

**SANTA CRUZ VALLEY UNION HIGH SCHOOL DISTRICT #840
GOVERNING BOARD MEETING MINUTES – March 13, 2024**

REGULAR MEETING

DATE/TIME/PLACE

The Santa Cruz Valley Union High School District Governing Board of Education held a Regular Board Meeting at 6:00 PM on Wednesday, March 13, 2024 in the Santa Cruz Library, Community Room which is located at 1000 N. Main Street in Eloy, Arizona.

CALL TO ORDER

Mrs. Flores called the regular meeting to order at 6:00 pm.

THOSE PRESENT

Elizabeth Flores, President, Brandi Ogle, Vice President, Jerry Olveda, Member, Billy Brown, Member, Emilio Ysaguirre, Member, Chrystal Reyes, Superintendent, Elizabeth Ibarra, Business Manager, and Mirian Avilez, Administrative Assistant.

RECOGNITIONS:

No Recognitions.

MOTION TO ADOPT AGENDA

Mrs. Ogle MOVED to Adopt the Agenda with a change to I.6 to be ratified, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Mrs. Flores – aye; Mrs. Ogle – aye; Mr. Brown – aye; Mr. Ysaguirre – aye; Mr. Olveda – aye

CALL TO THE PUBLIC

No Call To The Public.

MONTHLY REPORTS

1. Business Manager's Report – *Ms. Elizabeth Ibarra*

Ms. Ibarra reported she attended the Aspiring School Business Official Academy, The Trust Risk Management Summit, and Catastrophic Events Webinar. She also hired a Facilities Assistant and is preparing allocation for Grants and ESSER III monies for FY 24/25. Ms. Ibarra also stated she will start preparation of budget with a consultant on

March 18, 2024, for FY 24/25. She has submitted a 15-915 letter for the Trans55-1 report and is waiting for a final calculation from the Arizona Department of Education. Ms. Ibarra also stated she will get a new report from ADE and will have to resubmit her AFR with the new Trans55-1 report. Mrs. Flores asked if they do not provide any further details on the report and Ms. Ibarra answered that they do not. She has been checking on the website but they do not provide any details until the actual report comes out. She says they were able to tell her that they had closed it and were going to submit the new reports on Friday, March 15, 2024. Ms. Ibarra also stated the report will be in our favor.

2. Food Service Director's Report – *Mr. Ricardo Cazares*

Mr. Cazares reported for the month of January here are some of the updates on changes and new activities:

State Reimbursement:

Last year for the month of February, the State reimbursement was \$14,505.68 for 15 serving days.

This year the reimbursement was \$22,752.30 for 16 serving days. We did have total revenue of \$3,159.80 from A La Carte and student payment sales.

For the month we had 16 serving days; 1,610 breakfast meals served an average of 101 per day & 4,220 lunch meals served, an average of 264 per day.

Entitlement funds:

Entitlement for next school year has been allocated; we received \$13,555.35(SY2024-2025). This is more than last year, which we had received \$12,063.98(SY2023-2024). Cost per plate is more for next year \$0.45 compared to this year \$0.365 per plate.

3. Facilities Director's Report – *Mr. Hector Longoria*

Maintenance grounds are being maintained. Custodial duties are assigned and are being done. Maintenance as scheduled and/or as needed. Mr. Ysaguirre reported to Mrs. Reyes that the back lock in the boy's locker room is stuck on the right-hand door. Mrs. Reyes asked if it is the door entering the hallway and Mr. Ysaguirre confirmed that it is.

4. Athletic Director's Report – *Mr. Mike Ibarra*

Mr. Ibarra reported the Office of Athletics continues to make every effort to ensure the support, safety, and success of our student athletes.

