

**SANTA CRUZ VALLEY UNION HIGH SCHOOL DISTRICT #840  
GOVERNING BOARD MEETING MINUTES – April 14, 2022**

**DATE/TIME/PLACE**

The Santa Cruz Valley Union High School District Governing Board of Education held a Regular Board Meeting beginning at 6:02 PM on Thursday, April 14, 2022 in the Santa Cruz Library, Community Room which is located at 1000 N. Main Street in Eloy, Arizona.

**CALL TO ORDER**

Mrs. Ogle called the regular meeting to order at 6:02pm and led the audience in the Pledge of Allegiance.

**THOSE PRESENT**

Brandi Ogle, President, Anna Bell Saucedo, Vice President, Member (via phone), Richard Reyes, Member, and Emilio Ysaguirre, Member, Orlenda Roberts, Superintendent, Sharon Rodriguez, Business Manager, and Sherry Eisler, Administrative Assistant were present. Elizabeth Flores, Member, Dr. Oranté Jenkins, Principal were absent.

**REGULAR MEETING**

**MOTION TO ADOPT AGENDA**

Mr. Ysaguirre MOVED to approve Motion to Adopt Agenda, with a SECOND by Mrs. Saucedo.

MOTION CARRIED 4-0

**CALL TO THE PUBLIC**

There were no calls to the public.

**MONTHLY REPORTS**

1. Business Manager's Report - *Mrs. Sharon Rodriguez*

Mrs. Rodriguez reported on the meeting with CCS regarding the concerns over contract responsibilities. She went on to say, CCS expressed concerns regarding personnel items being left on the floor for which employees are instructed not to pick up. CCS has hired a third person. Mr. Ysaguirre inquired if the billing rate would increase with the third person, Mrs. Rodriguez stated no, since billing is based on square footage. CCS submitted an outline of the areas they will be responsible to clean. Mrs. Rodriguez provided a copy to the board for their review. She went on to say, Mr. Longoria will post the outline through-out campus to let teachers know who to contact if there is an issue. Mrs. Ogle inquired if CCS was responsible to clean restrooms, Mr. Longoria stated "yes". Mrs. Ogle asked if CCS is not providing the services how will it be addressed. Mr. Longoria stated he will contact the manager who oversees the

crew which is working at the school. Mrs. Rodriguez stated CCS would be covering the cost of the break-in at the school since it was an employee who forgot to set the alarm system.

## 2. Principal's Report - *Dr. Oranté Jenkins*

Mrs. Ogle inquired about Dr. Jenkins being absent. Mrs. Roberts stated she was out of the office due to a funeral she had attended. Mr. Ysaguirre questioned if Dr. Jenkins had contacted someone in an email. Mrs. Roberts stated "no". Mrs. Ogle requested Mrs. Roberts to contact Dr. Jenkins and the board requests his presence at the board meetings.

Dr. Jenkins reported Friday, April 1 will be the 7th Faculty In-Service of the year.

Parent-Teacher Conference and Scarlet and Gray were hosted on Tuesday, March 8<sup>th</sup>. A total of 107 students were recognized for attaining a cumulative grade point average of 3.0 or higher through the end of the first semester.

Enrollment: Santa Cruz Valley Union High School 280

SCVUHS Center for Success: 32

Facilitated 2 student intake meeting with student and parents

Facilitated 28 student/parent contacts to address academic, behavioral, and social concerns.

Attended 4 cabinet meetings

## 3. Food Service Director's Report – *Mr. Ricardo Cazares*

Mr. Cazares reported 917 breakfast meals and 3,378 lunch meals were served, averaging 225 per day.

The department had an Administrative Review of the Nation School Lunch Program (NSLP) and School Breakfast Program (SBP) for the 2021-2022 school year. The review went well with only minor findings which will require corrective action and no fiscal action was taken. Results will be sent in the coming weeks.

Mr. Cazares submitted the monthly expenses to revenue report for March.

Mrs. Ogle asked Mr. Cazares if he will be submitting the corrective actions once he receives the report from NSLP and SBP. Mr. Cazares stated he will receive the report in 30 days and will have 30 days to make the corrections.

## 4. Facilities Director's Report - *Mr. Hector Longoria*

Mr. Longoria submitted the work orders which were requested by staff and completed by staff.

Photos of the process of the refinishing of the gym floor were submitted.

5. Athletic Director's Report - *Coach Fitzgerald*

Coach Fitzgerald reported on overnight stays for the softball and baseball tournaments.

