

**SANTA CRUZ VALLEY UNION HIGH SCHOOL DISTRICT #840  
GOVERNING BOARD MEETING MINUTES – June 18, 2025**

**REGULAR MEETING**

**DATE/TIME/PLACE**

The Santa Cruz Valley Union High School District Governing Board of Education held a Regular Board Meeting at 6:00 PM on Wednesday, June 18, 2025, in the Santa Cruz Library, Community Room, at 1000 N. Main Street in Eloy, AZ 85131.

**CALL TO ORDER**

Mr. Ysaguirre called the regular meeting to order at 6:00 PM.

**THOSE PRESENT**

Emilio Ysaguirre, President; Billy Brown, Member; Ralph Moran, Member; Elizabeth Ibarra, Business Manager; Chrystal Reyes, Superintendent; and Mirian Avilez, Administrative Assistant. Jerry Olveda, Vice President; and Jordan Davis, Member; were absent.

**RECOGNITIONS**

No recognitions.

**MOTION TO ADOPT AGENDA**

Mr. Brown MOVED to adopt the agenda, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

**CALL TO THE PUBLIC**

No calls to the public.

**MONTHLY REPORTS**

1. Business Manager's Report – *Ms. Elizabeth Ibarra*

Ms. Ibarra submitted her monthly report to the board. She stated the district was fully staffed in the facilities and cafeteria department. However, the district is in need of a Foreign Language teacher, SPED and Culinary Arts paraprofessionals, bus drivers, and a long-term substitute. She also mentioned they are in the process of hiring a History teacher to which Mr. Brown inquired if the hire was definite. Ms. Ibarra responded stating it looks promising and communication with the candidate has been positive. Mr. Brown asked how many bus driver positions were available and Ms. Ibarra responded 1. Mr. Brown further asked if there was any idea why the district was able to fill the positions quickly. Mrs. Reyes stated she believes it was due to the pay increase and the districts separation from the Eloy Elementary School District that interested people in applying.

2. Food Service Director's Report – *Mr. Ricardo Cazares*

Mr. Cazares submitted his monthly report to the board along with the Food Service Department expenses to revenue report for the month of May.

3. Facilities Director's Report – *Mr. Johnny Lopez*

Mr. Lopez submitted his work orders and facility use agreements for the month of May to the board.

4. Athletic Director's Report – *Mr. Michael Ibarra*

Mr. Ibarra submitted his monthly report to the board.

**BUSINESS ITEMS**

1. Discussion/Approval/Disapproval of the FY 25/26 Proposed Expenditure Budget and Summary of Expenditure Budget.

Ms. Ibarra provided a brief summary stating there is a decrease in M&O Fund \$-236,745 due to budgeting flat on a 400 student count verses 420 to be conservative and on the safe side. She also explained there was an increase in Unrestricted Capital Fund of \$77,721, and an increase in Classroom Site Funds of \$120,817. Ms. Ibarra also explained there was a decrease in Federal Funds of \$-345,739 primarily due to the cuts from Federal funding.

Mr. Brown MOVED to approve the FY 25/26 Proposed Expenditure Budget and Summary of Expenditure Budget, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

**SUPERINTENDENTS ITEMS**

1. Monthly Report

Mrs. Reyes submitted her monthly report to the board. She reported ending the school year with 419 students. She also stated enrollment started online on June 18<sup>th</sup> and in person registration will start July 7<sup>th</sup>. She stated the district held a coaches meeting Saturday June 14<sup>th</sup>. Mrs. Reyes reported the results of the school's benchmark data: Math = 68.48% (up 9% from last year); ELA = 74.77% (up 5% from last year). She stated the transportation department is almost fully staffed, custodial department is now in house, and every department is back under the district.

2. Discussion/Approval/Disapproval of the FY 25/26 Handbooks: Coaches Handbook, Staff Handbook, Student Handbook, Student Athletic Handbook, and Student Activities Handbook.

