

**SANTA CRUZ VALLEY UNION HIGH SCHOOL DISTRICT #840**  
GOVERNING BOARD MEETING MINUTES – November 16, 2021

**REGULAR MEETING**

**DATE/TIME/PLACE**

The Santa Cruz Valley Union High School District Governing Board of Education held a Regular Board Meeting at 6:00 PM on Tuesday, November 16, 2021 in the Santa Cruz Library, Community Room which is located at 1000 N. Main Street in Eloy, Arizona.

**CALL TO ORDER**

Mrs. Saucedo called the regular meeting to order at 6:00 pm

**THOSE PRESENT**

Anna Bell Saucedo, Vice President, Brandi Ogle, Member, Richard Reyes, Member, Emilo Ysaguirre, Member, Orlenda Roberts, Superintendent, Debi Tabeling, Business Manager, Dr. Oranté Jenkins, Principal and Sherry Eisler, Administrative Assistant. Elizabeth Flores, President was absent.

**MOTION TO ADOPT AGENDA**

Mr. Reyes MOVED to approve the adoption of the agenda, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre - aye

**CALL TO THE PUBLIC**

Mr. Ethington expressed his concern regarding his daughter’s frustration with her freshman English class. He also expressed his thoughts that the Covid procedures of a 14 day quarantine and there is no access for online classes. He expressed his concern students would not let teachers or staff know they were ill to avoid having to quarantine.

**MONTHLY REPORTS**

1. Business Manager’s Report – Ms. *Debi Tabeling*

Ms. Tabeling reported her attendance to Stifel bond virtual meeting, GPPCS monthly meeting, and ESSER webinar.

Mr. Pandey from Building Energy Solutions Provider is designing the installation of the chiller project.

Artisan will be completing the installation of the sound and lighting system in the auditorium. The reupholstering of seating is still on-going.

Two white minibuses will be purchased instead of vans.

The School Facilities Board (SFB) has approved the air handler's replacement project. The awarded vendor, Uni-Tech was sent the purchase order on Wednesday, November 2<sup>nd</sup>. There is no implementation schedule at this time.

2. Principal's Report - *Dr. Oranté Jenkins*

Dr. Jenkins submitted the analyzed baseline assessment data for ELA, Math and Science.

Administration continues to facilitate observation with faculty members participating in cognitive coaching.

IXL Tutoring is being offered daily from 3:30 pm to 5:30 pm. Content area tutoring is offered daily from 7:30 am to 8:00 am and 3:11 pm to 3:41 pm.

Enrollment is 288 students in SCVUHS and 36 in SCVUHS Center for Success.

Attended four cabinet meetings.

Facilitated eight student intake meetings with parents and students. Contacted thirty one student/parents to address academic, behavioral, and social concerns.

School-wide Programs and Activities:

October 5<sup>th</sup>: Parent/Teacher Conferences and Scarlet and Gray Award Ceremony

October 6<sup>th</sup>: ADE Education Leaders Meeting

October 12<sup>th</sup>: Manifestation Hearing

October 13<sup>th</sup>: ADE Education Leaders Meeting

October 14<sup>th</sup>: LTS Hearing

October 27<sup>th</sup>: ADE Education Leaders Meeting

October 28<sup>th</sup>: Summit West Signs Meeting

Mr. Reyes asked Dr. Jenkins what was the reasoning for placing the entire student body on detention. Dr. Jenkins explained the students have been leaving trash throughout campus along with throwing food in the cafeteria for two days.

Mr. Reyes inquired about security with Dr. Jenkins explaining it is difficult to see what is happening when a group of students leave at one time.

Mrs. Ogle stated custodians are throwing away students clothing and shoes. She went on to say, it is the coaches responsibility to enforce a clean locker room. Mr. Reyes stated he did not feel it was the responsibility of the coaches. Mrs. Ogle suggested coaches give the students a time line to claim their clothes, when clothes and shoes are left after the timeline donate the items to charity. It was discussed regarding the best solution to solving the problem.