Santa Cruz won the 2A South Region Sportsmanship award and has been nominated as a finalist for the 2A sportsmanship award.

The March 29<sup>th</sup> baseball game against Santa Rita was moved to April 27 due to weather.

Region scheduled games assigned for Fall & Winter sports for the 2022-2023 and 2023-2024 school years by the AIA.

Mr. Ysaguirre inquired about why Coach Fitzgerald was not in attendance. Mrs. Ogle stated he could not call in due to the internet being down but he was available by cell phone if the board members had a question.

**BUSINESS ITEMS**

Discussion/Approval/Disapproval of IFB 22-02-23 New Air-Cooled Chiller award recommendation to Sun Mechanical.

Mrs. Ogle asked the details of the chiller. Mr. Longoria stated it would be placed in the mechanical room. It houses four compressors so if one unit malfunctions, the system will continue to operate.

Mr. Ysaguirre MOVED to approve the FY2021-2022 Revised Budget #4, with a SECOND by Mrs. Saucedo.

MOTION CARREID 4-0

**SUPERINTENDENTS ITEMS**

Monthly Board Report

Mrs. Robert's reported her attendance to 5 cabinet meetings, 1 Pinal County Public Health meeting, 1 Pinal County School Superintendents meeting and 2 ADE, ASA webinars.

English Language Learner (ELL) Program

The completion of the spring reassessment/assessment process and eligibility or continuing status will be determined. A meeting with parents of our EL students is being planned to better serve their children. The date is not yet set for this meeting.

Career and Technical Education

A small amount of additional funds from the Carl Perkins Grant have been awarded to the program.

Special Education Program

The district special education department received a Certificate of Appreciation from the ADE Exceptional Students Services Data Management Team for successfully reconciling out FY 2022 October 1 Data. Mrs. Roberts credited the work to Ms. Esther Cazares, Special Ed/ELL administrative assistant for performing an excellent job in managing and reporting the data.

Long-Term Suspension Hearings

There were no hearings held since March

Mrs. Saucedo MOVED to go into Executive Session at 6:14 pm, with a SECOND by Mr. Ysaguirre

MOTION CARREID: Mrs. Ogle – aye; Mrs. Saucedo – aye; Mr. Ysaguirre – aye.  
Mr. Reyes recused himself from the board meeting.

**MOTION TO GO INTO EXECUTIVE SESSION PURSUANT TO: A.R.S.**

**38-431.03(A) (1) FOR THE PURPOSE OF DISCUSSION OR CONSIDERATION OF EMPLOYMENTS, ASSIGNMENT, PROMOTION, DEMOTION, DISMISSAL, SALARIES, DISCIPLINING, OR RESIGNATION OF CERTIFIED AND CLASSIFIED EMPLOYEES.**

Mrs. Saucedo MOVED to adjourn Executive Session at 6:53 pm, with a SECOND by Mr. Reyes.

MOTION CARREID: Mrs. Ogle – aye; Mrs. Saucedo – aye; Mr. Ysaguirre – aye.

**PERSONNEL ITEMS**

1. Discussion/Approval/Disapproval of the FY 22-23 Superintendent/Principal Contract, as per the Governing Board's recommendations.

Mrs. Saucedo MOVED to approve of the FY 22-23 Superintendent/Principal Contract, as per the Governing Board's recommendations, provided by the business manager, with a SECOND by Mr. Ysaguirre.

MOTION CARREID: Mrs. Ogle – aye; Mrs. Saucedo – aye; Mr. Ysaguirre – aye.

2. Discussion/Approval/Disapproval to accept Manuela Paredes' letter of retirement from Food Service for FY 21/22.

Mrs. Saucedo MOVED to accept Manuela Paredes' letter of retirement from Food Service for FY 21/22, with a SECOND by Mr. Ysaguirre.

MOTION CARREID: Mrs. Ogle – aye; Mrs. Saucedo – aye; Mr. Ysaguirre – aye.

3. Discussion/Approval/Disapproval to accept Veronica Diaz' letter of resignation from Facilities Department for FY 21/22.

Mrs. Saucedo MOVED to accept Veronica Diaz' letter of resignation from Facilities Department for FY 21/22, with a SECOND by Mr. Ysaguirre.

MOTION CARREID: Mrs. Ogle – aye; Mrs. Saucedo – aye; Mr. Ysaguirre – aye.