Mr. Brown MOVED to approve the FY 25/26 Handbooks: Coaches Handbook: Staff Handbook, Student Handbook, Student Athletic Handbook, and Student Activities Handbook, with a SECOND by Mr. Moran

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

3. Discussion/Approval/Disapproval of Policy Services Advisory No. 866-875: CA – Administration Goals/Priority Objectives; CB – Superintendent; CBA – Qualifications & Duties of the Superintendent; CBCA & CBCA-R – Delegated Authority; CBI, CBI-EA, CBI-EB – Evaluation of Superintendent; CCB & CCB-R – Line and Staff Relations; CFD, CFD-R, CFD-E – School-Based Management; CHD – Administration in the Absence of Policy; CK – Administrative Consultants; CM – School District Annual Report. SECOND READING

Mr. Moran MOVED to approve Policy Services Advisory No. 866-875: CA – Administration Goals/Priority Objectives; CB – Superintendent; CBA – Qualifications & Duties of the Superintendent; CBCA & CBCA-R – Delegated Authority; CBI, CBI-EA, CBI-EB – Evaluation of Superintendent; CCB & CCB-R – Line and Staff Relations; CFD, CFD-R, CFD-E – School-Based Management; CHD – Administration in the Absence of Policy; CK – Administrative Consultants; CM – School District Annual Report, with a SECOND by Mr. Brown.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

### **PERSONNEL ITEMS**

1. Discussion/Approval/Disapproval to hire Ramon Armenta as Summer School Bus Driver for FY 24/25.

Mr. Moran MOVED to approve Ramon Armenta as Summer School Bus Driver for FY 24/25, with a SECOND by Mr. Brown.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

2. Discussion/Approval/Disapproval of Letter of Resignation from Martrail Harris as Boys Varsity Basketball Coach for FY 25/26.

Mr. Brown MOVED to approve the Letter of Resignation from Martrail Harris as Boys Varsity Basketball Coach for FY 25/26, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

3. Discussion/Approval/Disapproval of Doreen Coronado as Student Activities and Auxiliary Treasurer and Lilean Camarena as Assistant Student Activities and Auxiliary Treasurer for FY 25/26.

Mr. Brown MOVED to approve Doreen Coronado as Student Activities and Auxiliary Treasurer and Lilean Camarena as Assistant Student Activities and Auxiliary Treasurer for FY 25/26.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

4. Discussion/Approval/Disapproval to hire Ramon Armenta as Bus Driver for FY 25/26.

Mr. Brown MOVED to approve Ramon Armenta as Bus Driver for FY 25/26, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

5. Discussion/Approval/Disapproval to hire Eduardo Gaspar as Teacher for FY 25/26.

Mr. Moran MOVED to approve Eduardo Gaspar as Teacher for FY 25/26, with a SECOND by Mr. Brown.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

6. Discussion/Approval/Disapproval to hire Dahlia Alaniz as Facilities Assistant for the end of FY 24/25 and FY 25/26.

Mr. Moran MOVED to approve Dahlia Alaniz as Facilities Assistant for the end of FY 24/25 and FY 25/26, with a SECOND by Mr. Brown.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

7. Discussion/Approval/Disapproval to hire Luis Cervantes as Facilities Assistant for the end of FY 24/25 and FY 25/26.

Mr. Brown MOVED to approve Luis Cervantes as Facilities Assistant for the end of FY 24/25 and FY 25/26, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

8. Discussion/Approval/Disapproval to hire Araceli Hernandez-Lopez as Facilities Assistant for the end of FY 24/25 and FY 25/26.

Mr. Brown MOVED to approve Araceli Hernandez-Lopez as Facilities Assistant for the end of FY 24/25 and FY 25/26, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

9. Discussion/Approval/Disapproval to hire Ben Rodriguez as Assistant Football Coach for FY 25/26.

Mr. Moran MOVED to approve Ben Rodriguez as Assistant Football Coach for FY 25/26, with a SECOND by Mr. Brown.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

10. Discussion/Approval/Disapproval to hire Jasmin Olivas as Spirit Line Coach for FY 25/26.

Mr. Moran MOVED to approve Jasmin Olivas as Spirit Line Coach for FY 25/26, with a SECOND by Mr. Brown.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

11. Discussion/Approval/Disapproval to bring on GoFan as an electronic form of payment at the gates for FY 25/26.

Mr. Brown MOVED to approve GoFan as an electronic form of payment at the gates for FY 25/26, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

12. Discussion/Approval/Disapproval of Volunteer Drivers list for FY 25/26.

Mr. Brown MOVED to approve the Volunteer Drivers list for FY 25/26, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

13. Discussion/Approval/Disapproval to raise all gate fees for adults from \$4 to \$5 and students from \$2 to \$3 for FY 25/26.

Mr. Moran MOVED to approve to raise all gate fees for adults from \$4 to \$5 and students from \$2 to \$3 for FY 25/26, with a SECOND from Mr. Brown.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

14. Discussion/Approval/Disapproval to pay Mrs. Reyes \$2,575.00 for her performance-based pay per the FY 2023-2026 Superintendent/Principal contract.

