

**SANTA CRUZ VALLEY UNION HIGH SCHOOL DISTRICT #840
GOVERNING BOARD MEETING MINUTES – May 12, 2022**

DATE/TIME/PLACE

The Santa Cruz Valley Union High School District Governing Board of Education held a Regular Board Meeting at 6:00 pm on Thursday, May 12, 2022 in the Santa Cruz Library Community Room which is located at 1000 N. Main Street in Eloy, Arizona.

CALL TO ORDER

Mrs. Ogle called the regular meeting to order at 6:10 pm.

THOSE PRESENT

Brandi Ogle, President, Elizabeth Flores, Member, Emilio Ysaguirre, Member, (via conference call) Orlanda Roberts, Superintendent, Sharon Rodriguez, Business Manager, Dr. Oranté Jenkins, Principal, (via conference call) and Sherry Eisler, Administrative Assistant were present. Anna Bell Saucedo, Vice-President and Richard Reyes, Member were absent.

REGULAR MEETING

MOTION TO ADOPT AGENDA

Mr. Ysaguirre MOVED to approve to adopt agenda, with a SECOND by Ms. Flores

MOTION CARRIED: Mrs. Ogle – aye; Ms. Flores – aye, and Mr. Ysaguirre – aye.

CALLS TO THE PUBLIC

There were no Calls to the Public

MONTHLY REPORTS

1. Business Manager's Report – *Mrs. Sharon Rodriguez
Presentation by Brian Hemmerle, Henry & Horne, LLP*

Mr. Hemmerle introduced himself as the Lead Audit Partner of Henry & Horne. He stated SC received an unmodified opinion which is a clean opinion in accordance to GAAP. He went on to

say, there were no material misstatements, no significant deficiencies and no report of noncompliance of material. The district was not out of compliance with grants, laws, contracts, regulations and debt covenant. Mr. Hemmerle explained samples of the transactions are tested and they test controls, review policies and procedures. There were no findings in the internal controls, no corrected misstatements, no disagreement with management and no auto shopping. Mr. Hemmerle stated there were five findings in the USFR (Uniform System of Financial Records for Arizona School Districts) Cash and Revenue, question number 24 - one out of 15 deposits reviewed and one deposit was 9 business days late. Absences were over reported by .25 ADM and an enrollment document did not have date of entry and the date entered into the attendance system and ADM was 2 days higher than the ADM per PowerSchool. Mr. Hemmerle stated that this was a common finding for school districts. The last finding was in transportation where the district underestimated miles on Trans-55 report by 936 miles.

Mr. Hemmerle stated sufficient cash was not available for three funds; Title 1, Federal program and ESSER grant.

The single audit was the ESSER grant and there were no findings. Mr. Hemmerle stated that the instructional fund had increased with all other expenses and revenue either decreasing or staying the same as with the previous fiscal year.

Mr. Hemmerle concluded his presentation with no questions from the board members. Mr. Hemmerle thanked the board for their time and stated it was a pleasure to work with Ms. Tabeling and looked forward to working with Mrs. Rodriguez. Mrs. Ogle thanked Mr. Hemmerle for his presentation.

2. Principal's Report - *Dr. Oranté Jenkins*

Dr. Jenkins reported his attendance in four cabinets meetings.

Facilitated 21 student/parent contacts to address academic, behavioral and social concerns.

Enrollment of 278 students in SCVUHS and 31 in SCVUHS Center for Success

Graduation is Thursday, May 19, 2022 at 8:00 pm

There were no additional questions for Dr. Jenkins

4. Director's Report - *Mr. Ricardo Cazares*

Mr. Cazares reported a total 1,080 breakfast meals and 3,466 lunch meals served in April.

Mr. Cazares submitted a list of monthly expenses to revenue costs.

There were no additional questions for Mr. Cazares

5. Facility Director's Report - *Mr. Hector Longoria*

Mr. Longoria submitted the work order log of requests which were completed

There were no additional questions for Mr. Longoria

6. Athletic Director's Report - *Coach Fitzgerald*

Coach Fitzgerald reported Santa Cruz won the 2A Region Sportsmanship award, which is voted on by the athletic directors in the region.

Softball and baseball all region teams will be announced the second week of May by AIA

Softball and baseball all state voting is in progress

A list of 2022 football and volleyball schedules has been posted by AIA

Mrs. Ogles stated the softball team did well with games.

BUSINESS ITEMS

1. Approve & accept the 2021 Audits issued on March 31, 2022 for the Fiscal Year 2020-2021 year.

Ms. Flores MOVED to approve & accept the 2021 Audits issued on March 31, 2022 for the Fiscal Year 2020-2021 year, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED Mrs. Ogle – aye, Ms. Flores – aye, and Mr. Ysaguirre – aye.

2. Approve the FY21-22 Revised Budget #2

Mrs. Rodriguez explained the need for revising the budget based on the 100th day calculations.

