



Santa Cruz Valley Union High School

Dust Devils



**STUDENT HANDBOOK
2023-2024**

Think. Learn. Succeed.

*Santa Cruz Valley Union High School District
900 North Main Street
Eloy, AZ 85131
520.466.2200*

Santa Cruz Valley Union High School

GOVERNING BOARD OF EDUCATION

Brandi Ogle, President
Anna Bell Saucedo, Vice President
Elizabeth Flores, Member
Emilio Ysaguirre, Member
Billy Brown, Member

Superintendent/Principal
Chrystal Reyes

MISSION STATEMENT

The Mission Statement of Santa Cruz Valley Union High School, in partnership with parents and community, is committed to offering ongoing academic excellence through:

Shaping students' futures by helping them to be
Academically successful
Nurturing students, yet
Teaching them to be
Accountable for their decisions

Creating a safe environment of
Respect for self and others
United in our commitment to help students develop a
Zeal for lifelong learning

SCVUHS is dedicated to preparing students to meet the academic and work-based standards demanded in the 21st century by creating an environment that is challenging and nurturing. Students will have educational and enrichment opportunities to excel educationally and personally.

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bell schedule

DAILY BELL SCHEDULE

ZERO HOUR	7:02 – 7:55 AM
PERIOD 1	8:00 – 8:53 AM
PERIOD 2	8:58 – 9:51 AM
PERIOD 3	9:56 – 10:49 AM
PERIOD 4	10:54 – 11:47 AM
LUNCH	11:47 – 12:17 PM
PERIOD 5	12:22 – 1:15 PM
PERIOD 6	1:20 – 2:13 PM
PERIOD 7	2:18 – 3:11 PM

CENTER FOR SUCCESS SCHOOL BELL SCHEDULE

PERIOD 1	7:30 – 8:40 AM
PERIOD 2	8:40 – 9:50 AM
PERIOD 3	9:50 – 11:00 AM
LUNCH	11:00 – 11:20 AM
PERIOD 4	11:20 AM – 1:15 PM

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Dates to Remember

Meet Your Teacher	July 20, 2023
Parent/Teacher Conferences	October 11, 2023 and March 6, 2024
Homecoming	October 20, 2023
Semester Final Exams	December 19-20, 2023
*ACT (juniors only)	April 9-11, 15-18, 2024 (specific dates TBD)
*AzSci Assessment (juniors only)	March 25-April 11, 2024 (specific date TBD)
*ACT Aspire Assessment (freshmen only)	April 2-25, 2024 (specific dates TBD)
JR/SR Prom	Date TBD
Awards Ceremony	May 8, 2024
Senior Final Exams	May 15-16, 2024
Underclass Final Exams	May 21-22, 2024
Graduation	May 23, 2024
Last Day of School	May 23, 2024

Dates Students Not in Attendance

Labor Day	September 4, 2023
Fall Break Begins	September 25, 2023
Fall Break Ends	October 5, 2023
Thanksgiving	November 22-23, 2023
Winter Break Begins	December 25, 2023
Winter Break Ends	January 5, 2024
Martin Luther King Jr. Day	January 15, 2024
Presidents' Day	February 19, 2024
Spring Break Begins	March 11, 2024
Spring Break Ends	March 21, 2024
Easter Holiday	April 1, 2024

*The aforementioned dates for state testing are general testing windows. More specific testing dates will be published as they become available from the Arizona Department of Education.

Quarter Ends: October 12, 2023; December 21, 2023; March 7, 2024; May 23, 2024

Progress Reports/Eligibility Checks: August 17, 2023; September 14, 2023; October 12, 2023; November 16, 2023; December 28, 2023; February 1, 2024; March 7, 2024; April 18, 2024.