Wrestling took 4th place as a team at the State Tournament on 2/15-2/27/2024. Wrestling had the following place at the State Tournament: Xavier Chavez CHAMPION, Israel Ibarra CHAMPION, Jiovanni Chavez CHAMPION, Aiden Ysaguirre CHAMPION, Robert Ibarra 3rd Place, Romeo Chavez 3rd Place, Adam Belloc 4th Place. Boys Soccer has been placed on a Warning for the 2024-2025 season by the AIA. Girls Basketball Jianna Lopez made All-Region 1st Team. Melody Anguamea made All-Region 2nd Team. Layna Ethington, Theresa Macias and Joselin Valenzuela made Honorable Mention. Boys Basketball Nathan Harris made All-Region 1st Team. Daniel Contreras and Esequiel Perez made All-Region 2nd Team. Jonathan Ramos and Javarr Williams made Honorable Mention. Mrs. Flores asked if the warning for the boys' soccer team is for next year and Mr. Ibarra stated that is correct. He stated that if the team or coaches continue to get into trouble or cause trouble the team loses the privilege to make it to playoffs. Mrs. Flores asked how this warning affects the other teams and Mr. Ibarra stated that the warning only pertains to the boys' soccer team and does not affect the other sports. Mrs. Flores asked if the coaches were spoken to and if the issue was addressed. Mr. Ibarra stated that Mrs. Reyes and himself spoke to the head coach and are still in discussion about next season regarding his actions. Mrs. Flores asked if the conversation is documented and Mr. Ibarra stated that it is.

BUSINESS ITEMS

No Business Items.

SUPERINTENDENTS ITEMS

1. Monthly Report

Mrs. Reyes reported:

Enrollment

Our enrollment continues to stay consistent. Our enrollment is currently at 410 students. We ended the school year with 360 students.

Meetings/Conferences Attended:

SCVUHS Certified
ASBA County Meeting
COGNIA Accreditation

Staffing Needs:

Part-time Cafeteria Worker (1)
Part-time Custodian (1)

Follow-Up:

Audit: SCVUHS is still working closely with Baker Tilly to complete our financial audit.

Upcoming Dates:

March 14th- Baseball @ San Miguel (Kino Sports Complex)
March 15th-16th Softball @ Payson Tournament
March 18th- Baseball vs Chandler Prep
March 19th- Softball @ Wilcox
March 20th- Golf @ Robson Ranch
March 21st- Baseball @ Chandler Prep (Tempe Diablo Complex)
March 21st-22nd- Softball @ Epic Tourney (Rose Mofford Complex)
March 22nd- Jazz Band Rehearsals (Auditorium)
March 22nd- Track @ ALA Florence
March 25th- Tennis @ Sahuaro
March 25th- Softball @ St. Augustine
March 26th- Golf @ Forty Niner Country Club
March 26th- Baseball vs Sequoia Pathway
March 26th- 27th AZSCI Testing for Juniors
March 27th- Golf @ Robson ranch
March 27th- Tennis vs Tanque Verde
March 28th- Tennis @ Sabino
March 28th Softball @ San Miguel
March 28th Modified Schedule
March 29th Track @ San Tan Foothills
March 29th- Baseball @ Sequoia Pathway
April 1st- No School- Easter Holiday

Mrs. Flores asked if this is the first reading for the policies Mrs. Reyes stated that it is. Mrs. Flores also asked if we make changes to our policies or update them to match and Mrs. Reyes answered once we approve of the updates and changes we submit it and they automatically change it to reflect the changes made. Mrs. Flores asked if we wait until the final approval or until the end of the year to make the changes. Mrs. Reyes stated we make the changes to the handbooks for the following school year. Mr. Brown asked if there are any major or concerning changes and Mrs. Flores stated that she does not believe there any, from her understanding they are just trying to go back to how policies used to be. Mrs. Flores stated that is hard to read the policies on the computers and if we could provide hard copies to all of the board members so that they can revise the changes and updates. Mrs. Reyes stated that they can reach out to Ms. Avilez and she will provide them with a hard copy.

PERSONNEL ITEMS

1. Discussion/Approval/Disapproval to hire Alma G. Rodriguez as Facilities Assistant for FY 23/24.

Mr. Ysaguirre MOVED to approve Alma G. Rodriguez as facilities Assistant for FY 23/24, with a SECOND by Mr. Olveda.