Mr. Brown MOVED to approve to pay Mrs. Reyes \$2,575.00 for her performance-based pay per the FY 2023-2026 Superintendent/Principal contract, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

15. Discussion/Approval/Disapproval to adopt all Salary Schedules for FY 25/26.

Mr. Brown MOVED to approve to adopt all Salary Schedules for FY 25/26 with the exception of the Proposed Extra Duty Salary Schedule which will be revised, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

16. Discussion/Approval/Disapproval to hire Brittany Moreno for Data Management for PowerSchool for FY 24/25.

Mr. Brown MOVED to approve to hire Brittany Moreno for Data Management for PowerSchool for FY 24/25, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

17. Discussion/Approval/Disapproval to hire Brittany Moreno for Data Management for PowerSchool for FY 25/26.

Mr. Brown MOVED to approve to hire Brittany Moreno for Data Management for PowerSchool for FY 25/26, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

18. Discussion/Approval/Disapproval to hire Adriana Gonzales as Dropout Prevention Liaison for the end of FY 24/25 and FY 25/26.

Mr. Moran MOVED to approve Adriana Gonzales as Dropout Prevention Liaison for the end of FY 24/25 and FY 25/26.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

19. Discussion/Approval/Disapproval to hire Renardo Street Jr. as Assistant Football Coach for FY 25/26.

Mr. Moran MOVED to approve Renardo Street Jr. as Assistant Football Coach for FY 25/26, with a SECOND by Mr. Brown.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

20. Discussion/Approval/Disapproval to open a Clearing Account for HSA Health Insurance Benefits.

Mr. Brown MOVED to approve opening a Clearing Account for HSA Health Insurance Benefits, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

### CONSENT ITEMS

1. Approval for ratification of the expenditures identified in the Auxiliary Operations Fund Report for May 2025.
2. Approval for ratification of the expenditures identified in the Student Activities Account Report for May 2025.
3. Approval for ratification of payroll and expense vouchers for May 2025.

<b>Payroll:</b>		<b>Expenses:</b>	
# 30	\$ 7,217.02	# 2537	\$ 42,261.63
# 31	\$ 125,565.19	# 2538	\$ 33,613.80
# 32	\$ 88,705.38	# 2539	\$ 50,065.69
# 33	\$ 173,744.72	# 2540	\$ 68,493.97
# 34	\$ 137,682.67		
# 35	\$ 29,255.60		
<b>Total Payroll</b>	<b>\$ 562,170.58</b>	<b>Total Expenses</b>	<b>\$ 194,435.09</b>
<b>GRAND TOTAL: \$ 765,605.67</b>			

4. Approval of the Regular Governing Board Meeting Minutes from May 14, 2025.

5. Approval of the IGA between Central Arizona Valley Institute of technology Education District No. 1 and Santa Cruz Valley Union High School District from July 1, 2025 through June 30, 2026.
6. Approval of Chrystal Reyes, Elizabeth Ibarra, Doreen Coronado, Michael Ibarra, and Lilean Camarena as signers to all First Interstate Bank Accounts.
7. Approval of the Student technology Device Agreement for FY 25/26.
8. Approval of changing adult meal prices for FY 25/26. Breakfast from \$2.75 to \$3.25 and lunch from \$4.75 to \$5.00. The recommended meal price per the ADE.
9. Approval of Sole Source Resolution for FY 25/26.
10. Approval of The Trust Proposal Acceptance Form (PAF) for the District's Liability Insurance and the Alliance Coverage Acceptance Form (CAF) for Worker's Compensation for FY 25/26.
11. Approval of the list of Cooperatives the District will be using during FY 25/26.
12. Approval of out of state travel for Genevieve Leon for PowerSchool training to San Diego, California from June 22-27, 2025.
13. Approval of the IGA between Pinal County Education Service Consortium and Santa Cruz Valley Union High School District from July 1, 2025 through June 30, 2038.

Mr. Brown MOVED to approve items I.1 through I.13, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

### **ANNOUNCEMENTS**

Ms. Dawson announced Summer School was a success with 65 half credits were earned and 20 students now on track to graduate.

### **BOARD MEMBER ITEMS**

No Board Member Items.

### **ADJOURNMENT**

Mr. Moran MOVED to adjourn the meeting at 6:47 pm, with a SECOND by Mr. Brown.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Brown – aye; Mr. Moran – aye

**GOVERNING BOARD MEMBERS:**

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**Emilio Ysaguirre, President**

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**Jerry Olveda, Vice President**

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**Billy Brown, Member**

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**Jordan Davis, Member**

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**Ralph Moran, Member**

**Date Approved:** \_\_\_\_\_