

**SANTA CRUZ VALLEY UNION HIGH SCHOOL DISTRICT #840
GOVERNING BOARD MEETING MINUTES – April 8, 2021**

DATE/TIME/PLACE

The Santa Cruz Valley Union High School District Governing Board of Education held a Regular Board Meeting beginning at 6:05 PM on Thursday, April 8, 2021 which is located at 900 N. Main Street in Eloy, Arizona.

CALL TO ORDER

Ms. Flores called the regular meeting to order at 6:05pm and led the audience in the Pledge of Allegiance.

THOSE PRESENT

Elizabeth Flores, President, Anna Bell Saucedo, Vice President, Brandi Ogle, Member,(via phone) Richard Reyes, Member, and Emilio Ysaguirre, Member, Orlanda Roberts, Superintendent, Debi Tabeling, Business Manager, (via Zoom) Dr. Oranté Jenkins, Principal, and Sherry Eisler, Administrative Assistant were present.

REGULAR MEETING

CALL TO THE PUBLIC

There were no call to the public.

MONTHLY REPORTS

Ms. Tabeling introduced Mr. Brian Hemmerle, partner from Henry and Horne to present the fiscal year ending June 30, 2020 audit. Mr. Hemmerle explained to the board how the auditing team looks at financial statements in accordance with Generally Accepted Accounting Principles (GAAP) and the second is laws, regulations, grants and contract agreements. No findings were discovered in the financial statement, which is reported to the state of Arizona and Department of Education as an unmodified opinion. He went on to say there were no uncorrected misstatements, no disagreement with manager and no audit shopping. Mr. Hemmerle explained the state's compliance Uniform System of Financial Records Compliance Questionnaire (USFRCQ) audit was also conducted with four findings discovered. He explained four findings was not a serious issue and it is rare to not to discover zero findings. The four findings were Property Control Inventory, Payroll, Student Attendance and Transportation. Sufficient cash not available for three funds, explaining the district had the funds, a loan had to be given to these funds, for which it is a classification issue. There were no single audits which is a Federal requirement since the school did not spend over \$750,000.00 in grants. The Covid money for which was distributed for 2021, it's anticipated a single audit will be administrated in the next fiscal audit. Mr. Hemmerle stated the financial foundation of the district is healthy. Ms. Flores inquired about a reason for the journal entries. Mr. Hemmerle responded it was normal adjustments made by the district to fix discrepancies, for which the audit team was

notified. Mr. Hemmerle thanked the Governing Board for the opportunity to present the audit conclusion.

Ms. Flores announced Business Items would be first addressed then return to Monthly Reports.

BUSINESS ITEMS

1. Discussion/Approval/Disapproval of the Revised Annual Financial Report as well as to publish these reports on the Arizona Department of Education Website.

Ms. Tabeling explained the AFR needs to be revised since insurance was not included an expenditure. She went on to say the Maintenance of Effort (MOE) was adjusted since the district was not able to hire a Special Education paraprofessional. Once this is submitted to ADE the district will have the Maintenance of Effort (MOE).

Mrs. Saucedo MOVED to approve of the Revised Annual Financial Report as well as to publish these reports on the Arizona Department of Education Website, with a SECOND by Mr. Reyes.

MOTION CARREID: Ms. Flores – aye; Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre – aye.

Ms. Tabeling reported in the monthly report, she attended five meetings during the month of March: AASBO Bi-monthly meeting, The Trust, American Rescue Act, ESSERII Webinar and GPPCS monthly meeting. The district was approved for the Elementary & Secondary School Emergency Relief Grant which will start next fiscal year. Musco Lighting completed their part of the softball and baseball lighting. The special needs bus was delivered last month.

Dr. Jenkins reported on Monday, March 29th, in-person learning resumed on campus. There were 158 students attending in-person with 110 participating virtually. IXL tutoring will begin on Monday, April 5th, starting after school until 5:30 pm. Ms. Flores asked about tutoring. Dr. Jenkins responded by saying, there were a total of seven students who participated. Summer school applications will be distributed on April 8th. Prom is scheduled for May 1st. Current enrollment for SCVUHS 274 and SCVUHS Center of Success is 20. There were 36 student/parent contacts to address academic, behavioral, and social concerns. Dr. Jenkins attended four cabinet meetings along with Pinal County ESA Curriculum Consortium, School Safety Grant, Calendar Committee Meeting, Standardized Testing Planning, and J.A.G. Legislative Day.

Mr. Cazares reported for the month of March, food service served 2,879 breakfast meals and 3,118 lunches. On March 3rd ADE notified Mr. Cazares they will be reviewing the Seamless Summer Option (SSO) audit. The exit conference will be conducted on April 29, 2021.

Coach Davis reported on the competition records for the following: Softball: 6-2 (2A ranking: 9) Baseball: 1:5 (2A ranking: 24), Track and Field: Dylan Hukill and Orlando Davis Jr. have qualified for State, Boy's Tennis: 2-6 (Division III ranking: 41), Girl's Tennis: 2-5 (Division III ranking: 40).

