

**SANTA CRUZ VALLEY UNION HIGH SCHOOL DISTRICT #840
GOVERNING BOARD MEETING MINUTES – May 10, 2023**

DATE/TIME/PLACE

The Santa Cruz Valley Union High School District Governing Board of Education held a Regular Board Meeting at 6:00 pm on Wednesday, May 10, 2023 in the in the Santa Cruz Library, Community Room, which is located at 1000 N. Main Street in Eloy, Arizona.

CALL TO ORDER

Mrs. Ogle called the regular meeting to order at 6:00 pm.

THOSE PRESENT

Brandi Ogle, President, Elizabeth Flores, Member, Emilio Ysaguirre, Member, Jerry Olveda, Member, Billy Brown, Member, Chrystal Reyes, Superintendent, Sharon Rodriguez, Business Manager, Sherry Eisler, Administrative Assistant were present.

REGULAR MEETING AGENDA

MOTION TO ADOPT AGENDA

Mr. Brown MOVED to remove Personnel Item H-10 from the agenda and adopt agenda, with a SECOND by Ms. Flores

MOTION CARRIED: Mrs. Ogle – aye; Ms. Flores – aye, Mr. Ysaguirre – aye, Mr. Olveda – aye, Mr. Brown.

CALLS TO THE PUBLIC

Ms. Dawson stated the district has spent a substantial amount of funds to fix the air conditioning and is not working proficiently. Classrooms are either too cold or hot. She went on to say it's difficult to teach and dress accordingly in a classroom with daily changing temperatures.

Ms. Dawson reported on the dress code meeting. One issue which was discussed by parents was the consequences to students who will not follow the directions of the dress code. Another topic discussed was students who were suspended, and participating in athletics. They should be dismissed from the sport they are involved in. She went on to say, the student would learn that there are consequences to the choices they make. Ms. Dawson suggested the handbooks be reviewed in detail since there were mistakes in the last set of handbooks.

Mr. Hudson commented that the website needs to be updated with new pictures of students. He went on to also say the air conditioner is an issue. Mr. Hudson congratulated Mrs. Reyes

with a job well done with her first year in administration. Mr. Brown inquired if the classrooms were next to each other and Mr. Hudson response was “yes”. Mrs. Reyes stated the chiller project is not complete and is not fully functioning. Mr. Longoria stated the controls and graphics need to be programmed. There was a discussion regarding the function of the chiller along with how all classrooms were set to standard temperatures. Mr. Longoria stated to the board members, the completion date for the new system is Friday, May 12th. It was also discussed regarding the functionality of the air handlers and the chiller and duct work which was not updated. Mrs. Ogle stated this issue needs to be a priority to be fixed for a comfortable environment and requested a follow-up at the next board meeting.

MONTHLY REPORTS

1. Business Manager’s Report – Mrs. Sharon Rodriquez

There were no questions for Mrs. Rodriquez

2. Director’s Report - Mr. Ricardo Cazares

Mr. Cazares reported a total 1,080 breakfast meals and 3,466 lunch meals served in April.

Mr. Cazares submitted a list of monthly expenses to revenue costs.

Mr. Ysaguirre asked if it was consistent with the amount of meals being prepared daily. Mr. Cazares stated basically that it has been consistent. Mrs. Ogle asked if the CAVIT lunch schedule has been rectified to ADE standards. Mrs. Reyes stated “yes”.

3. Facility Director’s Report - Mr. Hector Longoria

Mr. Longoria submitted the work order log of requests which were completed

There were no additional questions for Mr. Longoria

4. Athletic Director’s Report - Mr. Mike Ibarra

Ms. Flores stated she was contacted by a parent regarding a student who was dehydrated at the Poston Butte track meet and was not taken to the hospital until the parent arrived. She inquired if an administrator was attending the meet. Mrs. Reyes stated she not aware of the situation. Ms. Flores explained the situation which was told to her. She went on to say, she reviewed the student and coaches handbooks for the procedures and did not feel procedures were followed. Mrs. Reyes stated paramedics are required to be available at all sporting events. It was discussed that the parent took the student to the hospital with no additional assistance to the student. It was discussed that coaching staff or an administrator can take a student to the hospital. It was discussed whether procedures were followed with Mrs. Ogle requesting an inquiry be conducted. Mrs. Reyes stated she would follow up with Mr. Ibarra.

