

**SANTA CRUZ VALLEY UNION HIGH SCHOOL DISTRICT #840
GOVERNING BOARD MEETING MINUTES – JULY 12, 2023**

DATE/TIME/PLACE

The Santa Cruz Valley Union High School District Governing Board of Education held a Public Hearing at 6:00PM and a Regular Board Meeting at 6:02 PM on Wednesday, July 12, 2023 in the Santa Cruz Library, Community Room which is located at 1000 N. Main Street in Eloy, Arizona.

PUBLIC BUDGET HEARING

There were no public comments on the budget hearing.

Mrs. Ogle asked Ms. Ibarra to give a report on the budget. Ms. Ibarra stated the budget was based on a 410 student count. Mrs. Ogle inquired if there were changes with Ms. Ibarra no revisions were made from the proposed budget.

ADJOURNMENT PUBLIC BUDGET HEARING

Ms. Flores MOVED to adjourn Public Budget Hearing at 6:02 pm, with a SECOND by Mr. Olveda

MOTION CARRIED 5-0; Mrs. Ogle – aye; Ms. Flores – aye; Mr. Ysaguirre – aye; Mr. Olveda – aye; Mr. Brown - aye

CALL TO ORDER

Mrs. Ogle called the Regular meeting to order at 6: 02 pm.

THOSE PRESENT

Brandi Ogle, President, Elizabeth Flores, Vice President, Emilio Ysaguirre, Member, Jerry Olveda, Member, Billy Brown, Chrystal Reyes, Superintendent/Principal, Sharon Rodriguez, Business Manager, Sherry Eisler, Administrative Assistant.

REGULAR MEETING

MOTION TO ADOPT AGENDA

Ms. Flores MOVED to Table Personnel Item number H-8, with a SECOND by Mr. Olveda

Ms. Flores stated her decision to table the item in lieu of an email which was sent to board members. Mr. Ysaguirre stated he did not receive the email to his personal email address and asked it be forward to him. Mrs. Reyes stated she was not aware of another email forward to the board. Mrs. Ogle stated she would forward the email to Mrs. Reyes.

MOTION CARRIED 3-2; Mrs. Ogle – aye; Mrs. Saucedo – aye; Mr. Ysaguirre – nay; Mr. Brown - undecided

CALL TO THE PUBLIC

There was no call to the public

MONTHLY REPORTS

1. Business Manager’s Report – *Ms. Liz Ibarra*

Ms. Ibarra reported her attendance to the following webinars and meetings;
Tyler Technologies General Ledger Training – webinar
2023 Annual School District Conference with Heinfeld, Meech & Co., P.C.
General Ledger with Auditor General’s Office – webinar
Future attendance with AASBO’s bi-monthly meetings

Met the minimum wage increase for January 2024

Hired two teachers, two bus drivers in-training, and part-time facilities assistant

Training new payroll clerk and revisiting purchasing and payables with Sherry Eisler

2. Food Service Report – *Mr. Ricardo Cazares*

No report was submitted by Mr. Cazares

3. Facilities Director’s Report – *Mr. Hector Longoria*

No report was submitted by Mr. Longoria

4. Athletic Director’s Report – *Mr. Michael Ibarra*

Mr. Ibarra reported Fortunato “Shorty” Perales has been selected as the Varsity Head Wrestling coach.

Volleyball volunteer: Valerie Tarango

Football paid assistant coaches: Martrail Harris, Rickey Bowen and Nico Flores

Football volunteer coaches: Joseph Douglas, Emilio Cosillos, Jesus Cosillos, Mike Guerrero, and Johnny Lopez

Football 7 on 7 competitions concluded on June 23, 2023

Mr. Brown asked if there was another volunteer for the girls’ volleyball. Mrs. Reyes stated the volunteer had not yet completed the required paperwork process. Mr. Brown inquired if they have not completed the process will they be assisting with students. Mrs. Reyes stated since it is summer and it’s open gym, they are allowed to assist. She went on to say school starts on July 24 for which they will no longer be able to assist. Mrs. Ogle stated it

was a board directive no staff or volunteer would be assisting without a proper clearance. Mr. Ysaguirre stated AIA rules do not require security clearance for assistants. Mr. Brown stated it was better for liability purpose, security clearance be checked and approved before assisting with students. Mrs. Ogle asked is there a rule that states security clearance be in forced before they can help a student. Mrs. Reyes stated “yes” with Mrs. Ogle inquiring why people are allowed to help before they are cleared. Mrs. Reyes stated it was an open gym.

Ms. Flores asked if someone was being paid and if someone was in charge. Mrs. Reyes no one is in charge. Mrs. Reyes explained they fill out a facilities request. Mr. Ysaguirre inquired if the people had to proof of insurance. Mrs. Reyes stated no because it’s a summer program.

