

**SANTA CRUZ VALLEY UNION HIGH SCHOOL DISTRICT #840
GOVERNING BOARD MEETING MINUTES – March 19, 2025**

REGULAR MEETING

DATE/TIME/PLACE

The Santa Cruz Valley Union High School District Governing Board of Education held a Regular Board Meeting at 6:00 PM on Wednesday, March 19, 2025 in the Santa Cruz Library, Community Room which is located at 1000 N. Main Street in Eloy, AZ 85131.

CALL TO ORDER

Mr. Ysaguirre called the regular meeting to order at 6:00 pm.

THOSE PRESENT

Emilio Ysaguirre, President, Jerry Olveda, Vice President, Billy Brown, Member, Jordan Davis, Member, Ralph Moran, Member, Elizabeth Ibarra, Business Manager, Chrystal Reyes, Superintendent, and Mirian Avilez, Administrative Assistant.

RECOGNIZITIONS

Student of the Month Nominations: Alejandro Salazar Gamez, Gabriel Villarea-Olveda, Xavier Meza, Madicella Alcantar, Adrian Michealangelo, Rodrigo Rosas, Adrian Mendoza, Savanna Rice, Valerie Martinez, Catherine Rosas, Ceeana Banda, Giovanni Cruz Leal, Nathan Harris, Mia Lupercio, Ahyle Domiguez Andrade, Daniel Alvarado Jr., Samasoni McFadden, Tiffany Cardenas, Joselin Valenzuela, Francisco Hernandez, Antonio Pantoja, Edeline Moreno Amarillas, Carlos Hernandez Bojorquez, Alyssa Flores, Jocelyn Spilsbury, Ayden Verduzco, Kiyara Lacey, Jason Luckett, Alianny Vargas Lopez, and Gloria Diaz.

MOTION TO ADOPT AGENDA

Mr. Brown MOVED to Adopt the Agenda with a SECOND by Mr. Olveda.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye

CALL TO THE PUBLIC

No Calls to The Public.

MONTHLY REPORTS

1. Business Manager’s Report – *Ms. Elizabeth Ibarra*

Ms. Ibarra submitted her monthly report to the board along with February’s expense report. She stated the district has hired a substitute teacher, an assistant baseball coach, and an assistant softball coach. Ms. Ibarra also reported meeting with Mrs. Reyes and Mrs. Moreno to bring back certified teachers. She stated her risk analysis report was looking good and the numbers were positive. She also stated there were findings but the district has changed internal control and corrected minor issues. Mr. Brown stated he wanted to look at repeat findings to make changes and corrections to which Ms. Ibarra agreed with.

2. Food Service Director’s Report – *Mr. Ricardo Cazares*

Mr. Cazares submitted his monthly report to the board along with the Food Service Department expenses to revenue report for the month of February.

3. Facilities Director's Report – *Mr. Johnny Lopez*

Mr. Lopez submitted his work orders and facility use agreements for the month of February to the board. Mr. Olveda asked if there were any major expenses to which Mrs. Reyes responded not recently, the only major expense was in the summer for the AC units. Mr. Brown asked if the AC units were ready to go for this upcoming summer to which Mrs. Reyes responded yes and explained that maintenance has been consistently kept up on the units. Mr. Olveda asked if the facilities being used have been cleaned up after events to which Mrs. Reyes responded to yes. She explained that cleaning after facilities are used has been done by all requestors.

4. Athletic Director's Report – *Mr. Michael Ibarra*

Mr. Ibarra submitted his monthly report to the board. Mrs. Reyes announced that the Wrestling team won state and will have a banner ceremony and will present the team with their state champion rings.

BUSINESS ITEMS

1. To accept the 2024 Audits issued on January 30, 2025 for the Fiscal Year 2023-2024.

Mr. Dennis Maschke from CWDL presented the Audit via teleconference.