BUSINESS ITEMS

1. Discussion/Approval/Disapproval to approve the FY22-23 Revised Budget #1. Mrs. Rodriguez stated she proposed a budget of 320 enrollments with ADM with prior year student count of 311. There was an increase of 46 students. She reported 366 with ADM. This will increase the budget \$351,000.00 in M&O. Prior year, there was a carryover of \$268,000.00 in M&O along with \$14,000.00 in capital. There is a \$600,000.00 M&O carryover and \$60,000.00 in capital. Mrs. Rodriguez stated this was the reason for the increases in salary to hourly employees with the minimum wage increase. Mrs. Rodriguez is recommending a salary increase for certified staff and exempt employees.

Mrs. Ogle asked if the school would be affected by any defunding. Mrs. Rodriguez stated ESSER will be defunded since Covid infections have decreased. Mrs. Rodriguez stated the district will be hiring additional staff due to the increase in enrollment.

Mr. Ysaguirre MOVED to approve the FY22-23 Revised Budget #1, with a SECOND by Mr. Olveda

MOTION CARRIED Mrs. Ogle – aye, Ms. Flores – aye, Mr. Ysaguirre – aye, Mr. Olveda-aye, and Mr. Brown-aye.

SUPERINTENDENTS ITEMS

1. Monthly Report

Mrs. Reyes commented seniors were leaving Thursday for their senior California trip. She went on to say that there were six seniors not graduating. One of six is a foreign exchange student who does not graduate. However, they will receive a certificate of completion. Two special Ed students will return next year and three students did not meet the requirements. Five seniors of the twenty-five from the Center for Success will be graduating. Mr. Lewis was pleased with the results since this is the most from the Center of Success in awhile.

Mrs. Reyes went on say that benchmarks have seen improvements in math and ELA. Next board meeting, she will present the final benchmark results along with the approval for 301 funding to teachers.

Mrs. Ogle inquired, with the teaching changes made to Center for Success, what were some of the results. Mrs. Reyes stated this helped the students achieve completing more of their assignments. Mrs. Ogle asked how close were the twenty students to the goal of obtaining the credits to graduate. Mrs. Reyes stated that only one student has a few credits left and has signed up for summer school.

Mr. Olveda asked, “If students are behind in credits, are they advised to go to summer school to make up credit?” Mrs. Reyes stated “Yes”. It was discussed whether changes to the curriculum and the strict Odyssey requirements were not obtainable for the students including meeting the mandatory requirements. It was also discussed regarding when a student would be placed in the Center for Success. Mrs. Reyes explained that students who have a lack of credits in their junior year are usually placed in the Center for Success. It was also discussed regarding the absence in parent participation when contacted by the teaching staff.

Mr. Brown inquired about the science trip that was cancelled. Mrs. Reyes explained that no fund raising was conducted and the trip was not well planned. A discussion was held regarding the time frame to organize the trip, whether parents were contacted including a meeting with them, what guidance was given to the sponsor and how to avoid this happening again so students do not miss out on this type of opportunity.

2. Discussion on the Policy Service Advisories: IGA- Curriculum Development; IGD-Curriculum Adoption; IJJ-Textbook-Supplementary Materials Selection & Adoption; JLCD-Medicines-Administering Medicines to Students; JLDC-R-Medicines-Administering Medicines to Students; NEW-JLCD-EB- Medicines to Students . 1st READING

There were no questions from the board members.

3. Review of the FY23-24 handbooks: Coaches Handbook, Staff Handbook, Counseling Catalog, Student Athletic Handbook, Student Handbook, and Student Activities Handbook.

Mrs. Reyes stated the handbooks will be brought back in June for approval.

Mr. Brown inquired about the status of changing the freshman GPA to represent a true GPA as discussed in the last board meeting and the effects of having one valedictorian. Mrs. Reyes explained that Mr. Lewis was working on the issue. The board members and Mrs. Reyes discussed in detail about the effects some students would encounter when applying for a scholarship and having their GPA drop. It was suggested other criteria be used to nominate a valedictorian.

Mr. Brown suggested in the student handbook, under the Zero Tolerance section, including a statement about sexual harassment and instigating problems.

Ms. Flores opened a discussion about the distinction between a fake and a real weapon on campus. Mrs. Reyes stated she researched Casa Grande's procedures and their term is "deadly weapon" for consideration of a student expulsion. Ms. Flores stated her concern are the effects even a fake gun on campus has on students. Mr. Brown suggested that it (a fake gun) could be listed under "Zero Tolerance" as threatening, compromising on the health and safety of others.