3. Food Service Director's Report – *Mr. Ricardo Cazares*  
Mr. Cazares reported in October 762 breakfast and 2,488 lunches were served, stating not as many meals were served due to fall break. Arizona Department of Education has approved SC application to continue to participate in the free meals Summer Food Service Program for the rest of the year.
4. Facilities Director's Report – *Mr. Hector Longoria*  
Mr. Longoria reported on custodial and maintenance work which was completed.  
  
Mr. Reyes inquired why Mr. Longoria was not attending the meeting; Mrs. Roberts stated he was on medical leave.
5. Athletic Director's Report – *Coach Fitzgerald*  
Coach Fitzgerald reported there have been no applications or letter of interest for the head coaching position in boy's soccer. The number one concern is the lack of participation in boy's soccer along with injuries and ineligibility and is recommending canceling two games in December.

Submitted an agenda item for approval of the wrestling team to stay overnight during tournament season.

Coach Fitzgerald listed the schedules for the following sports: wrestling, girls and boys basketball, and girls soccer

Mr. Reyes inquired why Coach Fitzgerald was not attending the meeting;. Dr. Jenkins stated his wife had a medical issue.

Mrs. Ogle asked about the issues, student athletics, had with the release forms to participate in the next game. Dr. Jenkins stated he was not sure and Mrs. Ogle requested an update.

#### **D. BUSINESS ITEMS**

1. Discussion/Approval/Disapproval of the School Facility Board's Preventative Maintenance Report.

Ms. Tabelaing stated this is an annual report from School Facilities Board (SFB)

Mr. Reyes inquired about the broken bay door in the bus barn. Ms. Tabelaing stated Mr. Longoria is working on getting the door fixed.

Mr. Reyes MOVED to approve of the School Facility Board's Preventative Maintenance Report, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre - aye

## SUPERINTENDENTS ITEMS

### 1. Monthly Report

Mrs. Roberts reported on Follow-up Items from the October board meeting: Staffing for English Program, Investigation Process for Complaints from Parent or Community and Exit Interviews for staff leaving the district.

Meetings and/or Conferences: Four cabinet meetings, one Pinal County School Superintendents, two ADE webinars and two meetings with Pinal County Health Department.

ELL program received the results of the September 2021 AZELLA placement assessment which helped identify new students needing ELL support services.

Special Education was monitored by ADE via virtual meetings beginning on Monday, November 1 and ending on Tuesday, November 2, 2021. Mrs. Roberts reported she, Special Ed teachers, and staff felt the monitoring process was beneficial and should have no problems making the needed revisions.

The janitorial contractor continues to work on campus. The contractor is having problems maintaining the necessary staff and the district office will be monitoring the situation.

There was one long-term suspension held in October.

Mr. Reyes inquired about the solution to the English program. Mrs. Roberts stated an English teacher was hired to start but notified the school she had a family emergency and could not accept the position. She went on to say, Guidance Counselor, Mr. Lewis is looking at changing the schedule to have the current teachers fill the position. Mr. Reyes expressed his dissatisfaction the district did not have a plan in place. It was discussed in detail the process of moving class schedules with Dr. Jenkins explaining the effects on English, math and music.

Mr. Reyes requested a work session for next week.

Mr. Reyes inquired what the district was doing to advertize for an English teacher. Mrs. Roberts stated she also contacted other districts and is working with a program that assists professionals to obtain a teaching certificate. Dr. Jenkins stated the individuals he contacted on the list were already employed.

The board agreed to have a Work Session on Monday, November 22<sup>nd</sup> at 5:00 pm.

2. Discussion/Approval/Disapproval to vote on Arizona School Board Association (ASBA) one bylaw change proposal so an ASBA Director of Hispanic and Native American can be represented simultaneously on the board.

Mrs. Saucedo volunteered to submit the vote to ASBA website.