Softball/baseball: State play-in games will begin May 7th @ high seed. State Track Meet will be held at Desert Vista High School on May 14th & 15th. Tennis will be at the high seed, dates to be announced. AIA Champions Virtual Gala on May 22nd at 7:00 am. Joaquin Jimenez was nominated for this award.

Mr. Reyes asked for an update on the water issues on the softball field. Mr. Longoria explained grounds have been working on the issue and the well is not only pumping up water but including water. Piping is being replaced as inexpensively as possible. Mr. Reyes stated the softball field has not received water in two weeks. Mr. Longoria explained many of the water valves have been replaced/upgraded or in the process of being replaced/upgraded. It was discussed to have capability to have a manual system in place to water.

Mr. Reyes inquired when the light project would be completed. Ms. Tabeing stated she has not received any notification from the vendor the work was finished. She went on to say, she will contact the vendor to verify the completion date.

Mr. Reyes asked about the Covid procedures with students working in the weight room. Coach Davis said they are following the AIA recommendations to sanitize the equipment. It is recommended all equipment be sanitized after a team has used the equipment and it fogged about each team. It was discussed the length of time spray disinfect needs to kill germs.

Mr. Reyes recommended monthly reports by administration be listed in more detail on the agenda and in the board minutes. This would provide more information to the community.

SUPERINTENDENTS ITEMS

Mrs. Roberts reported she attended three cabinet meetings, three weekly Pinal County School Superintendent meetings and four webinars with ADE/ASBA/AASBO. Students are continuing to participate in the CTE on-site programs along with CTE program through CAVIT. Mrs. Roberts continues to work on the English Language Learner (ELL) program to stay in compliance with ADE. Special Education Program has received new referrals for students who need extra assistance in academic and/or behavioral issues. Facilities and grounds have continued to maintain the maintenance and cleaning of the school. Several facility projects have been submitted to the School Facilities Board and are waiting for results.

PERSONNEL ITEMS

1. Discussion/Approval/Disapproval for payment of Classroom Site Funds (CSF) for FY20-21 which will include the 2nd half payment from Funds 011 & 013 for employees who qualify & to pay Mr. Jimenez from M&O for their portion of these funds.

Mrs. Saucedo MOVED to approve for payment of Classroom Site Funds (CSF) for FY20-21 which will include the 2nd half payment from Funds 011 & -013 for employees who qualify & to pay Mr. Jimenez from the M&O for their portion of these funds, with a SECOND by Mr. Ysaguirre.

MOTION CARREID: Ms. Flores – aye; Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre – aye.

2. Discussion/Approval/Disapproval to re-hire Orlanda Roberts as the Part-Time Superintendent & as the Part-Time Special Education Director for FY21-22.

Mrs. Saucedo MOVED to approve to re-hire Orlanda Roberts as the Part-Time Superintendent & as the Part-Time Special Education Director for FY21-22, with a SECOND by Mr. Reyes.

Mr. Reyes inquired if the Part-Time Special Education Director was advertized. Mrs. Roberts stated there is a in-house candidate which she is mentoring for the position. The candidate is working on additional education for the position and in a year should be able to take over the position.

MOTION CARREID: Ms. Flores – aye; Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre – aye.

3. Discussion/Approval/Disapproval of exempt employee contracts for FY21-22.

Mrs. Saucedo MOVED to approve of exempt employee contracts for FY21-22, with a SECOND by Mr. Reyes.

MOTION CARREID: Ms. Flores – aye; Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre – aye.

4. Discussion/Approval/Disapproval of the Support Staff employee list for FY21-22.

Mrs. Saucedo MOVED to approve of the Support Staff employee list for FY21-22, with a SECOND by Mr. Reyes.

MOTION CARREID: Ms. Flores – aye; Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre – aye.

5. Discussion/Approval/Disapproval of payment of the Hiring stipend to highly qualified teachers in the hard to fill positions in Special Education & Science: Brittany Ibarra, Dean Ibanez & Robert Cory.

Mrs. Saucedo MOVED to approve of payment of the Hiring stipend to highly qualified teachers in the hard to fill positions in Special Education & Science: Brittany Ibarra, Dean Ibanez & Robert Cory, with a SECOND by Mr. Reyes.

MOTION CARREID: Ms. Flores – aye; Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre – aye.

6. Discussion/Approval/Disapproval of payment of Retention stipend to highly qualified teachers in the hard to fill positions for science, math and special education: W. Askew, D. Dawson, R. Davis, G. Douglas, L. Gollhofer, P. Hudson & J. White.

Mrs. Saucedo MOVED to approve of payment of Retention stipend to highly qualified teachers in the hard to fill positions for science, math and special education: W. Askew, D. Dawson, R. Davis, G. Douglas, L. Gollhofer, P. Hudson & J. White, with a SECOND by Mr. Reyes.

MOTION CARREID: Ms. Flores – aye; Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre – aye.