Ms. Flores asked if the gates are closed so students cannot leave campus during school hours. Mrs. Reyes stated when staff observes students trying to enter campus from the back, they are advised to use the designated entrance. It was agreed the walk through gates behind the school would be locked to prevent students entering from the back.

Mrs. Reyes asked the board to consider changing the suspension procedures in the handbook to students need to turn their assignments to their teachers on the first day back to school. She went on to say, assignments are listed on Google classroom and students can submit their work

to the teachers online. Mrs. Ogle agreed it will be required that homework assignments will be turned in.

Mrs. Reyes explained attendance has been poor since the start of Covid. Her recommendation is if a student has 10 absences, they will lose credit plus be required to attend a hearing. It was discussed that teachers do not know until after a day or two if the absence is excused or not. The board members expressed different scenarios student may encounter for being absent. Also discussed was the monetary cost a school encounters with student absentees. Mrs. Reyes stated student incentives such as if students have an "A" in the class, perfect attendance, or if they are an aide, they don't take the final will be listed in the student handbook. Board members agreed with the incentives.

Mrs. Reyes stated she conducted a dress code survey with parents and students. There were 154 parent responses and 240 student responses submitted. The results from parents were 51.6 % no uniforms and 48.4 % for uniforms. Students voted 90% no uniforms and 9.6% for uniforms. Mrs. Reyes went on to say, she conducted a panel discussion with parents and a student which resulted in having students monitoring the dress code. If the dress code violations were high for the school year, the following year uniforms would be enforced.

Mrs. Reyes stated a Friday professional day was devoted to training from Sergeant Singleton from the Eloy Police Department on the different items that are used to mask vaping paraphernalia. It was discussed how other schools used dogs or would conduct a fire drill then bring in a dog without students knowing.

It was a split decision, by the board members, on the approval of no uniforms. It was agreed to have no uniforms during summer school, bring the issue back to the Board's June meeting with the results of whether the students were in compliance with the dress code. Mrs. Reyes will revise the student handbook with no uniforms requirements. Board members will vote on the issue in June's board meeting. There was discussion with allowing students to come to class in pajama pants and a discussion regarding the comparison of torn jeans, shorts, and skinny jeans. It was mentioned that there is a high number of students who wear pajama pants on a daily basis and it had no effect of their learning process.

Mr. Brown expressed his concern about the wording in the athletic handbook about missing practice and not allowed to play in a game. He went on to say, who decides this rule and if the student is participating in an academic function, would this rule apply. Mrs. Reyes stated it was not fair, if students are at practice daily. It was discussed whether students should not be benched for missing a couple of practices or should be benched if they miss several days of practice. Students do sometimes arrive late to a practice due to academic reasons.

Mr. Brown asked if eligibility will be determined every 4 ½ weeks. Mrs. Reyes stated yes, and this will align with mid-terms. Mr. Brown inquired about the procedure when a student is ineligible. Mrs. Reyes stated if the student completes the assignments and the teacher changes their grade, then the student is eligible. The requirement to play sports is a 59% and higher. There was a discussion whether grades should be checked sooner and the effects of teachers entering grades in a timely manner or would the student not complete assignments until it was necessary to bring up the grades. Mrs. Reyes explained the students have to be responsible to

complete the assignments, and make arrangements with the teacher (s) to sign off on the grade. Mrs. Reyes went on to say, if a game is canceled, the school is liable to pay \$1,500.00. Coaches are able to plan their eligible players in the 4 ½ week period. Mrs. Ogle mentioned teachers have not been diligent about entering grades in a timely manner. Mrs. Reyes stated the handbook states once teachers received the work, grades will be entered in two days. It was discussed how to make students responsible. The board members were in agreement that the policies needed to be changed in the student handbook and would be addressed in the June's board meeting.

PERSONNEL ITEMS

1. Discussion/Approval/Disapproval of payment to Summer School teachers for summer 2023, Ms. Dawson, Ms. Ibarra and Mr. White, Mr. Ibanez, Mrs. Ibanez, Mrs. James, Mr. Ibarra, and Mr. Flores.

