

**SANTA CRUZ VALLEY UNION HIGH SCHOOL DISTRICT #840  
GOVERNING BOARD MEETING MINUTES – May 14, 2025**

**REGULAR MEETING**

**DATE/TIME/PLACE**

The Santa Cruz Valley Union High School District Governing Board of Education held a Regular Board Meeting at 6:00 PM on Wednesday, May 14, 2025, in the Santa Cruz Library, Community Room, at 1000 N. Main Street in Eloy, AZ 85131.

**CALL TO ORDER**

Mr. Ysaguirre called the regular meeting to order at 6:00 pm.

**THOSE PRESENT**

Emilio Ysaguirre, President, Jerry Olveda, Vice President, Billy Brown, Member, Jordan Davis, Member, Ralph Moran, Member, Elizabeth Ibarra, Business Manager, Chrystal Reyes, Superintendent, and Mirian Avilez, Administrative Assistant.

**RECOGNITIONS**

Student of the Month Nominations: Lacey Ethington, Reyna Romo, Albert Bautista, Emilee Brown, Layla Brown, Fabian Noriz, Anita Cardenas, Gabriel Brooks, Mya Flores, Mariah Lucero, Ceeana Banda, Gloria Madrid, Naylia Tanner, Abigail White, Isaac Chavez, Alberto Alcala, Marcos Pichardo, Frank Madrid, Angel Sanchez, Alyssa Flores, and Zachary Perales

**MOTION TO ADOPT AGENDA**

Mr. Ibarra asked for agenda item H.7 be corrected to read  
“Discussion/Approval/Disapproval of payment of Classroom Site Funds (CSF) for FY25 from .012 for qualifying staff members per the 301 plan.”

Mr. Brown MOVED to Adopt the Agenda with the correction of agenda item H.7 with a SECOND by Mr. Olveda.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye

**CALL TO THE PUBLIC**

No Calls to The Public.

**MONTHLY REPORTS**

1. Business Manager’s Report – *Ms. Elizabeth Ibarra*

Ms. Ibarra submitted her monthly report to the board. She stated there were open teacher positions for Foreign Language, History, and ELL. She also stated there was an open position for Dropout Prevention Liaison and Custodial workers. Mr. Brown asked if there were any inquiries for the Foreign Language position to

which Ms. Ibarra responded there was. She explained the applicant was offered a contract but declined the position.

2. Food Service Director's Report – *Mr. Ricardo Cazares*

Mr. Cazares submitted his monthly report to the board along with the Food Service Department expenses to revenue report for the month of April.

3. Facilities Director's Report – *Mr. Johnny Lopez*

Mr. Lopez submitted his work orders and facility use agreements for the month of April to the board. Mr. Brown asked if there have been any issues with the AC system to which Mr. Lopez replied there had not been any problems so far. Mr. Moran inquired of the Facilities Request to which organization the Little League belonged to. Mr. Reyes explained there are 2 Eloy Little League teams and 1 team requested the facilities due to crowding and overlapping at the Little League Park.

4. Athletic Director's Report – *Mr. Michael Ibarra*

Mr. Ibarra submitted his monthly report to the board.

## **BUSINESS ITEMS**

1. Discussion/Approval/Disapproval of the FY 24/25 Revised Budget #1.

Ms. Ibarra provided the board members with a copy of the Revised Budget along with a summary report. The summary explained there was an increase in Maintenance and Operation fund budget limit of \$311,963; an increase in unrestricted Capital fund budget limit of \$19,829; a decrease in Classroom Site Funds of \$1,633; an increase in Federal funds of \$101,711; an increase in State funds of \$5,892; and an increase of Other funds of \$407,601.

Mr. Brown MOVED to approve the FY 24/25 Revised Budget #1, with a SECOND by Mr. Olveda.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye.

## **SUPERINTENDENTS ITEMS**

1. Monthly Report

Mrs. Reyes submitted her monthly report to the board. Mrs. Reyes stated there were 84 seniors graduating and 61 seniors attending the senior trip. Mr. Brown asked where the seniors were headed to which Mrs. Reyes responded San Diego and Anaheim in California. Mr. Brown expressed his concern in the amount of absences and tardies being reported and asked if there are any consequences. Mrs. Reyes responded there is currently not anything in place but the district is working on creating an attendance policy.

