

**SANTA CRUZ VALLEY UNION HIGH SCHOOL DISTRICT #840
GOVERNING BOARD MEETING MINUTES – February 12, 2025**

REGULAR MEETING

DATE/TIME/PLACE

The Santa Cruz Valley Union High School District Governing Board of Education held a Regular Board Meeting at 6:00 PM on Wednesday, February 12, 2025 in the Santa Cruz Library, Community Room which is located at 1000 N. Main Street in Eloy, AZ 85131.

CALL TO ORDER

Mr. Ysaguirre called the regular meeting to order at 6:00 pm.

THOSE PRESENT

Emilio Ysaguirre, President, Jerry Olveda, Vice President, Billy Brown, Member, Jordan Davis, Member, Ralph Moran, Member, Elizabeth Ibarra, Business Manager, Chrystal Reyes, Superintendent, and Mirian Avilez, Administrative Assistant.

RECOGNIZATIONS

Student of the Month Nominations: Michael Cedenol Olvera, Asianique Douglas, Yarel Hernandez, Lillian Paredes, Ana Maria Rodriguez, Mia Moreno, Zaira Cruz, Thaily Dominguez, Venus Buelna Machado, James Bridgewater, Fabian Bolanos, Mia Lupercio, Daniel Gonzalez, Yusneli Arredondo, Alba Ollarzaba, Kona Kalani, Lacey Ethington, Esmeralda Herrera Arredondo, Abigail Zamorano, Ricardo Martinez, Diana Catalan, Kadin Hicks, Tatianna Reyes, Ahide Dominguez, Joslene Velazco, Drake Spilsbury, and Carson Clark.

MOTION TO ADOPT AGENDA

Mr. Brown MOVED to Adopt the Agenda with a SECOND by Mr. Olveda.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye

CALL TO THE PUBLIC

No Calls to The Public.

MONTHLY REPORTS

1. Business Manager’s Report – *Ms. Elizabeth Ibarra*

Ms. Ibarra submitted her monthly report to the board along with January’s expense report. She reported the Audit team will present their findings at March’s meeting. Mr. Brown asked the severity of the findings to which Mrs. Reyes stated they were small clerical errors and nothing major. Mr. Ysaguirre then asked if overall the districts status was in good standing to which Ms. Ibarra responded yes. Mr. Brown asked how many findings did the district have to which Mrs. Reyes responded there were 17.

2. Food Service Director’s Report – *Mr. Ricardo Cazares*

Mr. Cazares submitted his monthly report to the board along with the Food Service Department expenses to revenue report for the month of January. Mr. Brown asked how much is the mark up for items

sold in the snack bar to which Mr. Cazares responded the most is 2.5% but lowest is 2% depending on the cost of the item. Mr. Brown then asked who determines the markup to which Mr. Cazares responded he does. Mr. Brown asked if the money earned is used to purchase the items sold at the snack bar to which Mr. Cazares responded yes. He also stated he would like to sell certain items but the markup price would not be worth it for students to purchase. Mr. Brown then asked what items are sold the most to which Mr. Cazares responded chips and the fresh baked cookies.

3. Facilities Director's Report – *Mr. Johnny Lopez*

Mr. Lopez submitted his work orders and facility use agreements for the month of January to the board. Mr. Brown asked if the band gate listed on the work orders was repaired to which Mr. Lopez responded it was. Mr. Brown then inquired about the work order that stated there was a gas or propane smell. Mr. Lopez explained they did a thorough walk through the culinary room but did not find anything upon further inspection. Mr. Ysaguirre asked if everything else was running smoothly to which Mr. Lopez responded yes.

4. Athletic Director's Report – *Mr. Michael Ibarra*

Mr. Ibarra submitted his monthly report to the board. Mr. Ysaguirre asked Mr. Ibarra if during the Football placement meeting the school was moved up in divisions to which Mr. Ibarra responded no. Mr. Ibarra clarified it was a region change that occurs every 2 years. Mr. Brown asked if there had been any meetings with students regarding sportsmanship to which Mr. Ibarra responded he and Mrs. Reyes held a meeting with coaches and students to discuss proper sportsmanship and game etiquette. Mrs. Reyes clarified parent meetings will also be held for all spring sports and will be mandatory moving forward to stress the importance of expectations held for coaches, students, and parents. She also stated parents and students will have to sign code of conduct contracts moving forward. Mr. Davis asked Mr. Ibarra if expectations are posted to which he responded regulations are broadcasted before games and during halftime. Mr. Olveda asked if security measures have increased during games to which Mr. Ibarra responded PD has been very supportive of being present and providing security for games.

BUSINESS ITEMS

No Business Items.

SUPERINTENDENTS ITEMS

1. Monthly Report

Mrs. Reyes submitted her monthly report to the board. Mr. Ysaguirre asked how many students were enrolled at the beginning of the school year to which she responded last school year ended with 403 students. Mr. Ysaguirre then asked if there were any updates with transportation to which Mrs. Reyes responded they have been making it work with vans and clarified Mrs. James has been the person in charge. Mr. Brown asked what the district needed in order to be independent in transportation to which she responded the contract ends at the end of the 2026 school year. She stated the district has been looking at cost to take over as its own department. Mr. Brown asked how many drivers were needed to be fully staffed to which Mrs. Reyes responded 2 full time drivers and 2 part time drivers. Ms. Ibarra

added drivers are considered full time at 6.5 hours. Mrs. Reyes also reported an update on the concern of immigration showing up at schools. She stated in order for immigration to speak with a student they needed a court ordered warrant naming the student. Without a court ordered warrant they are not able to show up and demand to speak or see students. Mrs. Reyes stated an email would be sent out to parents to state this information and ease concerns.