MOTION CARRIED: Mrs. Flores – aye; Mrs. Ogle – aye; Mr. Brown – aye; Mr. Ysaguirre – aye; Mr. Olveda – aye

2. Discussion/Approval/Disapproval for the following employees to sign checks for the First Interstate Accounts: Chrystal Reyes, Elizabeth Ibarra, Doreen Coronado, and Patricia Castillo for FY 24/25.

Mr. Ysaguirre MOVED to approve Chrystal Reyes, Elizabeth Ibarra, Doreen Coronado, and Patricia Castillo to sign checks for the First Interstate Account for FY 23/24, with a SECOND by Mrs. Ogle.

MOTION CARRIED: Mrs. Flores – aye; Mrs. Ogle – aye; Mr. Brown – aye; Mr. Ysaguirre – aye; Mr. Olveda – aye

3. Discussion/Approval/Disapproval for Doreen Coronado to be named Student Activities Treasurer and Patricia Castillo to be named Assistant Student Activities Treasurer for FY 24/25.

Mr. Brown MOVED to approve Doreen Coronado to be named Student Activities Treasurer and Patricia Castillo to be named Assistant Student Activities Treasurer for FY 24/25 with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Mrs. Flores – aye; Mrs. Ogle – aye; Mr. Brown – aye; Mr. Ysaguirre – aye; Mr. Olveda – aye

CONSENT ITEMS

1. Approval of ratification of the expenditures identified in the Auxiliary Operations Fund Report for February 2024.
2. Approval of Student Activities Account Report for February 2024.
3. Approval for ratification of payroll and expense vouchers for February 2024.

Payroll	Amount	Expenses	Amount
# 18	\$ 116,933.97	# 2424	\$ 14,676.66
# 19	\$ 115,144.61	# 2425	\$ 5,802.57
# 20	\$ 6,558.82	# 2426	\$ 182.52
		# 2427	\$ 17,784.39
		# 2428	\$ 18,232.31
		# 2429	\$ 76,783.54
		# 2430	\$ 45,661.02
		# 2431	\$ 182.52
Total Payroll	\$ 238,637.40	Total Expenses	\$ 179,305.53
Grand Total: \$ 417,942.93			

4. Approval of the Regular Governing Board Meeting Minutes from February 14, 2024.

5. Approval of overnight stay for the Senior Trip 2024 in Anaheim, CA for the following dates: May 16th – May 18th.
6. Ratification approval of overnight stay for the wrestling team for the following dates: February 9th in Heber, AZ – Sectionals Tournament
February 15th – 17th in Phoenix, AZ – State Tournament.
7. Approval of overnight stay for the softball team for the following dates:
March 21st & March 22nd in Payson, AZ.
8. Approval for out of state travel to PowerSchool University for Patricia Castillo, Chrystal Reyes, Donna Dawson, and Andrea James in June 23-27, 2024.

Mr. Ysaguirre MOVED to approve items I-1 through I-8, with a SECOND by Mrs. Ogle.

MOTION CARRIED: Mrs. Flores – aye; Mrs. Ogle – aye; Mr. Brown – aye; Mr. Ysaguirre – aye; Mr. Olveda – aye

ANNOUNCEMENTS

Mrs. Reyes reported that we had our Scarlet and Grey Awards along with Parent-Teacher Conferences and both had well attendance and that students are currently on Spring Break. She also reported they have another week of break and when they return we will be on the last quarter of the school year.

BOARD MEMBER ITEMS

Mrs. Flores stated that we have the Superintendents evaluation coming up and asked Mrs. Reyes to provide hard copies to the Board Members. She stated that they could turn in their evaluations to Ms. Avilez or herself within two weeks so that they will ready and done for the next board meeting in April.

ADJOURNMENT

Mr. Ysaguirre MOVED to approve to adjourn the meeting at 6:50 pm, with a SECOND by Mr. Olveda.

MOTION CARRIED: Mrs. Flores – aye; Mrs. Ogle – aye; Mr. Brown – aye; Mr. Ysaguirre – aye; Mr. Olveda – aye

GOVERNING BOARD MEMBERS:

Elizabeth Flores, President

Brandi Ogle, Vice President

Jerry Olveda, Member

Emilio Ysaguirre, Member

Billy Brown, Member

Date Approved: _____