Mr. Brown asked if there was another sport that was in the same situation as volleyball. Mrs. Reyes stated no, football coaches and volunteers are cleared.

Ms. Flores stated the procedures need to be in writing with Mrs. Ogle agreeing.

Ms. Flores asked Mr. Ibarra if all the volunteer coaches in his report have been cleared. Mrs. Reyes stated no personnel items are submitted to the board until all clearance processes are complete. Ms. Ibarra stated she handles all the clearance processes before she submits a personnel item to the board.

BUSINESS ITEMS

1. Discussion/Approval/Disapproval of the FY 23/24 Adopted Budget.

Mr. Ysaguirre MOVED to approve the FY2020-2021 Adopted Budget, with a SECOND by Ms. Flores

MOTION CARRIED 5-0; Mrs. Ogle – aye; Ms. Flores – aye; Mr. Ysaguirre – aye; Mr. Olveda – aye; Mr. Brown - aye

SUPERINTENDENT/PRINCIPAL ITEMS

Mrs. Reyes explained to the board, this week during registration ID’s and chrome books was distributed to students. She went on to say, teachers were returning next week along with an all staff meeting. Meet the teacher and freshman orientation was scheduled during next week.

Ms. Flores asked for the current enrollment count. Mrs. Reyes stated it was close to 200 students with freshman registering the following day. Mrs. Ogle inquired if upper classmen returned. Mrs. Reyes stated they did not know if they withdrew or missed the day to register.

Ms. Ibarra stated if the upper classmen has a freshmen sibling the parent will wait to register until freshman registration.

Ms. Flores inquired if an English teacher was hired. Mrs. Reyes stated yes, however; the culinary teacher withdrew from the position, due to health issues. She went on to say, she scheduled substitutes until a teacher is hired. Mr. Brown asked about the status of the other staffing needs. Mrs. Reyes stated two applications were received for the board secretary. Mrs. Reyes stated the current high school secretary is pursuing an English degree and will be teaching English which will open up a position.

PERSONNEL ITEMS

1. Discussion/Approval/Disapproval to approve Michael Ibarra as Activities Supervisor and Athletic Director for FY 23/24.

Mr. Ysaguirre asked Mr. Ibarra what his goals were for the sport department in the next couple of years. Mr. Ibarra stated it was determined based on the coaches and athletes. Mr. Ysaguirre asked if he had goals for the college athletes. Mr. Ibarra stated he would assist any student who wanted to go to college. Mr. Ysaguirre inquired about goals to help parents of the college scholarships. It was discussed by the board, coaches work with students and they could talk to parents about college opportunities. Mrs. Reyes stated, Mrs. James, Mr. Ibarra and she had a meeting to discuss the requirements for university readiness. She went on to say, they would start at the freshmen level with help setting up the student goals. It was discussed by the board members the school should be responsible to help students with student goals and assist students. Mr. Ibarra stated athletic directors at other schools are full time, where as he is part time with only a 45 minute slot to manage the department. Mrs. James stated coaches are aware of some of the students who have goals to play sports in college. She added it's difficult when a student has never played a sport in the past what goals they have. Mrs. Ogle stated it was a school wide issue with the size of the school.

1. Ms. Flores MOVED to approve Michael Ibarra as Activities Supervisor and Athletic Director for FY 23/24, with a SECOND by Mr. Olveda

MOTION CARRIED 5-0; Mrs. Ogle – aye; Ms. Flores – aye; Mr. Ysaguirre – aye; Mr. Olveda – aye; Mr. Brown - aye

2. Discussion/Approval/Disapproval to approve Carlo Hernandez as a Substitute Teacher for FY 23/24.

Mr. Ysaguirre MOVED to approve Carlo Hernandez as a Substitute Teacher for FY 23/24, with a SECOND by Ms. Flores

MOTION CARRIED 5-0; Mrs. Ogle – aye; Ms. Flores – aye; Mr. Ysaguirre – aye; Mr. Olveda – aye; Mr. Brown - aye

3. Discussion/Approval/Disapproval of all Extra Duty Stipends for the District for FY23/24.

Mr. Olveda MOVED to approve of all Extra Duty Stipends for the District for FY23/24, with a SECOND by Mr. Brown

MOTION CARRIED 5-0; Mrs. Ogle – aye; Ms. Flores – aye; Mr. Ysaguirre – aye; Mr. Olveda – aye; Mr. Brown - aye

4. Discussion/Approval/Disapproval to approve Fall Season Assistant and Volunteer Coaches for FY 23/24.

Mr. Brown inquired if coaches signed the handbook agreement. Ms. Ibarra stated once they are approved by the board she scheduled staff to come in the following day to sign the agreement. Mrs. Reyes stated there is a coaches meeting on Wednesday. Mrs. Ogle asked if the contracts were revised with the new requirements as requested by the board.

Mr. Ysaguirre MOVED to approve Fall Season Assistant and Volunteer Coaches for FY 23/24, with a SECOND by Mr. Olveda.

MOTION CARRIED 5-0; Mrs. Ogle – aye; Ms. Flores – aye; Mr. Ysaguirre – aye; Mr. Olveda – aye; Mr. Brown - aye

5. Discussion/Approval/Disapproval to approve Ramon Armenta as Bus Driver and part-time Facilities Assistant for FY 23/24.

Mr. Ysaguirre MOVED to approve Ramon Armenta as Bus Driver and part-time Facilities Assistant for FY 23/24, with a SECOND by Mr. Brown

MOTION CARRIED 5-0; Mrs. Ogle – aye; Ms. Flores – aye; Mr. Ysaguirre – aye; Mr. Olveda – aye; Mr. Brown - aye

6. Discussion/Approval/Disapproval to approve Ruben Leos as a Teacher for FY 23/24.

Mr. Ysaguirre asked what he will be teaching. Mrs. Reyes stated Freshmen Success. Ms. Flores asked for details on the class. Mrs. Reyes stated he will have check-ins with all freshmen students, explore career options, and staying on track with classes. It is a required elective class.

Mr. Ysaguirre MOVED to approve Ruben Leos as a Teacher for FY 23/24, with a SECOND by Mr. Olveda

MOTION CARRIED 5-0; Mrs. Ogle – aye; Ms. Flores – aye; Mr. Ysaguirre – aye; Mr. Olveda – aye; Mr. Brown - aye

7. Discussion/Approval/Disapproval to approve Andrea James as Teacher on Assignment for FY 23/24.

Mrs. Ogle stated the board discussed this before and this is in addition to teaching duties. Mrs. Reyes explained Mrs. James will be teaching half days and half academic advisor.

Mr. Ysaguirre MOVED to approve Andrea James as Teacher on Assignment for FY 23/24, with a SECOND by Ms. Flores

MOTION CARRIED 5-0; Mrs. Ogle – aye; Ms. Flores – aye; Mr. Ysaguirre – aye; Mr. Olveda – aye; Mr. Brown - aye

8. Discussion/Approval/Disapproval to hire Fortunato Perales as Head Wrestling Coach for FY 23/24.

Item 8 was tabled by the board.

CONSENT ITEMS

1. Approval for ratification of the expenditures identified in the Auxiliary Operations Fund Report for June 2023.
2. Approval of Student Activities Account Report for June 2023.
3. Approval for ratification of payroll and expense vouchers for June 2023.

Payroll	Amount	Expenses	Amount
# 35	\$ 41,169.46	# 2343	\$ 53,546.25
# 36	\$ 19,552.36	# 2344	\$ 8,250.00
# 37	\$ 39,150.85	# 2345	\$ 108,397.58
# 38	\$ 217,166.04	# 2346	\$ 16,285.82
# 39	\$ 37,118.66	# 2347	\$ 2,001.74
# 40	\$ 4,143.01	# 2348	\$ 128,172.44
# 41	\$ 1,602.87		
Total Payroll:	\$ 359,903.25	Total Expenses:	\$ 316,653.83
Grand Total: \$ 676,557.08			

4. Approval of the Regular Governing Board Meeting Minutes from June 14, 2023
5. Approval of a one-year extension for BakerTilly US LLP formally Henry & Horne LLP for FY23/24.
6. Approval to approve the Arizona Department of Education Food Program Permanent Service Agreement.
7. Approval to ratification of Andrea James to attend PowerSchool Training in Anaheim, CA June 25-29, 2023.

Mr. Ysaguirre MOVED to approve Consent items I-1 thru I-7, with a SECOND by Mr. Brown

MOTION CARRIED 5-0; Mrs. Ogle – aye; Ms. Flores – aye; Mr. Ysaguirre – aye; Mr. Olveda – aye; Mr. Brown - aye

ANNOUNCEMENTS

There were no announcements

BOARD MEMBER ITEMS

Mr. Olveda stated the stipend for Student Council sponsor was low considering the work load.

ADJOURNMENT

Mr. Brown MOVED to approve to adjourn the meeting at 6:41 pm; with Mr. Ysaguirre SECONDING the motion.

MOTION CARRIED 5-0; Mrs. Ogle – aye; Ms. Flores – aye; Mr. Ysaguirre – aye; Mr. Olveda – aye; Mr. Brown - aye

GOVERNING BOARD MEMBERS:

Brandi Ogle, President

Elizabeth Flores, Vice President

Emilio Ysaguirre, Member

Jerry Olveda, Member

Billy Brown, Member

Date Approved: _____