Mr. Reyes MOVED to approve to vote on Arizona School Board Association (ASBA) one bylaw change proposal so an ASBA Director of Hispanic and Native American can be represented simultaneously on the board, with a SECOND by Mrs. Ogle.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre - aye

### **PERSONNEL ITEMS**

1. Discussion/Approval/Disapproval to hire Dr. Eva Marie Miles as a teacher for FY 21/22.

Mr. Reyes inquired if the district would penalize the contract. It was discussed no penalty would be issued due to the fact that she did not complete human resource paperwork and it was a hardship case.

Mr. Ysaguirre MOVED to approve to hire Dr. Eva Marie Miles as a teacher for FY 21/22, with a SECOND by Mrs. Ogle.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre - aye

2. Discussion/Approval/Disapproval to hire Amalia Meza as a Time Clock and Ticket Taker for FY 21/22.

Mr. Reyes stated during the fall break there were no ticket takers working or supervision at the last volleyball game.

Mrs. Ogle MOVED to approve to hire Amalia Meza as a Time Clock and Ticket Taker for FY 21/22, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre - aye

3. Discussion/Approval/Disapproval to approve Christopher Hurst as a volunteer for Boys Basketball for FY 21/22.

Mr. Ysaguirre MOVED to approve Christopher Hurst as a volunteer for Boys Basketball for FY 21/22, with a SECOND by Mrs. Ogle.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre - aye

4. Discussion/Approval/Disapproval to change the Auxiliary/Athletic/Bookstore Clerk position to Athletic Administrative Assistant part-time.

Mrs. Ogle inquired if the person was being moved to a part-time position. Ms. Tabeling explained the person retired but would be working as a substitute and the position would become part-time.

Mrs. Ogle MOVED to approve to change the Auxiliary/Athletic/Bookstore Clerk position to Athletic Administrative Assistant part-time, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – nay; Mr. Ysaguirre - aye

5. Discussion/Approval/Disapproval to accept the volunteers for Girls Basketball for FY 21/22.

Mr. Ysaguirre MOVED to approve to accept the volunteers for Girls Basketball for FY 21/22, with a SECOND by Mr. Reyes.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre - aye

6. Discussion/Approval/Disapproval to approve to hire Abraham Elenes as a Facilitates Assistant for FY 21/22.

Mr. Ysaguirre MOVED to approve to hire Abraham Elenes as a Facilitates Assistant for FY 21/22, with a SECOND by Mrs. Ogle.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre - aye

7. Discussion/Approval/Disapproval to approve to hire Robin Gates as a Substitute Athletic Assistant for FY 21/22.

Mr. Ysaguirre MOVED to approve to hire Robin Gates as a Substitute Athletic Assistant for FY21/22, with a SECOND by Mrs. Ogle.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – nay; Mr. Ysaguirre - aye

8. Discussion/Approval/Disapproval for the first payment of Classroom Site Funds (CSF) for FY21/22 from Funds 011 & 013 for qualifying staff members per the 301 Plan and the M&O funds for the Guidance Counselor.

Mr. Ysaguirre MOVED to approve for the first payment of Classroom Site Funds (CSF) for FY21/22 from Funds 011 & 013 for qualifying staff members per the 301 Plan and M&O funds for the Guidance Counselor, with a SECOND by Mrs. Ogle.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – nay; Mr. Ysaguirre - aye

9. Discussion/Approval/Disapproval to approve Lilean R. Camarena for Culinary Arts Paraprofessional for FY 21/22.

Mrs. Roberts stated the funding for the position is from the Carl Perkins grant.

Mr. Ysaguirre MOVED to approve Lilean R. Camarena for Culinary Arts Paraprofessional for FY 21/22, with a SECOND by Mrs. Ogle.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre - aye

10. Discussion/Approval/Disapproval to add an additional Food Worker position in Food Service.

Ms. Tabeling explained Food Service fund will be used for the payroll budget.

Mr. Ysaguirre MOVED to approve to add an additional Food Worker position in Food Service, with a SECOND by Mrs. Ogle.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – nay; Mr. Ysaguirre - aye

11. Discussion/Approval/Disapproval to accept Roy Lewis' letter of resignation as Counselor for the end of FY 21/22.

Mrs. Ogle MOVED to approve to accept Roy Lewis' letter of resignation as Counselor for the end of FY 21/22, with a SECOND by Mr. Ysaquirre.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre - aye

12. Discussion/Approval/Disapproval to accept Debi Tabeling's letter of resignation as Business Manager effective March 1, 2022.