2. Discussion/Approval/Disapproval on Policy Services Advisory No. 809-865: A – District Mission and Belief Statement; AA & AA-E – School District Legal Status; ABA – Community Involvement in Education; ABAA – Parental Involvement; AC, AC-R, & AC-E – Nondiscrimination/Equal Opportunity; ACA, ACA-R, & ACA-E – Sexual Harassment; ACAA & ACAA-R – Title IX Sex Discrimination; AD – Education Philosophy/School District Mission; GBK – Staff Grievances; JII – Student Concerns, Complaints, and Grievances; BA – School Board Operational Goals; BAA & BAA-E – Evaluation of School Board/Board Self-Evaluation; BB – School Board Legal Status; BBA & BBA-E – Board Powers & Responsibilities; BBAA – Board Member Authority & Responsibilities; BBBA – Board Member Qualifications; BBBB & BBBB-E – Board Member Oath of Office; BBBC – Board Member Resignation; BBBB – Board Member Removal from Office; BBBE – Unexpired Term Fulfillment; BCA – Board Member Ethics; BCB – Board Member Conflict of Interest; BDA – Board Organizational Meeting; BDB – Board Officers; BDD – Board-Superintendent Relationship; BDE – Board Committees; BDF – Advisory Committees; BDG – School Attorney; BE, BE-EA, BE-EB, & BE-EC – School Board Meetings; BEC, BEC-EA, BEC-EB, BEC-EC, & BEC-ED – Executive Sessions/Open Meetings; BED, BED-R, BED-EA, & BED-EB – Meeting Procedures; BEDA – Notification of Board Meetings; BEDB & BEDB-E – Agenda; BEDBA – Agenda Preparation & Dissemination; BEDC – Quorum; BEDD – Rules of Order, BEDF – Voting Method, BEDG, BEDG-R, BEDG-EA, & BEDG-EB – Minutes; BEDH & BEDH-E – Public Participation at Board Meetings; BEDI – News Media Services at Board Meetings; BGB & BGB-R – Policy Adoption; BGC & BGC-R – Policy Revision & Review; BGD – Board Review of Regulations; BGE & BGE-R – Policy Communication/Feedback; BGF – Suspension/Repeal of Policy; BHC – Board Communications with Staff Members; BHD – Board Communications with the Public; BIA – New Board Member Orientation/Handbook; BIB & BIB-R – Board Member Development Opportunities; BIBA & BIBA-R – Board Member Conferences, Conventions, & Workshops; BIE – Board Member Insurance/Liability; BJ – School Board Legislative Program, BK – School Board Memberships; BKA – Liaison with School Board Associations; BAA-EB - Evaluation of School Board/Board Self-Evaluation; IHA - Basic Instructional Program; & JLIF - Sex Offender Notification. SECOND READING.

Mr. Moran MOVED to approve Policy Services Advisory No. 809-865, with a SECOND by Mr. Brown.

3. Discussion on Policy Services Advisory No. 866-875: CA – Administration Goals/Priority Objectives; CB – Superintendent; CBA – Qualifications & Duties of the Superintendent; CBCA & CBCA-R – Delegated Authority; CBI, CBI-EA, CBI-EB – Evaluation of Superintendent; CCB & CCB-R – Line and Staff Relations; CFD, CFD-R, CFD-E – School-Based Management; CHD – Administration in the Absence of Policy; CK – Administrative Consultants; CM – School District Annual Report. FIRST READING

## **PERSONNEL ITEMS**

1. Discussion/Approval/Disapproval of Letter of Resignation from Patricia Castillo as Dropout Prevention Liaison/Office Manager as of May 22, 2025.

Mr. Moran MOVED to approve the Letter of Resignation from Patricia Castillo as Dropout Prevention Liaison/Office Manager as of May 22, 2025, with a SECOND by Mr. Brown.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye.

2. Discussion/Approval/Disapproval of Letter of Resignation from Adriana Gonzales as Teacher as of May 22, 2025.

Mr. Moran MOVED to approve the Letter of Resignation from Adriana Gonzales as Teacher as of May 22, 2025, with a SECOND by Mr. Olveda.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye.

