 263,132.80	Total Expenses	\$ 222,353.57
GRAND TOTAL: \$ 485,486.37			

4. Approval of the Regular Governing Board Meeting Minutes from October 14, 2024
5. Approval of the Intergovernmental Agreement with Pima County Joint Technical District and Santa Cruz Valley Union High School #840. This IGA will be valid for five years.

Mr. Ysaguirre MOVED to approve items I.1 through I.5, with a SECOND by Mr. Brown.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

ANNOUNCEMENTS

No Announcements.

BOARD MEMBER ITEMS

No Board Member Items.

ADJOURNMENT

Mr. Ysaguirre MOVED to adjourn the meeting at 6:49 pm, with a SECOND by Mr. Brown.

MOTION CARRIED 4-0: Mrs. Flores – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

GOVERNING BOARD MEMBERS:

Elizabeth Flores, President

Brandi Ogle, Vice President

Jerry Olveda, Member

Emilio Ysaguirre, Member

Billy Brown, Member

Date Approved: _____