Mr. Ysaguirre MOVED to approve of payment to Summer School teachers for summer 2023, Ms. Dawson, Ms. Ibarra and Mr. White, Mr. Ibanez, Mrs. Ibanez, Mrs. James, Mr. Ibarra, and Mr. Flores, with a SECOND by Mr. Brown

MOTION CARRIED Mrs. Ogle – aye, Ms. Flores – aye, Mr. Ysaguirre – aye, Mr. Olveda-aye, and Mr. Brown-aye.

2. Discussion/Approval/Disapproval to approve Exempt Employees for FY 23/24.

Mr. Ysaguirre MOVED to approve Exempt Employees for FY 23/24, with a SECOND by Mr. Olveda

MOTION CARRIED Mrs. Ogle – aye, Ms. Flores – aye, Mr. Ysaguirre – aye, Mr. Olveda-aye, and Mr. Brown-aye.

3. Discussion/Approval/Disapproval to approve Eduviges Salas-Perez as substitute van driver for FY 22/23 and 23/24.

Mr. Ysaguirre MOVED to approve Eduviges Salas-Perez as substitute van driver for FY 22/23 and 23/24, with a SECOND by Mr. Brown

MOTION CARRIED Mrs. Ogle – aye, Ms. Flores – aye, Mr. Ysaguirre – aye, Mr. Olveda-aye, and Mr. Brown-aye.

4. Discussion/Approval/Disapproval to approve Chrystal Reyes as Principal/Superintendent for FY23/24 to FY25/26.

Mr. Olveda MOVED to approve Chrystal Reyes as Principal/Superintendent for FY23/24 to FY25/26 , with a SECOND by Mr. Brown

MOTION CARRIED Mrs. Ogle – aye, Ms. Flores – aye, Mr. Ysaguirre – aye, Mr. Olveda-aye, and Mr. Brown-aye.

5. Discussion/Approval/Disapproval to approve Elizabeth Ibarra as Business Manager for FY 23/24.

Mr. Ysaguirre MOVED to approve Elizabeth Ibarra as Business Manager for FY 23/24, with a SECOND by Mr. Olveda

MOTION CARRIED Mrs. Ogle – aye, Ms. Flores – aye, Mr. Ysaguirre – aye, Mr. Olveda-aye, and Mr. Brown-aye.

6. Discussion/Approval/Disapproval to approve Ferris Smith letter of resignation as Grants Director for FY22/23.

Mr. Ysaguirre MOVED to approve Ferris Smith letter of resignation as Grants Director for FY22/23, with a SECOND by Mr. Brown

MOTION CARRIED Mrs. Ogle – aye, Ms. Flores – aye, Mr. Ysaguirre – aye, Mr. Olveda-aye, and Mr. Brown-aye.

7. Discussion/Approval/Disapproval to accept Sherry Eisler letter of retirement effective September 20, 2023, in FY 23/24.

Mr. Ysaguirre MOVED to accept Sherry Eisler letter of retirement effective September 20, 2023, in FY 23/24, with a SECOND by Mr. Olveda

MOTION CARRIED Mrs. Ogle – aye, Ms. Flores – aye, Mr. Ysaguirre – aye, Mr. Olveda-aye, and Mr. Brown-aye.

8. Discussion/Approval/Disapproval to approve Loida Nunez as a substitute for FY22/23 and FY 23/24.

Mr. Ysaguirre MOVED to approve Loida Nunez as a substitute for FY22/23 and FY 23/24, with a SECOND by Mr. Olveda

MOTION CARRIED Mrs. Ogle – aye, Ms. Flores – aye, Mr. Ysaguirre – aye, Mr. Olveda-aye, and Mr. Brown-aye.

9. Discussion/Approval/Disapproval to approve Ferris Smith as Part time Academic Coach for FY 23/24.

Mr. Ysaguirre MOVED to approve Ferris Smith as Part time Academic Coach for FY 23/24, with a SECOND by Mr. Brown

MOTION CARRIED Mrs. Ogle – aye, Ms. Flores – aye, Mr. Ysaguirre – aye, Mr. Olveda-aye, and Mr. Brown-aye.