3. Discussion/Approval/Disapproval of Letter of Resignation from Chelsea Gonzales as Teacher as of May 22, 2025.

Mr. Moran MOVED to approve the Letter of Resignation from Chelsea Gonzales as Teacher as of May 22, 2025, with a SECOND by Mr. Davis.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye.

4. Discussion/Approval/Disapproval to hire Michael Jimenez Hourly as Summer Transportation Director for FY 24/25.

Mr. Olveda MOVED to approve to hire Michael Jimenez Hourly as Summer Transportation Director for FY 24/25, with a SECOND by Mr. Davis.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye.

5. Discussion/Approval/Disapproval of Food Service Employees and Van Drivers to work the Summer Feeding Program and Transportation for Summer School from May 27, 2025 – June 13, 2025.

Mr. Brown MOVED to approve Food Service Employees and Van Drivers to work the Summer Feeding Program and Transportation for Summer School from May 27, 2025 – June 13, 2025, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye.

6. Discussion/Approval/Disapproval to hire Michael Jimenez as District Transportation Director for FY 24/25.

Mr. Olveda MOVED to approve Michael Jimenez as District Transportation Director, with a SECOND by Mr. Davis.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye.

7. Discussion/Approval/Disapproval for payment of Classroom Site Funds (CSF) for FY25 from .012 for qualifying staff members per the 301 plan.

Mr. Brown MOVED to approve payment of Classroom Site Funds (CSF) for FY25 from .012 for qualifying staff members per the 301 plan, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye.

8. Discussion/Approval/Disapproval of George Flores Jr. as Volunteer Driver for the softball team for FY 24/25.

Mr. Brown MOVED to approve George Flores Jr. as a Volunteer Driver for the softball team for FY 24/25, with a SECOND by Mr. Olveda.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye.

9. Discussion/Approval/Disapproval to hire Eva Miles as Teacher for FY 25/26.

Mr. Moran MOVED to approve to hire Eva Miles as a Teacher for FY 25/26, with a SECOND by Mr. Brown.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye.

10. Discussion/Approval/Disapproval to hire Cassandra Montijo as a Teacher for FY 25/26.

Mr. Brown MOVED to approve to hire Cassandra Montijo as a Teacher for FY 25/26, with a SECOND by Mr. Davis.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye.

11. Discussion/Approval/Disapproval of Summer School Teachers for FY 24/25.

Mr. Moran MOVED to approve Summer School Teachers for FY 24/25, with a SECOND by Mr. Brown.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye.

## CONSENT ITEMS

1. Approval for ratification of the expenditures identified in the Auxiliary Operations Fund Report for April 2025.
2. Approval for ratification of the expenditures identified in the Student Activities Account Report for April 2025.
3. Approval for ratification of payroll and expense vouchers for April 2025.

<b>Payroll:</b>		<b>Expenses:</b>	
# 28	\$ 125,015.32	# 2534	\$ 29,438.32
# 29	\$ 127, 086.76	# 2535	\$ 15,554.39
		# 2536	\$ 84,098.63
<b>Total Payroll</b>	<b>\$ 252,102.08</b>	<b>Total Expenses</b>	<b>\$ 129,091.34</b>
<b>GRAND TOTAL: \$ 381,193.42</b>			

4. Approval of the Regular Governing Board Meeting Minutes from April 9, 2025.  
Mr. Moran MOVED to approve items I.1 through I.4, with a SECOND by Mr. Olveda.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye.

## ANNOUNCEMENTS

Mrs. Reyes asked the board if June’s board meeting could be held on June 18, 2025. She explained this will corelate with the presentation of the Proposed Budget that will presented. The board agreed to move June’s meeting to June 18, 2025.

## BOARD MEMBER ITEMS

Mr. Moran stated he would like the transportation vehicles to be moved back to the Bus Barn for Graduation night. He stated this will allow there to be more available parking spots. Mrs. Reyes agreed.

## ADJOURNMENT

Mr. Moran MOVED to adjourn the meeting at 6:33 pm, with a SECOND by Mr. Brown.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye.

**GOVERNING BOARD MEMBERS:**

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**Emilio Ysaguirre, President  
President**

**Jerry Olveda, Vice**

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**Billy Brown, Member**

**Jordan Davis, Member**

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**Ralph Moran, Member**

**Date Approved:** \_\_\_\_\_