4. Discussion/Approval/Disapproval to approve Addendum to Teaching Contract-Horizontal Advancement for FY 21/22.

Mrs. Saucedo MOVED to approve Addendum to Teaching Contract-Horizontal Advancement for FY 21/22, with a SECOND by Mr. Ysaguirre.

MOTION CARREID: Mrs. Ogle – aye; Mrs. Saucedo – aye; Mr. Ysaguirre – aye.

5. Discussion/Approval/Disapproval to hire Jesus Elenes as a Facilities Shift Supervisor for FY 21/22.

Mrs. Saucedo MOVED to hire Jesus Elenes as a Facilities Shift Supervisor for FY 21/22, with a SECOND by Mr. Ysaguirre.

MOTION CARREID: Mrs. Ogle – aye; Mrs. Saucedo – aye; Mr. Ysaguirre – aye.

6. Discussion/Approval/Disapproval of payment to Summer School teacher Dean Ibanez for summer 2022.

Mrs. Saucedo MOVED to approve of payment to Summer School teacher Dean Ibanez for summer 2022, with a SECOND by Mr. Ysaguirre.

MOTION CARREID: Mrs. Ogle – aye; Mrs. Saucedo – aye; Mr. Ysaguirre – aye.

7. Discussion/Approval/Disapproval to re-hire Orlenda Roberts as the Part-Time Special Education, ELL Director for FY22-23.

Mrs. Saucedo MOVED to re-hire Orlenda Roberts as the Part-Time Special Education, ELL Director for FY22-23., with a SECOND by Mr. Ysaguirre.

MOTION CARREID: Mrs. Ogle – aye; Mrs. Saucedo – aye; Mr. Ysaguirre – aye.

8. Discussion/Approval/Disapproval to accept Gloria Herrera's letter of retirement as the Guidance Secretary effective June 30, 2022.

Mrs. Saucedo MOVED to accept Gloria Herrera's letter of retirement as the Guidance Secretary effective June 30, 2022, with a SECOND by Mr. Ysaguirre.

MOTION CARREID: Mrs. Ogle – aye; Mrs. Saucedo – aye; Mr. Ysaguirre – aye.

9. Discussion/Approval/Disapproval to approve the list of coaching staff for FY 22/23.

Mrs. Saucedo MOVED to approve the list of coaching staff for FY 22/23, with a SECOND by Mr. Ysaguirre.

MOTION CARREID: Mrs. Ogle – aye; Mrs. Saucedo – aye; Mr. Ysaguirre – aye.

10. Discussion/Approval/Disapproval of exempt employee contracts for FY22-23.

Mrs. Saucedo MOVED to approve of exempt employee contracts for FY22-23, with a SECOND by Mr. Ysaguirre.

MOTION CARREID: Mrs. Ogle – aye; Mrs. Saucedo – aye; Mr. Ysaguirre – aye.

11. Discussion/Approval/Disapproval for payment of Classroom Site Funds (CSF) for FY21-22 which will include the 2<sup>nd</sup> half payment from Funds 011 & 013 for employees who qualify & to pay Mr. Lewis from M&O for their portion of these funds.

Mrs. Saucedo MOVED to approve for payment of Classroom Site Funds (CSF) for FY21-22 which will include the 2<sup>nd</sup> half payment from Funds 011 & 013 for employees who qualify & to pay Mr. Lewis from M&O for their portion of these funds, with a SECOND by Mr. Ysaguirre.

MOTION CARREID: Mrs. Ogle – aye; Mrs. Saucedo – aye; Mr. Ysaguirre – aye.

12. Discussion/Approval/Disapproval to approve of the Support Staff employee list for FY 22-23.

Mrs. Saucedo MOVED to approve of the Support Staff employee list for FY 22-23, with a SECOND by Mr. Ysaguirre.

MOTION CARREID: Mrs. Ogle – aye; Mrs. Saucedo – aye; Mr. Ysaguirre – aye.

13. Discussion/Approval/Disapproval of payment of the Hiring stipend to highly qualified teachers in the hard to fill positions in Special Education, Science, Math & Foreign Language.

Mrs. Saucedo MOVED to approve of payment of the Hiring stipend to highly qualified teachers in the hard to fill positions in Special Education, Science, Math & Foreign Language, with a SECOND by Mr. Ysaguirre.

MOTION CARREID: Mrs. Ogle – aye; Mrs. Saucedo – aye; Mr. Ysaguirre – aye.