10. Discussion/Approval/Disapproval to approve Brittany Ibarra as Grants Coordinator/Special Ed Director for FY 23/24.

Mrs. Ogle stated H-10 was tabled

11. Discussion/Approval/Disapproval of payment of stipends of \$250 per day for 4 days to teachers for Professional Development for training on lesson planning, and curriculum review, technology tools (i.e. PowerSchool, Google Classroom and Google Docs), instructional software including Teachers Pay Teachers and Simple K12, and other work related to planning for the 23 – 24 school year. Work to be completed from May 22 - 25, 2023. See attached list for eligible teachers

Mr. Ysaguirre MOVED to approve of payment of stipends of \$250 per day for 4 days to teachers for Professional Development for training on lesson planning, and curriculum review, technology tools (i.e. PowerSchool, Google Classroom and Google Docs), instructional software including Teachers Pay Teachers and Simple K12, and other work related to planning for the 23 – 24 school year. Work to be completed from May 22 - 25, 2023. See attached list for eligible teachers, with a SECOND by Mr. Olveda

MOTION CARRIED Mrs. Ogle – aye, Ms. Flores – aye, Mr. Ysaguirre – aye, Mr. Olveda-aye, and Mr. Brown-aye.

12. Discussion/Approval/Disapproval to approve the Emergency Salary Schedule for FY23/24.

Mr. Ysaguirre MOVED to the Emergency Salary Schedule for FY23/24, with a SECOND by Mr. Brown

MOTION CARRIED Mrs. Ogle – aye, Ms. Flores – aye, Mr. Ysaguirre – aye, Mr. Olveda-aye, and Mr. Brown-aye.

13. Discussion/Approval/Disapproval to approve refund of half the summer school tuition if the student passed the class for FY22/23 Summer School program.

Mr. Brown MOVED to approve refund of half the summer school tuition if the student passed the class for FY22/23 Summer School program, with a SECOND by Mr. Ysaguirre

MOTION CARRIED Mrs. Ogle – aye, Ms. Flores – aye, Mr. Ysaguirre – aye, Mr. Olveda-aye, and Mr. Brown-aye.

14. Discussion/Approval/Disapproval to give Certified Teachers, Facilities Director, Food Service Director, IT Director, and Principal/Superintendent 1.5 % increase.

Mr. Olveda MOVED to approve to give Certified Teachers, Facilities Director, Food Service Director, IT Director, and Principal/Superintendent 1.5 %, with a SECOND by Mr. Ysaguirre

MOTION CARRIED Mrs. Ogle – aye, Ms. Flores – aye, Mr. Ysaguirre – aye, Mr. Olveda-aye, and Mr. Brown-aye.

CONSENT ITEMS

1. Approval of a Combined Resolution affecting County Treasurer transactions for the 2023-24 fiscal year.
2. Approval of the Agreement between Santa Cruz Valley Union High School District #840 and Pinal County Superintendent of Schools for FY23-24.
3. Approval for ratification of the expenditures identified in the Auxiliary Operations Fund Report for April 2023.
4. Approval of Student Activities Account Report for April 2023.
5. Approval for ratification of payroll and expense vouchers for April 2023.

Payroll	Amount	Expenses	Amount
# 27	\$ 108,386.73	# 2337	\$ 107,679.32
# 28	\$ 109,031.41	# 2338	\$ 71,499.93
		# 2339	\$ 113,399.69
Total Payroll:	\$ 217,418.14	Total Expenses	\$ 292,578.94
Grand Total: \$ 509,997.08			

6. Approval of the Regular Governing Board Meeting Minutes from April 13, 2023 and Special Meeting/Work Session from April 18, 2023.

Mr. Ysaguirre MOVED to approve Consent Items I-1 thru I-6, with a SECOND by Mr. Olveda.

MOTION CARRIED: Mrs. Ogle – aye, Mrs. Flores – aye and Mr. Ysaguirre – aye.

ANNOUNCEMENTS

Mrs. Reyes announced graduation was next week and hoped all board members will be able to participate in the celebration.

BOARD MEMBER ITEMS

Mr. Ysaguirre welcomed Ms. Ibarra to her new position and he appreciated the hard work teachers and staff provide to the students and school

ADJOURNMENT

Mr. Brown MOVED to approve to adjourn at 8:40 pm, with a SECOND by Mr. Olveda.

MOTION CARRIED: Mrs. Ogle – aye, Ms. Flores – aye and Mr. Ysaguirre – aye.

GOVERNING BOARD MEMBERS:

Brandi Ogle, President

Elizabeth Flores, Vice-President

Emilio Ysaguirre, Member

Jerry Olveda Member

Billy Brown, Member

Date Approved: _____