ACT, ACT Aspire and AzSci

When testing dates are confirmed please note the dates of the state mandatory testing to ensure your child is in attendance. Please avoid scheduling medical appointments during this time. Non-emergency medical appointments on those days will be considered unexcused. All juniors (cohort 2025) will take the ACT test given during the testing window of March/April, 2024. All juniors will also take the AzSci test which is tentatively scheduled for March/April, 2024. All freshmen (cohort 2027) will take the ACT Aspire exam, scheduled for March/April, 2024.



CODE OF CONDUCT

The following principles form the foundation of the code of conduct at SCVUHS. If you act in accordance with these principles, you will be within the rules of the school and more importantly, you will increase the likelihood of experiencing personal success in and satisfaction with your high school experience.

- **Accept responsibility for your education, decisions, words, and actions.**
- Act in a way that best represents your school, your parents, your community and yourself to promote a safe, healthy environment in which to learn.
- Respect cultural diversity, individuality, and the choices and rights of others.

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- Support your fellow students.
- Be active in school and the community.
- Give your best effort to academics, co-curricular activities, and community projects.

STUDY AND ACHIEVEMENT



Your primary job is to be a student and your primary work site is at school. In addition to attendance, behavior and dress expectations, your job description includes academic success in all classes.

The labor force for the 21st century must have higher education, whether it is college or a technical school, must be literate in reading, writing, math, and technology, must be lifelong learners, and must be able to adapt to a changing society.

A student is expected to:

- Attend every class on time or have a documented absence
- Arrive in the classroom with materials required by the teacher
- Inform a teacher, administrator, or the counselor privately and immediately if assistance is needed for required materials
- Perform to his/her academic ability

The school will

- Provide a progress report to the student/parent for each class every 4 1/2 weeks
- Identify students who are not meeting academic expectations and provide remediation for recovery
- Have teachers available before and after school or by appointment for tutoring and student assistance

ASSESSMENT

Assessment plays a critical role in the alignment process because it helps us determine what essential learning students have mastered and where they need to go next in the learning process. Assessments can provide valuable information about student progress and the effectiveness of instruction.

One view of assessment is that the primary purpose is to measure or audit attainment. It is viewed as something separate, an activity performed after the teaching-learning cycle. It is an unchanging measure of what the student achieved. Teachers use the results to make final decisions about a relatively fixed set of instructional activities. This type of assessment is referred to as **Summative Assessment**—assessment *of* learning.

The other view is the primary purpose of assessment is to help gain important information about student learning so we can adjust instruction to meet individual student needs. The purpose of a **Formative Assessment**, assessment *for* learning, is to improve learning and achievement. It is carried out while learning is in progress—day to day, minute by minute. It is viewed as an integral part of the teaching-learning process and it is ongoing, influenced by student need and teacher feedback. It partners teachers and students to continuously and systematically gather evidence of learning with the express goal of improving student achievement.

The student assessment program is designed to incorporate both formative and summative assessments. Teachers and students work together to do the following:

- Focus on learning goals.
- Take stock of where current work is in relation to the goal.
- Take action to move closer to the goal.

Galileo is a comprehensive, standards-based instructional improvement and instructional effectiveness system providing assessment and instructional tools designed to help schools implement educator effectiveness initiatives. State and Common Core State standards are built in and ready for use. Galileo assists educators in establishing instructional goals reflecting the district's curriculum, assessing goal attainment, predicting standards mastery on statewide tests, and using assessment information to drive classroom instruction and professional development. All students will be required to complete Galileo testing on a

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scheduled basis. Teachers will receive the results of these assessments to guide their instruction specific to individual student needs in an effort to increase student achievement. Because ATI is aligned directly with Arizona's ELA and Math standards, the data gathered from these assessments are a very predictable indicator of how well your child will perform on the state assessments.

Benchmark Testing will take place during the following weeks:

- July 24-27, 2023 (ELA, Math and Science Baseline Assessment)
- January 8-11, 2024 (ELA, Math and Science Benchmark CBAS 1)
- April 22-25, 2024 (ELA, Math and Science Benchmark CBAS 2)

*Assessment dates subject to change.

