

**SANTA CRUZ VALLEY UNION HIGH SCHOOL DISTRICT #840  
GOVERNING BOARD MEETING MINUTES – July 9, 2025**

**REGULAR MEETING**

**DATE/TIME/PLACE**

The Santa Cruz Valley Union High School District Governing Board of Education held a Regular Board Meeting at 6:00 PM on Wednesday, July 9, 2025, in the Santa Cruz Library, Community Room, at 1000 N. Main Street in Eloy, AZ 85131.

**CALL TO ORDER**

Mr. Ysaguirre called the regular meeting to order at 6:02 PM.

**THOSE PRESENT**

Emilio Ysaguirre, President; Jerry Olveda, Vice President; Billy Brown, Member; Jordan Davis, Member; Elizabeth Ibarra, Business Manager; Chrystal Reyes, Superintendent; and Mirian Avilez, Administrative Assistant. Ralph Moran, Member, was absent.

**RECOGNITIONS**

No recognitions.

**MOTION TO ADOPT AGENDA**

Mr. Brown MOVED to adopt the agenda, with a SECOND by Mr. Davis

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Davis – aye

**CALL TO THE PUBLIC**

No calls to the public.

**MONTHLY REPORTS**

1. Business Manager's Report – *Ms. Elizabeth Ibarra*

Ms. Ibarra submitted her monthly report to the board. She reported attending The Trust Leadership Training, Grants Management Training on Completion Reports, and the Business Manager Training Cohort IV. She also stated there are currently 3 positions open: 1 SPED paraprofessional, 1 Culinary paraprofessional, and 1 Long-Term Substitute.

2. Food Service Director's Report – *Mr. Ricardo Cazares*

Mr. Cazares did not submit a monthly report to the board for the month of June due to no student attendance.

3. Facilities Director's Report – *Mr. Johnny Lopez*

Mr. Lopez submitted his work orders and facility use agreements for the month of June to the board.

4. Athletic Director's Report – *Mr. Michael Ibarra*

Mr. Ibarra submitted his monthly report to the board. Mr. Ysaguirre asked if there had been any applicants for the Boys Basketball Head Coach position. Ms. Ibarra responded she had received a letter of interest and had provided the paperwork needed to apply but has not heard back from the applicant.

### **BUSINESS ITEMS**

1. Discussion/Approval/Disapproval of the FY 25/26 Adopted Expenditure Budget and Summary of Expenditure Budget.

Ms. Ibarra stated the Adopted Budget is being presented with no changes from the Proposed Budget. She presented the following highlights: Decrease in M&O Fund \$-236,745 (due to budgeting flat on 400 student count versus 420 at 100<sup>th</sup> day); Increase in Unrestricted Capital Fund \$77,721; Increase in Classroom Site Funds \$120,817; Decrease in Federal Funds \$-345,739 (due to cuts from Federal funding).

Mr. Brown MOVED to approve the FY 25/26 Adopted Expenditure Budget and Summary of Expenditure Budget, with a SECOND by Mr. Olveda

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Davis – aye

### **SUPERINTENDENTS ITEMS**

1. Monthly Report

Mrs. Reyes submitted her monthly report to the board. She stated registration had begun on Monday and Freshman Orientation will be held on Thursday. She reported that approximately 50 to 55 students were registering each day. Mrs. Reyes reported she will have accurate enrollment numbers by the second week of school.

2. Discussion on Policy Services Advisory No. 876-908: DA - Fiscal Management Goals/Priority Objectives; DB & DB-R - Annual Budget; DBC & DBC-R - Budget Planning, Preparation, and Schedules; DBF - Budget Hearings & Reviews/Adoption Process; DBI - Budget Implementation; DBJ - Budget Transfers; DD & DD-E - Funding Proposals, Grants, and Special Projects; DDA - Funding Sources Outside the School System; DEC - Funding from Federal Tax Sources; DFA - Revenues from Investments; DFB - Revenues from School-Owned Real Estate; DFD - Gate Receipts and Admissions; DFF - Income from School Sales and Services; DG - Banking Services; DGA - Authorized Signatures; DGD - Credit Cards; DI - Fiscal Accounting and Reporting; DIA -

Accounting System; DIB - Types of Funds/Revolving Funds; DIC - Financial Reports and Statements; DICA - Budget Format; DID & DID-R - Inventories; DIE & DIE-R - Audits/Financial Monitoring; DJ - Purchasing; DJE & DJE-R - Bidding/Purchasing Procedures; DJG & DJG-R - Vendor/Contractor Relations; DJGA & DJGA-R - Sales Calls & Demonstrations; DK, DK-EA, & DK-EB - Payment Procedures; DKA & DKA-E - Payroll Procedures/Schedules; DN - School Properties Disposition; IJNDB & IJNDB-R - Use of Technology Resources in Instruction; JLF - Reporting Child Abuse/Child Protection; JR & JR-R - Student Records. FIRST READING.