Mr. Brown MOVED to accept the 2024 Audits issued on January 30, 2025 for the Fiscal Year 2023-2024, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye

SUPERINTENDENTS ITEMS

1. Monthly Report

Mrs. Reyes submitted her monthly report to the board. She announced the district will take over its own transportation department come July 1, 2025. Bill Carnell was present on campus and looked over options on where to house the buses. Mr. Ysaguirre asked how many buses did the district have to which Mrs. Reyes responded there are 10 but the district is looking to put some on surplus. She also stated the district has opened up a position for a transportation director. She explained the position has been posted in house and they have received one applicant. She stated after 7 days the position will become available to the public and posted online. Mr. Davis asked Mrs. Reyes how maintenance is being held on all transportation vehicles to which she responded basic maintenance has not been kept up. She stated the district has been playing catch up and has been working on vehicles to make sure they are all up to par. Mr. Davis asked if maintenance is being done in house to which Ms. Ibarra responded that Mr. Lopez has been maintaining all white fleet. Mr. Ysaguirre asked if they were running to which Mrs. Reyes responded yes. Mr. Olveda asked how many buses will be held on campus to which Mrs. Reyes responded they are planning to house 10. Mr. Olveda asked where the transportation office will be

located to which Mrs. Reyes responded the plan is for it to be located in the auto shop where the white fleet will be housed.

PERSONNEL ITEMS

1. Discussion/Approval/Disapproval of additional Spring Volunteer Coaches for FY 24/25.

Mr. Olveda MOVED to approve additional Spring Volunteer Coaches for FY 24/25, with a SECOND by Mr. Davis.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye

2. Discussion/Approval/Disapproval of Letter of Resignation from Carlo Hernandez as Girls Head Soccer Coach for FY 24/25.

Mr. Moran MOVED to approve Letter of Resignation from Carlo Hernandez as Girls Head Soccer Coach for FY 24/25, with a SECOND by Mr. Brown.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye

3. Discussion/Approval/Disapproval of Jonah Villescaz-Morrison as a Substitute Teacher for FY 24/25.

Mr. Moran MOVED to approve Jonah Villescaz-Morrison as a Substitute Teacher for FY 24/25, with a SECOND by Mr. Brown.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye

4. Discussion/Approval/Disapproval of Frank Montijo as the Assistant Baseball Coach for FY 24/25.

Mr. Olveda MOVED to approve Frank Montijo as the Assistant Baseball Coach for FY 24/25, with a SECOND by Mr. Davis.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye

5. Discussion/Approval/Disapproval of Certified Teacher Recommendations for FY 25/26.

Mr. Brown MOVED to approve Certified Teacher Recommendations for FY 25/26, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye

6. Discussion/Approval/Disapproval of the Proposed Classified Salary Schedule for FY 24/25.

Mr. Brown MOVED to approve the Proposed Classified Salary Schedule for FY 24/25, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye

CONSENT ITEMS

1. Approval for ratification of the expenditures identified in the Auxiliary Operations Fund Report for February 2025.
2. Approval for ratification of the expenditures identified in the Student Activities Account Report for February 2025.
3. Approval for ratification of payroll and expense vouchers for February 2025.

Payroll:		Expenses:	
# 22	\$ 127,630.35	# 2523	\$ 27,838.48
# 23	\$ 5,746.45	# 2524	\$ 12,418.29
# 24	\$ 123,218.54	# 2525	\$ 16,867.92
		# 2526	\$ 184,316.62
		# 2527	\$ 67,638.40
Total Payroll	\$ 256,595.34	Total Expenses	\$ 309,079.71
GRAND TOTAL: \$ 565,675.05			

4. Approval of the Regular Governing Board Meeting Minutes from January 8, 2025.
5. Approval of the Regular Governing Board Meeting Minutes from February 12, 2025.

Mr. Brown MOVED to approve items I.1 through I.5, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye

ANNOUNCEMENTS

No Announcements.

BOARD MEMBER ITEMS

Mr. Moran stated he wanted an update on custodians. He also stated he wanted an update on the COPS Grant status. Mrs. Reyes stated they will be having a walk through soon and will be able to provide more information once walk through is completed. Mr. Moran asked if he could be present during the walkthrough to which Mrs. Reyes responded of course. She stated once the date and time was set she would send Mr. Moran an invite.

ADJOURNMENT

Mr. Moran MOVED to adjourn the meeting at 6:53 pm, with a SECOND by Mr. Brown.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye

GOVERNING BOARD MEMBERS:

Emilio Ysaguirre, President

Jerry Olveda, Vice President

Billy Brown, Member

Jordan Davis, Member

Ralph Moran, Member

Date Approved: _____