Mrs. Ogle MOVED to approve to accept Debi Tabeling's letter of resignation as Business Manager effective March 1, 2022, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre - aye

13. Discussion/Approval/Disapproval to approve to hire Onyeda Moreno as a Ticket Taker for FY 21/22.

Mrs. Ogle MOVED to approve to hire Onyeda Moreno as a Ticket Taker for FY 21/22, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre - aye

14. Discussion/Approval/Disapproval to accept Dr. Eva Miles letter of resignation as Teacher for FY 21/22.

Mrs. Ogle MOVED to approve to accept Dr. Eva Miles letter of resignation as Teacher for FY 21/22, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – nay; Mr. Ysaguirre - aye

**CONSENT ITEMS**

1. Approval of ratification of the expenditures identified in the Auxiliary Operations Fund Report for October 2021.
2. Approval of Student Activities Account Report for October 2021.
3. Approval for ratification of payroll and expense vouchers for October 2021.

<b>Payroll</b>	<b>Amount</b>	<b>Expenses</b>	<b>Amount</b>
# 11	\$ 115,033.72	# 2219	\$ 102.41
# 12	\$ 109,686.94	# 2220	\$ 38,228.34
		# 2221	\$ 43,690.28
		# 2222	\$ 43,583.88
		# 2223	\$ 281.26
		# 2224	\$ 3,500.00
		# 2225	\$ 19,969.37
		# 2226	\$ 23,469.28
		# 2227	\$ 86,425.99
<b>Total Payroll</b>	<b>\$ 224,720.66</b>	<b>Total Expenses</b>	<b>\$ 259,250.81</b>
<b>Grand Total: \$ 483,971.47</b>			

4. Approval of the 301 Classroom Site Fund Plan for FY 2021 - 2022.
5. Approval of the Regular Governing Board Meeting Minutes from October 14, 2021.
6. Approval of Policy Advisories GBGB-R Staff Personal Security & Safety; GCH – Professional/Support Staff Orientation & Training; JLCB-Immunizations of Students; JLCB-R- Immunizations of Students. Second Reading
7. Approval of the overnight travel for the Wrestling team for the following dates: December 10 & 11, 2021 in Show Low, AZ. December 31, 2021 and January 1, 2022 in Prescott, AZ. January 14 and 15, 2022 Tucson, AZ at the Flowing Wells High School
8. Approval of the donation in the amount of \$137.50 for the floral arrangement at the 2021 graduation ceremony.

Mrs. Saucedo MOVED to approve Consent items H-1 through H-8, with a SECOND by Mrs. Saucedo.



MOTION CARRIED: Ms. Flores – aye; Mrs. Saucedo – aye; Mr. Gil – aye; Mr. Reyes – aye; Mr. Ysaguirre – aye

**ANNOUNCEMENTS**

Mrs. Saucedo asked if Wednesday November 24<sup>th</sup> would be a half day for students. Dr. Jenkins confirmed the question.

**BOARD MEMBER ITEMS**

Mr. Reyes requested a responsibility chart be created for the custodians. Mr. Reyes requested the Facilities Director and Athletic Director attend board meetings. He went on to express his concern over the direction of the school.

**ADJOURNMENT**

Mr. Reyes MOVED to approve to adjourn the meeting at 7:00 pm; with Mrs. Ogle SECONDING the motion.

MOTION CARRIED: Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre - aye

**GOVERNING BOARD MEMBERS:**

\_\_\_\_\_  
**Elizabeth Flores, President**

\_\_\_\_\_  
**Anna Bell Saucedo, Vice President**

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**Brandi Ogle, Member**

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**Richard Reyes, Member**

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**Emilio Ysaguirre, Member**

**Date Approved:** \_\_\_\_\_