7. Discussion/Approval/Disapproval to accept Jordan Davis as a volunteer for Softball for FY 20/21.

Mrs. Saucedo MOVED to approve to accept Jordan Davis as a volunteer for Softball for FY 20/21, with a SECOND by Mr. Reyes.

MOTION CARREID: Ms. Flores – aye; Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre – aye.

8. Discussion/Approval/Disapproval to hire Ruben Leos as a Substitute Teacher for FY 20/21.

Mrs. Saucedo MOVED to approve to hire Ruben Leos as a Substitute Teacher for FY 20/21, with a SECOND by Mr. Reyes.

MOTION CARREID: Ms. Flores – aye; Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre – aye.

9. Discussion/Approval/Disapproval to hire Anita Perez as Facilities Assistant for FY 20/21.

Mrs. Saucedo MOVED to approve to hire Anita Perez as Facilities Assistant for FY 20/21, with a SECOND by Mr. Reyes.

MOTION CARREID: Ms. Flores – aye; Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre – aye.

10. Discussion/Approval/Disapproval to hire Norberto A. Rodriguez as Substitute Van Driver for FY 20/21.

Mrs. Saucedo MOVED to approve to hire Norberto A. Rodriguez as Substitute Van Driver for FY 20/21, with a SECOND by Mr. Reyes.

MOTION CARREID: Ms. Flores – aye; Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre – aye.

- Discussion/Approval/Disapproval for Rishard Davis, Donna Dawson, Paul Hudson, Nicole Rackley, Josh White & Sommer Wyble to provide IXL Tutoring after school for the rest of the school year at \$30 per hour.

Mrs. Saucedo MOVED to approve for Rishard Davis, Donna Dawson, Paul Hudson, Nicole Rackley, Josh White & Sommer Wyble to provide IXL Tutoring after school for the rest of the school year at \$30 per hour, with a SECOND by Mr. Reyes.

MOTION CARREID: Ms. Flores – aye; Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre – aye

- Discussion/Approval/Disapproval to accept Elias Valenzuela’s letter of resignation as CAVIT and SWEC Van Driver and remain as a substitute driver for FY 20/21.

Mrs. Saucedo MOVED to approve to accept Elias Valenzuela’s letter of resignation as CAVIT and SWEC Van Driver and remain as a substitute driver for FY 20/21, with a SECOND by Mr. Reyes.

MOTION CARREID: Ms. Flores – aye; Mrs. Saucedo – aye; Mr. Gil – aye; Mr. Reyes – aye; Mr. Ysaguirre – aye.

CONSENT ITEMS

- Approval to approve the FY 21-22 Proposed Certified Salary Schedule.
- Approval to approve the FY21-22 Proposed Classified Salary Schedule.
- Approval to approve the FY21-22 Proposed Exempt Salary Schedule.
- Approval to approve the FY21-22 Proposed Principal Salary Schedule.
- Approval of the FY21-22 Proposed Extra Duty Salary Schedule.
- Approval of the Santa Cruz Valley Union High School District #840 Retention Stipend Policy for FY21-22.
- Approval of ratification of the expenditures identified in the Auxiliary Operations Fund Report for March 2021.
- Approval of Student Activities Account Report for March 2021.
- Approval for ratification of payroll and expense vouchers for March 2021.

Payroll	Amount	Expenses	Amount
# 23	\$ 115,931.04	# 2129	\$ 152,697.93
# 24	\$ 116,356.71	# 2130	\$ 20,414.09
# 25	\$ 9,096.43	# 2131	\$ 18,507.48
		# 2132	\$ 63,080.01
		# 2133	\$ 317,376.00
Total Payroll:	\$ 241,384.18	Total Expenses	\$ 572,075.51
Grand Total: \$ 813,459.69			

- Discussion/Approval/Disapproval of the proposed 2021-2022 master calendar.

Mrs. Saucedo MOVED to approve Consent items G-1 thru G-10, with a SECOND by Mr. Ysaguirre.

MOTION CARREID: Ms. Flores – aye; Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre – aye.

ANNOUNCEMENTS

Mrs. Roberts announced the next board meeting is Thursday, May 13th. Mrs. Roberts stated graduation would be May 20th. Ms. Flores asked about graduation plans. Mrs. Roberts stated there will be an in-person graduation and they are working on the detail and logistics. There will be a control on the crowd size.

BOARD MEMBER ITEMS

There were no announcements in regards to board member items.

ADJOURNMENT

Mrs. Saucedo MOVED to adjourn the meeting at 6:54 pm; with Mr. Reyes SECONDING the motion.

MOTION CARREID: Ms. Flores – aye; Mrs. Saucedo – aye; Mrs. Ogle – aye; Mr. Reyes – aye; Mr. Ysaguirre – aye.

GOVERNING BOARD MEMBERS:

Elizabeth Flores, President

Anna Bell Saucedo, Vice President

Brandi Ogle, Member

Richard Reyes, Member

Emilio Ysaguirre, Member

Date Approved: _____