14. Discussion/Approval/Disapproval of payment of Retention stipend to highly qualified teachers in the hard to fill positions for science, math, foreign language and special education: W. Askew, R. Cory, D. Dawson, G. Douglas, D. Ibanez, B. Ibarra, P. Hudson. S. Meza (Wyble) & J. White.

Mrs. Saucedo MOVED to approve of payment of Retention stipend to highly qualified teachers in the hard to fill positions for science, math, foreign language and special education: W. Askew, R. Cory, D. Dawson, G. Douglas, D. Ibanez, B. Ibarra, P. Hudson. S. Meza (Wyble) & J. White, with a SECOND by Mr. Ysaguirre.

MOTION CARREID: Mrs. Ogle – aye; Mrs. Saucedo – aye; Mr. Ysaguirre – aye.

**CONSENT ITEMS**

1. Approval for ratification of the expenditures identified in the Auxiliary Operations Fund Report for March 2022.
2. Approval of Student Activities Account Report for March 2022.
3. Approval for ratification of payroll and expense vouchers for March 2022.

<b>Payroll</b>	<b>Amount</b>	<b>Expenses</b>	<b>Amount</b>
# 25	\$ 113,236.76	# 2257	\$ 28,189.13
# 26	\$ 3,124.50	# 2258	\$ 88.45
# 27	\$ 117,396.85	# 2259	\$ 44,668.83
		# 2260	\$ 37,717.72
		# 2261	\$ 173.74
		# 2262	\$ 19,725.80
		# 2263	\$ 40,201.44
		# 2264	\$ 40,675.06
<b>Total Payroll:</b>	<b>\$ 223,758.11</b>	<b>Total Expenses</b>	<b>\$ 211,440.17</b>
<b>Grand Total:</b>		<b>\$ 445,198.28</b>	

4. Approval of the Regular Governing Board Meeting Minutes from March 10, 2022 and Special Board Meeting from March 15, 2022.
5. Approval of the Intergovernmental Agreement (IGA) between the Pinal County Education Service Agency Consortium and Santa Cruz Valley Union High School District for the FY 2023-2025 school year.
6. Approval of the overnight travel for the softball team on May 6<sup>th</sup> and 7<sup>th</sup> in Phoenix, AZ for the state tournament. Possible baseball team overnight travel on May 6<sup>th</sup> and 7<sup>th</sup> and May 12<sup>th</sup> at Rose Munford Softball complex, May 13<sup>th</sup> State Championship tournament at ASU.
7. Approval to approve the Proposed FY22-23 Exempt Salary Schedule.
8. Approval to approve the Proposed FY22-23 Classified Salary Schedule.
9. Approval of the Proposed FY22-23 Proposed Extra Duty Salary Schedule.
10. Approval of Senior Trip for the Class of May13-15, 2022.
11. Approval of the Santa Cruz Valley Union High School District #840 Retention Stipend Policy for FY22-23.
12. Approval of Santa Cruz Valley Union High School naming the high school track, which is part of our stadium for, Mr. Nap Lawrence.
13. Approval of the proposed 2022-2023 master calendar.

Mrs. Roberts asked the board members to table Consent item 13, since there is a second option and teachers have not had the opportunity to vote on the calendar. Mrs. Roberts added she is requesting a special meeting to bring the master calendar back for board approval along with handbooks and other items.

Mrs. Saucedo MOVED to approve Consent items H-1 thru H-12, with a SECOND by Mr. Ysaguirre.

MOTION CARREID: Ms. Flores – yea; Mrs. Saucedo – yea; Mr. Gil – yea; Mr. Reyes – yea; Mr. Ysaguirre – yea.

### **ANNOUNCEMENTS**

Mrs. Roberts asked the board member's availability, for the special meeting, during the last week of April 25<sup>th</sup> to 28<sup>th</sup>. Mr. Ysaguirre stated he would only be available by a conference call.

### **BOARD MEMBER ITEMS**

There were no announcements in regards to board member items.

### **ADJOURNMENT**

Mrs. Saucedo MOVED to adjourn the meeting at 7:00 pm; with Mr. Ysaguirre SECONDING the motion.



MOTION CARREID: Ms. Flores – yea; Mrs. Saucedo – yea; Mr. Gil – yea; Mr. Reyes – yea; Mr. Ysaguirre – yea.

**GOVERNING BOARD MEMBERS:**

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**Brandi Ogle, President**

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**Anna Bell Saucedo, Vice President**

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**Elizabeth Flores, Member**

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**Richard Reyes, Member**

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**Emilio Ysaguirre, Member**

**Date Approved:** \_\_\_\_\_