2. Discussion/Approval/Disapproval on Policy Services Advisory No. 801-808: BAA – Evaluation of School Board/Board Self-Evaluation; DJE – Bidding/Purchasing Procedures; DJE-R – Bidding/Purchasing Procedures; GCFC – Professional Staff Certification and Credentialing Requirements; GCFC-E – Professional Staff Certification and Credentialing Requirements; GDFA – Support Staff Qualifications and Requirements; GDFA-E – Support Staff Qualifications and Requirements; IGA – Curriculum Development; IMG – Animals in Schools; IMG-R – Animals in School; JLCD-R – Medicines/Administering Medicines to Students; IHB-R – Special Instructional Programs. SECOND READING.

Mr. Moran MOVED to approve Policy Services Advisory No. 801-808: BAA – Evaluation of School Board/Board Self-Evaluation; DJE – Bidding/Purchasing Procedures; DJE-R – Bidding/Purchasing Procedures; GCFC – Professional Staff Certification and Credentialing Requirements; GCFC-E – Professional Staff Certification and Credentialing Requirements; GDFA – Support Staff Qualifications and Requirements; GDFA-E – Support Staff Qualifications and Requirements; IGA – Curriculum Development; IMG – Animals in Schools; IMG-R – Animals in School; JLCD-R – Medicines/Administering Medicines to Students; IHB-R – Special Instructional Programs, with a SECOND by Mr. Brown.

PERSONNEL ITEMS

1. Discussion/Approval/Disapproval of Spring Season Volunteer Coaches for FY 24/25.

Mr. Moran MOVED to approve Spring Season Volunteer Coaches for FY 24/25, with a SECOND by Mr. Brown.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye

2. Discussion/Approval/Disapproval of Cathleen Harris’ Letter of Resignation as a Van Driver for FY 24/25.

Mr. Brown MOVED to approve Cathleen Harris’ Letter of Resignation as Van Driver for FY 24/25, with a SECOND by Mr. Olveda.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye

3. Discussion/Approval/Disapproval of Richard Reyes as Assistant Softball Coach for FY 24/25.

Mr. Brown MOVED to approve Richard Reyes as Assistant Softball Coach for FY 24/25, with a SECOND by Mr. Davis.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye

CONSENT ITEMS

1. Approval for ratification of the expenditures identified in the Auxiliary Operations Fund Report for January 2025.
2. Approval for ratification of the expenditures identified in the Student Activities Account Report for January 2025.
3. Approval for ratification of payroll and expense vouchers for January 2025.

Payroll:		Expenses:	
# 18	\$ 115,118.75	# 2519	\$ 68,484.63
# 19	\$ 5,746.45	# 2520	\$ 14,803.60
# 20	\$ 114,141.18	# 2521	\$ 21,103.19
# 21	\$ 126,374.16	# 2522	\$ 117,452.55
Total Payroll	\$ 361,380.54	Total Expenses	\$ 221,843.97
GRAND TOTAL: \$ 583,224.51			

4. Approval of the Regular Governing Board Meeting Minutes from January 8, 2025.
5. Approval for ratification of overnight stay for the Wrestling team on the following dates:
January 10th-11th, 2025
6. Approval of overnight stay for the Wrestling team on the following dates:
February 14th-15th, 2025 in Payson, AZ – Wrestling Sectionals
February 20th-22nd, 2025 in Phoenix, AZ – Wrestling State Tournament
7. Approval of overnight stay for the Golf team on the following dates:
March 6th-7th, 2025 in Thatcher, AZ
April 18th-19th, 2025 in Prescott, AZ
8. Approval of overnight stay for the Softball team on the following dates:
March 21st-22nd, 2025 in Payson, AZ
April 18th-19th, 2025 in Cottonwood, AZ
9. Approval of overnight stay for the Senior Class of 2025 on the following dates:
May 15th-17th, 2025 in Anaheim, CA.
10. Approval of out of state travel to the National Conference on Education for Chrystal Reyes on March 4th-8th, 2025 in New Orleans, LA.
11. Approval of Academic Calendar for FY 25/26.

Mr. Brown MOVED to approve items I.1 through I.11 with the exception of tabling item I.4 to make corrections, with a SECOND by Mr. Moran.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye

ANNOUNCEMENTS

Mrs. Reyes announced next month’s board meeting will be held on March 19th due to the Scarlet and Gray Awards Ceremony being held on March 12th.

BOARD MEMBER ITEMS

No Board Member Items.

ADJOURNMENT

Mr. Brown MOVED to adjourn the meeting at 6:45 pm, with a SECOND by Mr. Davis.

MOTION CARRIED: Mr. Ysaguirre–aye; Mr. Olveda–aye; Mr. Brown–aye; Mr. Davis–aye; Mr. Moran–aye

GOVERNING BOARD MEMBERS:

Emilio Ysaguirre, President

Jerry Olveda, Vice President

Billy Brown, Member

Jordan Davis, Member

Ralph Moran, Member

Date Approved: _____