EXPECTATIONS FOR CLASSROOM BEHAVIOR

EACH TEACHER ESTABLISHES THE RULES AND PROCEDURES FOR HIS OR HER CLASSROOM. YOU ARE EXPECTED TO OBSERVE THOSE RULES AND TO RESPOND PROMPTLY TO THE DIRECTION OF YOUR TEACHER.

The classroom is the most critical area of an educational institution and your teachers will insist that your behavior and attitude in the classroom reflect the importance of the serious business of learning. More specifically, they will insist that you:

1. Arrive to class on time.
2. Are prepared for class with all materials necessary for class that day.
3. Are attentive to the task at hand until dismissed by the teacher.
4. Store all backpacks on the floor, the chair behind you, or at a specific location designated by the teacher. Backpacks are not to be held on student laps or stored on the top of desks/tables.

Always demonstrate care and consideration for your personal and school property, fellow students, and your teacher.

A PERSON OF CHARACTER

Recently, there has been a lot of press about business ethics and the character of individuals running various corporations. Character is the features and traits that form a person's individual moral and ethical qualities, behaviors and personality such as honesty, courage, and integrity. At SC we endorse and live by the pillars of *Character Counts!* They are:

Trustworthiness	Respect	Responsibility	Fairness	Caring	Citizenship
<ul style="list-style-type: none">• Be honest--don't deceive, cheat or steal.• Be reliable--do what you say you'll do.• Have the courage to do the right thing.• Build a good reputation.• Be loyal--stand by your family, friends, school and country.	<ul style="list-style-type: none">• Treat others with respect; follow the golden rule.• Be tolerant of differences.• Use good manners, not bad language.• Be considerate of the feelings of others.• Don't threaten, hit or hurt anyone.• Deal peacefully with anger, insults and disagreements.	<ul style="list-style-type: none">• Do what you are supposed to do.• Persevere--keep on trying! Always do your best.• Use self-control--be self-disciplined.• Think before you act--consider the consequences.• Be accountable for your choice.	<ul style="list-style-type: none">• Play by the rules.• Take turns and share.• Be open-minded; listen to others.• Don't take advantage of others--don't blame others carelessly.	<ul style="list-style-type: none">• Be kind, be compassionate and show you care.• Express gratitude; forgive others; help people in need.	<ul style="list-style-type: none">• Do your share to make your school and community better.• Cooperate--stay informed; vote.• Be a good neighbor--obey laws and rules.• Respect authority; protect the environment.

We pledge to instill Santa Cruz "Dust Devil Pride" in all our stakeholders.
If you believe you cannot either endorse and/or live by these six characteristics of an ethical, moral person, please re-think your school choice.

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ZERO TOLERANCE

The District has a zero tolerance policy toward the following infractions that occur **on or around school property or during any school-sponsored activity**:

- Weapons, including the use or possession of dangerous instruments and explosive devices*
- Tobacco/Drug/alcohol related offenses**
- Synthetic Cigarettes and vaporizers, including all vaping devices and e-cigarette systems
- Assault
- Fighting, Instigating
- Sexual Harassment
- Extortion, intimidation
- Threatening and/or compromising the health or safety of others including jokes, innuendoes, and/or inferences that threaten the safety of the school community
- Bullying and harassment

Of the infractions listed above, the following will result in an eight (8) day out-of-school suspension and the convening of a long-term suspension discipline hearing:

- Weapons, including the use or possession of dangerous instruments and explosive devices*
- Tobacco/Drug/alcohol related offenses**
- Synthetic Cigarettes and vaporizers, including all vaping devices and e-cigarette systems

The other infractions listed under Zero Tolerance (tobacco, extortion, etc.) may result in out-of-school suspension and recommendation for a discipline hearing. These are only examples. Other serious misconduct and most second offenses may be given **similar treatment**. *(Please see SC Discipline Matrix for additional possible consequences.)*

*Governing Board policy states that students violating **weapons policy JICI** on or around school campus by carrying or possessing a weapon may be placed in an alternative education program for a period of not less than one year, suspended for a period of not less than one year, or expelled and not be readmitted within a one-year period, if ever. Weapons mean any of the following: firearm, knife, destructive device, dangerous instrument, and simulated weapon that is displayed or represented as a weapon.