## **PERSONNEL ITEMS**

1. Discussion/Approval/Disapproval of Michael Ibarra as Activities Supervisor and Athletic Director for FY 25/26.

Mr. Olveda MOVED to approve Michael Ibarra as Activities Supervisor and Athletic Director for FY 25/26, with a SECOND by Mr. Davis.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Davis – aye

2. Discussion/Approval/Disapproval of Buy Back Prep Periods for Nico Flores and Eva Miles for FY 25/26.

Mr. Brown MOVED to approve Buy Back Prep Periods for Nico Flores and Eva Miles for FY 25/26, with a SECOND by Olveda.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Davis – aye

3. Discussion/Approval/Disapproval of ELL Stipend for Esther Cazares for FY 25/26.

Mr. Brown MOVED to approve ELL Stipend for Esther Cazares for FY 25/26, with a SECOND by Mr. Davis.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Davis – aye

4. Discussion/Approval/Disapproval of Elena Nunez as a Long-Term Substitute Teacher for FY 25/26.

Mr. Brown MOVED to approve Elena Nunez as a Long-Term Substitute Teacher for FY 25/26, with a SECOND by Mr. Olveda.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Davis – aye

5. Discussion/Approval/Disapproval of all Extra Duty Stipends for the District for FY 25/26.

Mr. Brown MOVED to approve all Extra Duty Stipends for the District for FY 25/26, with a SECOND by Mr. Olveda.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Davis – aye

6. Discussion/Approval/Disapproval of Fall Season Assistant and Volunteer Coaches for FY 25/26.

Mr. Brown MOVED to approve Fall Season Assistant and Volunteer Coaches for FY 25/26, with a SECOND by Mr. Davis.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Davis – aye

**CONSENT ITEMS**

1. Approval for ratification of the expenditures identified in the Auxiliary Operations Fund Report for June 2025.
2. Approval for ratification of the expenditures identified in the Student Activities Account Report for June 2025.
3. Approval for ratification of payroll and expense vouchers for June 2025.

<b>Payroll:</b>		<b>Expenses:</b>	
# 36	\$ 54,144.58	# 2541	\$ 12,939.12
# 37	\$ 165,595.83	# 2542	\$ 21,564.96
# 38	\$ 50,127.16	# 2543	\$ 39,619.74
# 39	\$ 42,139.91	# 2544	\$ 35,141.59
# 40	\$ 54,643.58		
# 41	\$ 9,780.45		
# 42	\$ 1,199.20		
<b>Total Payroll</b>	<b>\$ 377,630.71</b>	<b>Total Expenses</b>	<b>\$ 109,265.41</b>
<b>GRAND TOTAL: \$ 486,896.12</b>			

4. Approval of the Regular Governing Board Meeting Minutes from June 18, 2025.
5. Approval of one-year extension for CWDL for auditing services for FY 25/26.
6. Approval of Student Activity Fundraisers for FY 25/26.
7. Approval of Cash Fund drawer in the amount of \$300 from Auxiliary Account (A-Z #35) for FY 25/26.

Mr. Brown MOVED to approve items I.1 – I.7, with a SECOND by Mr. Olveda.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Davis – aye

**ANNOUNCEMENTS**

Mrs. Reyes announced the ASBA Law Conference is coming up on September 3rd-5th, 2025 and the ASBA Annual Conference will be held on December 17th-19<sup>th</sup>, 2025. She asked the board if they were

interested in attending. Mr. Ysaguirre and Mr. Davis stated they are interested in attending the ASBA Annual Conference in December. Mrs. Reyes stated once registration opened for the ASBA Annual Conference in December she would register Mr. Ysaguirre and Mr. Davis.

### **BOARD MEMBER ITEMS**

Mr. Brown stated he would like an update on the Extra Duty pay schedule.

### **ADJOURNMENT**

Mr. Brown MOVED to adjourn the meeting at 6:25 pm, with a SECOND by Mr. Olveda.

MOTION CARRIED: Mr. Ysaguirre – aye; Mr. Olveda – aye; Mr. Brown – aye; Mr. Davis – aye

### **GOVERNING BOARD MEMBERS:**

---

**Emilio Ysaguirre, President**

---

**Jerry Olveda, Vice President**

---

**Billy Brown, Member**

---

**Jordan Davis, Member**

---

**Ralph Moran, Member**

**Date Approved:** \_\_\_\_\_