Ms. Flores MOVED to approve the FY21-22 Revised Budget #2, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED Mrs. Ogle – aye, Ms. Flores – aye, and Mr. Ysaguirre – aye.

3. Discussion/Approval/ Disapproval to adopt a resolution ordering and calling a Special Budget Override Election to be held in and for the district and declaring the deadline for submitting arguments "For" and "Against" the election to the Pinal County School Superintendent as August 10, 2022 at 5:00 pm.

Ms. Flores MOVED to approve to adopt a resolution ordering and calling a Special Budget Override Election to be held in and for the district and declaring the deadline for submitting arguments “For” and “Against” the election to the Pinal County School Superintendent as August 10, 2022 at 5:00 pm , with a SECOND by Mr. Ysaguirre.

MOTION CARRIED Mrs. Ogle – aye, Ms. Flores – aye, and Mr. Ysaguirre – aye.

SUPERINTENDENTS ITEMS

Mrs. Roberts thanked the staff for their excellent work putting together and holding the annual Awards Program last Wednesday evening.

Mrs. Roberts attended the following meetings:

SC Cabinet meetings – 4 attended

Pinal County School Superintendent meetings – 2 attended

ADE, ASA Webinars – 4 attended

English Language Learner (ELL) Program

On Thursday, May 5th, Mrs. Roberts attended the ADE meeting – Practitioners of English Learners – (PEL). There will be a meeting with parents of EL students next week and the agenda is being put together.

Career and Technical Education (CTE)

Students are required to take the state developed assessment for their CTE program. Mrs. Roberts proctored the culinary arts class students who took the technical skills assessment on April 28, 2022. The school will receive a report of pass/fail later in the month. Students who pass will receive a certificate from Arizona Department of Education.

Special Education Program

Special education students who must take an alternate assessment (MSAA) instead of the required state assessment (ACT) have to be tested within the state designed testing window. Mrs. Roberts administered the MSAA assessment to one student over two days. Results will be sent to the school once completed.

There were no additional questions from the board members to Mrs. Roberts.

2. Discussion/Approval/Disapproval of the FY22 – 23 handbooks; Coaches Handbook, Staff Handbook, Counseling Catalog, Student Athletic Handbook, Student Handbook and Student Activities Handbook.

Mrs. Ogle asked the board members if they had any revisions. Mrs. Ogle stated the teachers had a revision in the Student handbook on page 11, devices that are plugged in for charging are subject to confiscation. This would be removed. Ms. Dawson explained teachers no longer felt it was necessary to monitor the color of a jacket or shoes. It was discussed the pros and cons

on requiring school uniforms, such as the additional financial expense for families. Uniforms are easier to monitor for teachers. Mrs. Ogle suggested keeping the uniform in place but removing the color restriction on jackets and shoes. The board agreed with the teachers' recommendations for the changes.

Ms. Flores MOVED to approve of the handbooks with the proposed changes of the FY22 – 23 handbooks: Coaches Handbook, Staff Handbook, Counseling Catalog, Student Athletic Handbook, Student Handbook and Student Activities Handbook, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Mrs. Ogle – aye, Ms. Flores – aye and Mr. Ysaguirre – aye.

PERSONNEL ITEMS

1. Discussion/Approval/Disapproval of payment of stipends of \$275 per day for 5 days to teachers for Professional Development for training on lesson planning, a variety of teaching strategies, differentiated instruction, and assessment tools (all with a focus on promoting the academic achievement of ELL students, but appropriate to use with all students). Work to be completed from May 23 – 27, 2022. See attached list for eligible teachers.

Mrs. Roberts stated Ms. Smith has the funding from Title 1 to pay the stipends. There are several ELL students and this training will help teachers with the tools they need for the students. A consultant will be on site training teachers. Mrs. Ogle asked if the consultant would be paid from the M&O budget. Mrs. Roberts stated all costs will be paid from Title 1.

Ms. Flores MOVED to approve of payment of stipends of \$275 per day for 5 days to teachers for Professional Development for training on lesson planning, a variety of teaching strategies, differentiated instruction, and assessment tools (all with a focus on promoting the academic achievement of ELL students, but appropriate to use with all students). Work to be completed from May 23 – 27, 2022. See attached list for eligible teachers, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Mrs. Ogle – aye, Ms. Flores – aye and Mr. Ysaguirre – aye.

2. Discussion/Approval/Disapproval for food service employees & van drivers to work the summer feeding program from May 31 – June 17, 2022 and June 21 – June 30, 2022.

Ms. Flores MOVED to approve for food service employees & van drivers to work the summer feeding program from May 31 – June 17, 2022 and June 21 – June 30, 2022, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Mrs. Ogle – aye, Ms. Flores – aye and Mr. Ysaguirre – aye.

3. Discussion/Approval/Disapproval to approve Michael Ibarra as a Long-Term Substitute Teacher for Center for Success FY 22/23.

Mrs. Roberts stated it was an oversight not to place Mr. Ibarra on the previous list of renewed contracts.

Ms. Flores inquired how long can a long-term substitute work. Mrs. Roberts stated Mr. Ibarra has applied to ADE to become a fully certified teacher. Ms. Flores asked how long it takes for Mr. Ibarra to receive the certificate. Mrs. Ogle stated she spoke with Mr. Ibarra and he should be notified in two to three weeks about his certification. Mr. Roberts explained Mr. Ibarra does have his substitute certificate and once he has the teaching certificate he will again be placed on the agenda for board approval as a certified teacher.

Ms. Flores MOVED to approve, Michael Ibarra as a Long-Term Substitute Teacher for the Center for Success for FY 22/23 with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Mrs. Ogle – aye, Ms. Flores – aye and Mr. Ysaguirre – aye.

4. Discussion/Approval/Disapproval to accept Onyeda Moreno’s letter of resignation for FY 22/23.

Mrs. Ogle inquired Ms. Moreno’s position. Mrs. Roberts stated paraprofessional. Mrs. Ogle asked if there would be a shortage in SpED and Mrs. Roberts stated her position would need to be filled.

Ms. Flores MOVED to approve to accept Onyeda Moreno’s letter of resignation for FY 22/23, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Mrs. Ogle – aye, Ms. Flores – aye and Mr. Ysaguirre – aye.

5. Discussion/Approval/Disapproval to approve Michael Ibarra as the Activities Supervisor for FY 22/23.

Mr. Ysaguirre requested confirmation that the Athletic Director and Activities Supervisor would be combined. Ms. Flores stated in the past it was one position. It was discussed how the stipend was distributed between the two positions. Mrs. Roberts stated if the positions will be combined, it will need the board’s approval. Ms. Flores inquired if a conflict would occur with Mr. Ibarra’s teaching. Mrs. Roberts stated the games are an after school activity and if he needed some time off for a game, arrangements would need to be made for his classes. Mrs.

Ogle expressed her concern to leave the positions separated in case extra help is needed in the future. It was discussed that Mr. Ibarra was not coaching as previous Athletic Directors had done. Mrs. Ogle expressed the position that these positions continue to be separated and next year conduct a review to determine if they should be combined.

Ms. Flores MOVED to approve Michael Ibarra as the Activities Supervisor for FY 22/23, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Mrs. Ogle – aye, Ms. Flores – aye and Mr. Ysaguirre – aye.

6. Discussion/Approval/Disapproval to approve Michael Ibarra as the Athletic Director for FY 22/23.

Ms. Flores MOVED to approve Michael Ibarra as the Activities Director for FY 22/23, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Mrs. Ogle – aye, Ms. Flores– aye and Mr. Ysaguirre – aye.

CONSENT ITEMS

1. Approval of the Agreement between Santa Cruz Valley Union High School District #840 and Pinal County Superintendent of Schools for FY22-23.
2. Approval of a Combined Resolution affecting County Treasurer transactions for the 2022-23 fiscal year.
3. Approval for ratification of the expenditures identified in the Auxiliary Operations Fund Report for April 2022.
4. Approval of Student Activities Account Report for April 2022.
5. Approval for ratification of payroll and expense vouchers for April 2022.

| Payroll | Amount | Expenses | Amount |
|-----------------------------------|----------------------|-----------------------|----------------------|
| # 28 | \$ 107,209.41 | # 2265 | \$ 173.74 |
| # 29 | \$ 4,868.93 | # 2266 | \$ 22,654.27 |
| # 30 | \$ 116,498.93 | # 2267 | \$ 76,608.85 |
| # 31 | \$ 114,663.45 | # 2268 | \$ 42,442.51 |
| | | # 2269 | \$ 106.14 |
| | | # 2270 | \$ 9,133.09 |
| Total Payroll: | \$ 343,240.72 | Total Expenses | \$ 151,118.60 |
| Grand Total: \$ 494,359.32 | | | |

6. Approval of the Regular Governing Board Meeting Minutes from April 14, 2022.

Mrs. Ogle MOVED to approve Consent Items H-1 thru H-6, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Mrs. Ogle – aye, Mrs. Flores – aye and Mr. Ysaguirre – aye.

ANNOUNCEMENTS

Mrs. Roberts announced graduation is on Thursday, May 19th, 2022. Mrs. Roberts stated Mr. Bates and Mr. Lewis sent out notifications that graduation would be open to the public with no “tickets” being issued. Mrs. Ogles inquired when board members should be on campus, Ms. Flores stated at 7:45 pm.

BOARD MEMBER ITEMS

There were no board member items discussed.

ADJOURNMENT

Mrs. Ogle MOVED to approve to adjourn at 6:56 pm, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Mrs. Ogle – aye, Ms. Flores – aye and Mr. Ysaguirre – aye.

GOVERNING BOARD MEMBERS:

Brandi Ogle, President

Anna Bell Saucedo, Vice-President

Elizabeth Flores, Member

Richard Reyes, Member

Emilio Ysaguirre, Member

Date Approved: _____