****Governing Board policy states possessing or distributing drugs on or around school property will result in recommendation for expulsion.**

SUSPENSIONS AND OTHER REMOVALS FROM CLASS

When an employee does not follow the rules of the organization, disciplinary action is taken. Many companies have a progressive discipline policy, as does SCVUHS. For first-time minor infractions, discipline measures taken may include:

- Conference with student
- Conference with parent
- Friday School
- Community service work

Repeated infractions of the rules may result in:

- Out-of-school suspension
- Long term suspension (LTS) hearing
- Conference/staffing for alternative education plan
- Expulsion

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When suspended out-of-school, a student may lose credit for school work missed, but is encouraged to contact teachers and keep current in school assignments. **Check your teachers' syllabi for the make-up work policy in each class.**

All work that is due during a suspension is due on the first day back to that class from the suspension. A suspended student is not allowed on campus, to include the Santa Cruz Library, unless given prior permission by administration. In addition, a suspended student is not allowed to participate in school activities.

CLOSED CAMPUS

Santa Cruz is a closed campus which means students are not allowed to leave during the lunch hour. The exceptions are half day students (those that work or go to Central Arizona College for study) and students whose parents physically come in and check them out. **Students must enter and exit campus through the Main Entrance only.** Students arriving on campus via bus, personal vehicle, or dropped off may not leave campus without checking out through the office. In efforts to reduce disruption, students are not allowed to loiter in the hallways before, after school or during lunch.

VISITOR'S POLICY

Because we want to maintain an environment that is serious and non-distractive, we ask that students do not bring visitors to classes. This includes young children and friends from other schools or from out of town/state/country. A visible ID worn around student's neck on a lanyard will identify students.

Dismissal during School Hours

Any student wishing to leave campus during the school day **MUST** have verified parent/ guardian approval. Parents/Guardians deeming it necessary to dismiss his/her student during the school day **MUST BE PRESENT** and present a valid State ID to the office staff and sign the student out.

HARASSMENT/HAZING/BULLYING

SCVUHS is committed to providing all students with a safe and supportive school environment. Members of the school community are expected to treat each other with respect. Teachers and other staff members are expected to teach and to demonstrate by example that all members of the community are entitled to respect.

We no longer live in an insulated world. Our world is multi-cultural, multi-ethnic and as we go to school with people of all colors, races, religions and socio-economic levels, we will also be working at the job site with diverse populations. Do not become de-sensitized to hateful words or words of violence. Do not tolerate this behavior for yourself or among your peers on this campus.

Bullying, harassment or hazing will not be tolerated and will result in disciplinary action. The consequences will be severe. *Harassment* of a student by another student, of a teacher by a student or by a teacher or other staff member is a violation of school policy. This includes (but is not limited to) harassment based on race, national origin, marital status, sex, sexual orientation, gender identity, religion, or disability. *Hazing* means any intentional, knowing or reckless act committed by a student, whether individually or in concert with other persons, against another student. This act may contribute to a substantial risk of potential physical injury, mental harm or degradation. This includes verbal abuse, degrading language, ridicule, gestures, put downs, slurs, innuendoes, etc., pertaining to race, color, religion, sexual orientation, gender, national origin or disability of the victim. (See Governing Board Policies JICFA and JICK.)

Punishable harassment is conduct, including, but not limited to, verbal conduct, use of picture/video phones, text messaging, cyber bullying, and other equipment that, (1) creates (or will likely create) a hostile environment by substantially interfering with a student's educational benefits, opportunities, or performance, or with a student's physical or psychological well-being; or (2) or is threatening or seriously intimidating.

Make SCVUHS an unwelcome environment for hate speech and symbols. Create an environment where all types of people respect and trust each other because harassment is wrong and tolerance is essential to a free society.

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ANTI-DISCRIMINATION POLICY

SCVUHS is committed to equal opportunity for all students and all staff. It is school practice that no one shall be treated differently, separately, or have any adverse action directly affecting them taken on the basis of race, religion, national origin, marital status, sex, sexual orientation, gender identity, or disability where a person is otherwise qualified as a student or employee or could be with reasonable accommodation.

The immediate remedy for any act of discrimination shall be to end it, treat the individual equally, and, as much as practically possible, to eradicate any effects of discrimination. Discipline will be imposed where appropriate.

ANNUAL PUBLIC NOTICE OF NON-DISCRIMINATION

Santa Cruz Valley Union High School District does not discriminate on the basis of race, color, national origin, gender, age, or disability in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of their operations. Santa Cruz Valley Union High School District Career and Technical Education department does not discriminate in enrollment or access to any of the programs Introduction to Culinary Arts and Advanced Culinary. Santa Cruz Valley Union High School District also does not discriminate in its hiring or employment practices.

This notice is provided as required by Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. Questions, complaints, or requests for additional information regarding these laws may be forwarded to the designated compliance coordinator(s). Liz Ibarra, Business Manager, 900 N. Main St. Eloy, Arizona 85131 (520) 466-2239.

STUDENT CONCERNS, COMPLAINTS AND GRIEVANCE

There is a procedure students can use to present complaints to the Administration concerning the treatment they are receiving from staff or other students. The process is available for complaints that the student has been or is subject to any of the following:

- Violation of constitutional rights.
- Unequal treatment because of race, color, religion, sex, national origin or disability.
- Harassment by any other person.
- Intimidation or bullying by another student.
- Concern for personal safety.

There are guidelines and forms for such complaints. Students should contact the Guidance Counselor to start the process.

PARENT CONCERNS

Parents experiencing academic or behavioral concerns relative to a specific class should first contact their student's teacher(s) (see faculty contact page [25](#)). Should further assistance be necessary, parents should then contact the front office.

HONESTY

Students are expected to conduct themselves honestly and with integrity in all their work. All forms of cheating and plagiarism are prohibited. Behavior that is unacceptable includes, but is not limited to:

1. Copying another student's homework or allowing another student to copy yours (by computer, manually, or photocopying)
2. Working with others on projects that are meant to be done individually
3. Looking at or copying another student's test or quiz answers
4. Allowing another student to look at or copy answers from your test or quiz

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5. Using any other method to get/give test or quiz answers (text messaging, camera/video phones, and other electronic devices)
6. Taking a test or quiz in part or in whole to use or to give others
7. Copying information from a source without proper attribution
8. Taking papers from other students, publications, or the Internet

Violators of this policy will be disciplined on a case-by-case basis depending on the seriousness of the violation, prior violations, and other factors. Disciplinary measures include, but are not limited to, redoing assignment/retaking test, receiving a failing grade on the project/test, receiving a lower overall grade in the class, community service, suspension or expulsion.

Teachers will give the ground rules for judging the difference between plagiarism and research for each of their classes.

Honesty is a value that guides a person's life. It is a quality that is highly valued in our society and indicates what a person stands for. Therefore, any cheating or misrepresentation will be considered a serious matter and will be dealt with accordingly. Build a reputation as an honest, trustworthy person.

ELECTRONIC DEVICES, TOYS, ETC. OUT OF SIGHT, OUT OF MIND

Many students want to have the privilege of carrying electronic devices on campus. With the privilege comes the responsibility of ensuring that those items are either not used during class time or used appropriately as specified by the teacher. Cell phones, smart watches, iPods, iPads, laptops, kindle and such and other electronic devices are part of everyday life. Prior to using items such as iPads, Kindles, laptops, etc. in the classroom students must obtain administrative approval. **Without this prior approval these devices are required to be off and out of sight while classes are in session.** They, along with radios, laser pens, water guns, and toys are disruptive to the educational process. Further, if a student's electronic device, toys, etc. disrupts the educational process or creates any classroom disturbance, the item may be confiscated and turned into the office. Laser pens, water guns, water balloons, toys, etc. are considered contraband and not allowed at any time. Additional infractions may result in the item being returned to a parent/guardian. The school district is not responsible for lost, damaged, or stolen items or property. Picture-taking and videotaping without consent, including, but not limited to, the use of camera phones, digital cameras, and video cameras, is prohibited.

Level of consequences: warning, confiscation, confiscation and return to parents and held until end of semester. Refusal to submit an item for confiscation may result in disciplinary action including but not limited to Off Campus Suspension.

****All confiscated items must be picked up the same day the item was confiscated.***

ATTENDANCE POLICY

Productivity decreases when employees are not on the job. Absenteeism is of high concern among employers and many times poor attendance is the reason for termination. Most applications ask for the number of days missed in the previous year. Equally, there is a close relationship between academic success and school attendance. Good attendance habits learned and developed in school will be carried over into the world of work.

- Ten (10) minutes late = **1 Absence**
- Four (4) tardies in the same class in the same semester = **Friday School.**
- Ten (10) absences per class period = **NO CREDIT** in that class (with exception of medical, court, and bereavement with proper documentation submitted within 48 hours).
- All absences must be EXCUSED and DOCUMENTED.
- Excused absences are MEDICAL, COURT, and FUNERAL *** We reserve the right to verify medical notes.**
- Parents must call the office the day of the absence **(This does not excuse the absence, but informs the school that the parents are aware their child is absent.)**

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- All absences are unexcused unless documented, a note from a doctor, a medical receipt from the date of absence for doctor visit or pharmacy (includes non-prescription medicines) charge; a court document; a funeral program, obituary announcement or death certificate.
- A chronic illness letter from a doctor is good for one school year but the parent must still call in for each absence.
- **Documentation due within 48 hours of return to school; absence will be treated as unexcused until the documentation is submitted.**
- Work conflicts will NOT be accepted as excuses for absences as well as babysitting, family trips, car trouble, etc. This includes days with special schedules and early release days.
- **Credit will not be given for work due or completed during an undocumented absence; this does not include absences due to suspension.**
- Please make every effort to schedule routine medical appointments after school or when school is not in session.
- Every effort is made by the office personnel to contact parents after an undocumented, unexcused absence.

Consequences:

- 3rd, 4th, and 5th absence: Parent contacted by school
- 5th undocumented absence will automatically be assigned Friday School.
- Excessive undocumented absences: conference with parent, student, and administrator which may result in referral to an alternative education program.
- Students who have not reached the age of 16 are subject to A.R.S. 15-803 (State Truancy Law). An unexcused absence for at least one class period during the day, or fifth unexcused absence will result in a referral to the Eloy Justice Court.

Absence Codes

A = Unexcused Absence
S = School Related
H = Homebound
M = Medical- Excused Absence
O = Off Campus Suspension
U = Unexcused Absence

* Indicates absences that are not applied toward No Credit. (NC)

** Indicates absences that do not count against perfect attendance.

CHRONIC ILLNESS

Students, who have chronic and/or recurring illnesses much have a 'Chronic Illness Form' completed, signed by a doctor, and on file in the Nurse's Office. The completed and signed form is good for the current school year only. A new form is required for each school year; they cannot be carried forward from one year to the next.

An approved 'Chronic Illness Form' prevents the student from receiving "No Credit" if the absences are a result of the illness verified by the doctor to be chronic. Homework/class assignments shall be made available to students with chronic health problems to provide the opportunity to complete coursework. Instructional arrangements shall be determined on an individual basis to ensure that continuous learning is integrated as much as possible. Having a current 'Chronic Illness Form' does not excuse the student from class work and assignments.

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LOSS OF CREDIT

Students who are absent for more than nine (9) instructional days, during a given semester, will lose credit in that class. On the 10th absence, the computer will replace the grade with an "NC" for No Credit. Once a student has lost credit, he or she must still attend that class. Failure to do so will result in disciplinary action. If a student loses credit in a course due to academic or attendance issues, that student may be placed in a credit recovery class, before school, in addition to his/her regular scheduled day. Parents/Guardians are still required to call the school or provide notes to explain absences. Such absences WILL be counted against the student's attendance record.

➤ Note: Students who have exceeded the allotted absence limit may appeal to a committee for consideration of credit at the end of the semester. This will only occur if the student has a passing percentage in that class.

MAKE-UP POLICY

After any excused AND documented absence or absence due to a school event, a student shall be required to initiate contact with school instructors to obtain make-up work. The student may have as many days to make-up the work missed as the number of days he or she was excused plus the first day back for **full** credit. Work missed by students due to unexcused absences may not be made up for credit. Long-term assignments are due to the teacher on the date of return to school.

TARDY POLICY

Students arriving late to school should go directly to the **Front Office** and obtain a tardy card that indicates student has signed in before going to class. Students should be in their seats and prepared for the lesson to begin when the tardy bell rings.

This policy will work only if each and every person involved participates consistently to implement this policy.

Each person has a role:

Administrators – will support counselors and teachers by assigning and monitoring lunch detention, suspension, and all other interventions provided.

Dropout Prevention Liaison– will meet with habitually tardy students and make parent contacts.

Campus Security– will patrol the campus, monitor the flow of student traffic, and help students get to class on time.

Teachers – will make every effort to monitor the hallways during passing periods for at least the last two minutes while greeting students at the door, keep the student traffic moving and be a positive adult presence, and show students that teachers do want them to be on time.

****Grades may not be affected by tardies. Grades may be affected by taking away points if the student misses an assignment because of tardiness.***

****Non-prescription receipts will not be accepted to excuse a tardy.***

For the purpose of this policy, a tardy will be defined as a student who is not in their seat and ready to learn when the tardy bell begins to ring.

Consequences

- 5 tardies will result in Friday School
- No show to Friday School may result in Suspension

Friday School will be held on administratively designated Fridays from 8am until noon. Serving Friday school will clear tardies for behavioral, attendance and contract purposes.

****There will be no suspensions for tardies. Suspensions will only be applied for no shows to Friday school. In addition, an incentive program will be developed to reward students for excellent attendance.***

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DOUBLE JEOPARDY? YOU BET!

In addition to the above consequences for excessive absences and tardies, students may lose privileges such as participating in field trips, Flex Day status revoked, and athletic eligibility.

STUDENT ID's

Students must wear their current IDs at all times. Students may not wear IDs from previous years or ID's of other students. IDs must be worn on a lanyard, visible, and readable. IDs are required for entrance into school, dances, extra-curricular activities, and the bus. Replacement ID's cost \$7.00. Lanyards cost \$2.00.

Failure to do so is a violation of Dress Code Policy and may result in disciplinary action.

STUDENT DRESS CODE

Students may not wear clothing that causes annoyance, disrupts, agitates, interrupts, or interferes with others who are on the school premises for the lawful purpose of pursuing or providing a public school education. We believe that Santa Cruz Valley Union High School District students should dress modestly and appropriately for school.

Therefore, students are NOT ALLOWED to wear the following items:

1. Shirts, blouses, and tops exposing a bare midriff. Skin should not be revealed between the bottom of the shirt/blouse and the top of the pants/skirt/shorts.
2. Bare shoulders. No spaghetti straps or halter-tops. Shirt and blouses must extend to the end of the shoulders.
3. Shirts that are deeply/narrowly cut in the front, back, or under the arms. This means no cleavage should be seen as well as basketball jerseys without the appropriate under garments.
4. Clothing not covering the buttocks, genital area or underwear. (i.e. baggy or saggy pants, shorts and short skirts)
5. Pants, shorts or skirts with holes or tears 6 inches above the knee.
6. Exposed underwear.
7. Clothing made of see-through fabric without proper under garments.
8. Shorts and skirts 6 inches above the knee.
9. Clothing, backpacks, binders, or other accessories, jewelry, or skin markings with symbols or messages regarding tobacco, alcohol, drugs, race, gambling, obscenities, nudity, weapons, profanity or sexual connotations.
10. Clothing identified by law enforcement agencies as being popular with gangs/negative student groups such as trench coats, clothing with gang names, slang street names, or eight ball markings.
- 11. Bandannas of any color, size or shape may not be carried or displayed.**
12. Hats, hoods, head scarves/skull caps, hairnets, do-rags, and bandannas.
13. Ribbed, white tank top underwear.
14. Pajamas, blankets, and house slippers.
15. Bare feet.
16. Items that present a hazard to the health or safety of the student or others in the school. Examples of these items are jewelry, ornamental accessories, chains, spiked collars, spiked wristbands, etc.
17. Items that could cause excessive wear or damage to school property (chains, pins, spikes, etc. attached to clothing)
18. Items that interfere with school work or disrupt the educational program. At the discretion of a staff member, students may be directed to wear school-provided shirts if the student's clothing is deemed inappropriate. Refusal to do so could result in disciplinary action. School administrators will make the final decision regarding the appropriateness of student appearance.

Admin has the right to change at any time

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Student/Parent Responsibility

Students and their parents/guardians are responsible for the awareness of the school's dress code and must conform to these requirements. The school administration retains the final discretion to determine that the garment or accessory meets the dress code. If a student or parent has any questions whether specific attire or accessories are in compliance with the dress code, they must contact an administrator prior to wearing such attire or accessories to ensure compliance.

Consequences

Any student violating this policy is subject to disciplinary action including, but not limited to the following: a warning, confiscation of item(s), parent conference, lunch detention, and community service, In-School Detention or Out-of-School Suspension. In addition, the student will remove the garment or accessory and replace it with an appropriate alternative provided by the school, student, or parent.

- The principal will make final determinations whether student dress distracts from the educational process of other students. If this determination is made, the student will be warned. Repeat similar offenses will be responded to as a discipline referral and progressive discipline will be utilized.
- A change of clothing may be provided, or the parent/guardian may be requested to provide a change of clothing.
- Students who practice cultural or religious traditions that are not consistent with the District's dress code must contact the principal upon registration in order to request exemption from specific requirements of the Student Dress Code.

DRESS CODE FOR OFF CAMPUS ACTIVITIES

Santa Cruz wants students to look professional, when representing the school and community at off campus activities, yet maintain comfort and personal style. Dress and appearance should be such that it does not disrupt or distract from the mission of the activity. Therefore, guidelines, standards, and requirements have been developed. Please check with your coach and/or sponsor for the dress code.

WE GOT SPIRIT, YES WE DO

Santa Cruz Spirit Shirts may be worn at the discretion of district and school administration. Assemblies for athletics and academics are held throughout the year.

DANCE THE NIGHT AWAY

Dances are held throughout the year on the campus or at an approved off campus site. School rules apply and IDs are required. Guest passes are available in the front office for Homecoming and Prom.

ANNOUNCEMENTS

School announcements will be facilitated by Student Council via the intercom system. Announcements must be submitted to Brittany Ibarra via email to bibarra@scvuhs.org 24 hours prior to the event. The subject line should read: ANNOUNCEMENTS. There will be no last minute announcements.

PUBLIC DISPLAY OF AFFECTION

Public display of affection is rarely seen on the job because it is improper and out of place. Same standards will apply at school. Students should remember that the school campus is a public environment and a public facility. