

**SANTA CRUZ VALLEY UNION HIGH SCHOOL DISTRICT #840  
GOVERNING BOARD MEETING MINUTES – FEBRUARY 14, 2024**

**REGULAR MEETING**

**DATE/TIME/PLACE**

The Santa Cruz Valley Union High School District Governing Board of Education held a Regular Board Meeting at 6:00 PM on Wednesday, February 14, 2024 in the Santa Cruz Library, Community Room which is located at 1000 N. Main Street in Eloy, Arizona.

**CALL TO ORDER**

Mrs. Ogle called the regular meeting to order at 6:00 pm

**THOSE PRESENT**

Elizabeth Flores, President Elect, Brandi Ogle, Vice President Elect, Billy Brown, Member, Emilio Ysaguirre, Member, Chrystal Reyes, Superintendent, Elizabeth Ibarra, Business Manager, and Mirian Avilez, Administrative Assistant.

**RECOGNITIONS:**

Student of the Month Nominations: Alondralis Ramos-Fontanez, Mario Figueroa, Abigail White, Jason Lockett, Michael Harris, Travis Ballinger, Isabella Martinez, Eliana Hermosillo, Andres Garcia, Layla Brown, Gabriela Quinonez, Nevaeh Moore, Emille Brown, Esperanza Beccera, Lacey Ethington, Aidan Belloc, Aneyia Debro, Sebastian Gomez Villegas, Jeremiah Clark, Jocelyn Melendez, Drake Spilsbury, Ruben Estrada, La'Ryah Bowen, and Jared Rodriguez.

**REORGANIZATION OF GOVERNING BOARD:**

1. Election of President and Vice President of the Governing Board

Mrs. Ogle MOVED to elect Ms. Elizabeth Flores as President of SCVUHS Board, with a SECOND by Mr. Brown.

MOTION CARRIED: Mrs. Ogle – aye; Mr. Brown - aye; Mr. Ysaguirre - aye

Mr. Brown MOVED to elect Mrs. Brandi Ogle as Vice President of SCVUHS Board, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Mr. Brown – aye; Mr. Ysaguirre – aye; Ms. Flores - aye

2. Adopt all existing Governing Board Policies

Mrs. Ogle MOVED to approve to adopt all existing Governing Board Policies, with a SECOND by Mr. Brown.

MOTION CARRIED: Ms. Flores – aye; Mrs. Ogle – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

3. Approve Governing Board meeting dates and time for 2024

Mrs. Ogle MOVED to approve of the Governing Board meeting dates and time for 2024, with a SECOND by Mr. Brown

MOTION CARRIED: Ms. Flores – aye; Mrs. Ogle – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

**MOTION TO ADOPT AGENDA**

Mr. Brown MOVED to Adopt the Agenda, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Ms. Flores – aye; Mrs. Ogle – aye; Mr. Brown – aye; Mr. Ysaguirre - aye

**CALL TO THE PUBLIC**

No call to the public.

**MONTHLY REPORTS**

1. Business Manager’s Report – *Ms. Elizabeth Ibarra*

Ms. Ibarra reported she attended AASBO SCHOOL FINANCE WORKSHOP DAY 2 training. There were 3 new Hires: Gwendolyn Platt for Culinary Arts, Ernest Montijo through Educational Services, Inc.; and Mirian Avilez for Governing Board/Superintendent/ District Administrative Assistant. Ms. Ibarra engaged with HeinfeldMeech CPA to help clean up FY23 Annual Financial Report. This process took about two weeks for it to be completed. There were about 50 journal entries corrections for FY23. Upon the completion of FY23 Annual Financial Report they started the Annual Audit with Bakertilly which were on campus for 3 days February 5<sup>th</sup>, 6<sup>th</sup>, & 8<sup>th</sup>. At the exit meeting Bakertilly stated that there were two issues that needed attention which are as follows:

1. Transportation report Trans55-1
2. Annual Financial Report

Ms. Ibarra stated she will be working with the Transportation Director on February 15<sup>th</sup> to request an A.R.S. § 15-915 letter to make corrections to the Trans55-1 report. Upon completion of Trans55-1 and submitting correct data for this report. Ms. Ibarra can request an A.R.S. § 15-915 to submit corrected FY23 Annual Financial Report. FY23 M&O Expenses were \$823,123 underbudget (FY24 carryforward was projected at \$607,355, so this will potentially increase the FY24 M&O budget by close to \$216k). FY23 UCO Expenses were \$60,664 underbudget (FY24 carryforward was projected at \$66,729, so this will potentially decrease the FY24 UCO budget by close to \$7k)

These changes will take effect in the budget revision in May 2024.

2. Food Service Director's Report – *Mr. Ricardo Cazares*

Mr. Cazares reported for the month of January here are some of the updates on changes and new activities:

- State Reimbursement

Last year for the month of January, the State reimbursement was \$15,750.35 for 17 serving days. This year the reimbursement was \$16,417.80 for 14 serving days. We did have total revenue of \$2,929.19 from A La Carte and student payment sales.

For the month we had 14 serving days; 1,095 breakfast meals served an average of 78 per day & 3,087 lunch meals served, an average of 221 per day.

- NSLP Community Eligibility Provision CEP midyear Election 2023-2024

Our school district was approved for CEP program. All of our students will receive free breakfast and lunch. There is no need for students to submit lunch applications. As part of the CEP approval, training was completed and the accompanying training quiz was submitted to ADE. Our sponsor and site applications were re-submitted and approved to reflect new changes.

3. Facilities Director's Report – *Mr. Hector Longoria*

Mr. Longoria reported maintenance grounds are being maintained. Custodial duties are assigned and are being done. Maintenance as scheduled and/or as needed. Mrs. Ogle asked of the status of the intercom system. Mrs. Reyes reported that the company came out and did their preliminary but have not started. They have started ordering the inventory but are waiting for all the products to arrive to begin the project. Mr. Brown asked if there was back-order on inventory or if it was standard procedure. Mrs. Reyes stated that it was standard procedure. Mr. Ysaguirre asked about the janitorial services. Mrs. Reyes stated they are doing well and everyone seems to be satisfied with the services provided. Mr. Longoria reported they have a secure maintenance service on fire extinguishers scheduled during the upcoming spring break.

4. Athletic Director's Report – *Mr. Mike Ibarra*

Mr. Ibarra reported the Office of Athletics continues to make every effort to ensure the support, safety, and success of our student athletes.

- Boys Head Soccer Coach Victor Zamorano was suspended the last two games of the season due to an altercation with a referee.
- Boys Asst. Soccer Coach Francisco Lucio received his third ejection and became ineligible to coach for the remainder of the season per AIA bylaw 16.3.1.1.3
- Winter sports regular season concludes on February 6th, 2023
- Spring sports officially begins February 6th, 2023
- Abigail Tarango has been selected to be the Varsity Boy/Girls Tennis Coach for the 2023-2024 season.
- Tennis has selected the following to be the volunteer assistants for Varsity Boy/Girls Tennis Coach for the 2023-2024 season: Jo Celeste Ibanez, Eddie Meza, and Reyes Tarango
- Softball has selected the following for their coaching staff for the 2023-2024 season: Paid Assistant- Tiffany Ibarra, Volunteer- Richie Reyes, Volunteer- Reyes Tarango, Volunteer- Brandon Ortega
- Baseball has selected the following for their coaching staff for the 2023-2024 season: Paid Assistant Jesus Montijo, Volunteer Asst. Gabby Montijo Sr., and Martrail Harris.
- Track has selected the following for their coaching staff for the 2023-2024 season: Volunteer Asst. Orlenda Roberts and Kristina Blanco.
- State Wrestling is February 15th-17th at the Veterans Memorial Coliseum in Phoenix, AZ.

## **BUSINESS**

1. Discussion/Approval/Disapproval of the corrected Annual Financial Report, Food Service Annual Financial Report, and School Level Reporting as well as to publish these reports on the Arizona Department of Education Website.

Mr. Brown MOVED to approve the corrected Annual Financial Report, Food Service Annual Financial Report, and School Level Reporting as well as to publish these reports on the Arizona Department of Education Website, with a SECOND by Mrs. Ogle.

MOTION CARRIED: Ms. Flores – aye; Mrs. Ogle – aye; Mr. Brown – aye; Mr. Ysaguirre - aye

2. Discussion/Approval/Disapproval to submit documentation to the Arizona Department of Education - ALEAT that the evaluation system originally approved by the Board continues to meet all statutory requirements for FY 2023-2024.

Mr. Ysaguirre MOVED to approve to submit documentation to the Arizona Department of Education - ALEAT that the evaluation system originally approved by the Board continues to meet all statutory requirements for FY 2023-2024, with a SECOND by Mrs. Ogle.

MOTION CARRIED: Ms. Flores – aye; Mrs. Ogle – aye; Mr. Brown – aye; Mr. Ysaguirre - aye

## SUPERINTENDENTS ITEMS

### 1. Monthly Report

Mrs. Reyes reported:

#### **Enrollment**

Our enrollment continues to stay consistent. Our enrollment is currently at 412 students. We ended the school year with 360 students.

#### **Meetings/Conferences Attended:**

SCVUHS Certified  
SCVUHS All Staff  
ASBA County Meeting  
COGNIA Accreditation  
Pinal County Job Fair

#### **Staffing Needs:**

Custodian (1)  
Part-time Cafeteria Worker (1)

#### **Follow-Up:**

Audit: SCVUHS is still in the middle of our financial audit.

#### **Upcoming Dates:**

February 15<sup>th</sup> - Modified Schedule  
February 15<sup>th</sup> - Baseball/Softball Scrimmage 5:00  
February 15<sup>th</sup> -Valentine's Day Dance 8:00  
February 17<sup>th</sup> - Wrestling State Championships  
February 19<sup>th</sup> - NO SCHOOL  
February 23<sup>rd</sup> - Baseball @ Florence 6:00  
February 26<sup>th</sup> - Baseball @ Gilbert Classical 3:45  
February 26<sup>th</sup> - Mariachi Performance  
February 28<sup>th</sup> & 29<sup>th</sup> -Baseball Tournament @ Florence  
February 29<sup>th</sup> - Softball -vs- Miami JV-4:00 Varsity- 6:00

## PERSONNEL ITEMS

### 1. Discussion/Approval/Disapproval of Abigail Tarango as head tennis coach for FY 23/24.

Mr. Ysaguirre MOVED to approve Abigail Tarango as head tennis coach for FY 23/24, with a SECOND by Mrs. Ogle.

MOTION CARRIED: Ms. Flores – aye; Mrs. Ogle – aye; Mr. Brown – aye; Mr. Ysaguirre - aye

2. Discussion/Approval/Disapproval of Spring Season volunteer coaches for FY 23/24.

Mrs. Ogle MOVED to approve Spring Season volunteer coaches for FY 23/24, with a SECOND by Mr. Brown.

MOTION CARRIED: Ms. Flores – aye; Mrs. Ogle – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

3. Discussion/Approval/Disapproval of Angel Roman as volunteer coach for boys' soccer for FY 23/24.

Mr. Brown MOVED to approve Angel Roman as volunteer coach for Boys' Soccer, with a SECOND by Mrs. Ogle.

MOTION CARRIED: Ms. Flores – aye; Mrs. Ogle – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

4. Discussion/Approval/Disapproval to Contract Educational Services Inc. for a Teacher for FY 23/24.

Mrs. Ogle MOVED to approve to contract Educational Services Inc. for a Teacher for FY 23/24, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Ms. Flores – aye; Mrs. Ogle – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

5. Discussion/Approval/Disapproval of Gwendolyn Platt as Teacher for FY 23/24.

Mr. Brown MOVED to approve Gwendolyn Platt as a Teacher for FY 23/24, with a SECOND by Mrs. Ogle.

MOTION CARRIED: Ms. Flores – aye; Mrs. Ogle – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

6. Discussion/Approval/Disapproval to accept Charlene Stouts letter of resignation effective January 25, 2024 for FY 23/24.

Mr. Brown MOVED to approved to accept Charlene Stouts letter of resignation effective January 25, 2024 for FY 23/24, with a SECOND by Mrs. Ogle.

MOTION CARRIED: Ms. Flores – aye; Mrs. Ogle – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

7. Discussion/Approval/Disapproval to accept Ramon Armenta letter of resignation as Facilities Assistant effective February 6, 2024 for FY 23/24.

Mr. Ysaguirre MOVED to accept Ramon Armenta letter of resignation as Facilities Assistant effective February 6, 2024 for FY 23/24, with a SECOND by Mr. Brown.

MOTION CARRIED: Ms. Flores – aye; Mrs. Ogle – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

- Discussion/Approval/Disapproval to approve Mirian Avilez as District/Governing Board/Superintendent Administrative Assistant for FY 23/24.

Mr. Brown MOTIONED to approve Mirian Avilez as District/Governing Board/Superintendent Administrative Assistant for FY 23/24, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Ms. Flores – aye; Mrs. Ogle – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

**CONSENT ITEMS**

- Approval of ratification of the expenditures identified in the Auxiliary Operations Fund Report for January 2024.
- Approval of Student Activities Account Report for January 2024.
- Approval for ratification of payroll and expense vouchers for January 2024.

<b>Payroll</b>	<b>Amount</b>	<b>Expenses</b>	<b>Amount</b>
# 16	\$ 108,043.82	# 2419	\$ 14,700.00
# 17	\$ 102,046.25	# 2420	\$ 120,462.24
		# 2421	\$ 29,591.58
		# 2422	\$ 81,852.37
		# 2423	\$ 182.52
<b>Total Payroll</b>	<b>\$ 210,090.07</b>	<b>Total Expenses</b>	<b>\$ 246,788.71</b>
<b>Grand Total: \$ 456,878.78</b>			

- Approval of the Regular Governing Board Meeting Minutes from January 10, 2024.
- Discussion/Approval/Disapproval of the Gifted Education Program Scope and Sequence for FY 23/24.
- Discussion/Approval/Disapproval for Proposed Salary Schedules for FY 23/24.

Mr. Ysaguirre MOVED to approve items J-1 through J-6, with a SECOND by Mrs. Ogle.

MOTION CARRIED: Ms. Flores – aye; Mrs. Ogle – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

**ANNOUNCEMENTS**

Mr. Ibarra announced that Wrestling will be competing in State Finals on February 15<sup>th</sup> – 17<sup>th</sup> at the Veterans Memorial Coliseum in Phoenix, Az.

**BOARD MEMBER ITEMS**

No Board Member Items.

**ADJOURNMENT**

Mr. Brown MOVED to approve to adjourn the meeting at 6:50 pm, with a SECOND by Mr. Ysaguirre.

MOTION CARRIED: Ms. Flores – aye; Mrs. Ogle – aye; Mr. Brown – aye; Mr. Ysaguirre – aye

**GOVERNING BOARD MEMBERS:**

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**Elizabeth Flores, President**

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**Brandi Ogle, Vice President**

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**Jerry Olveda, Member**

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**Emilio Ysaguirre, Member**

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**Billy Brown, Member**

**Date Approved:** \_\_\_\_\_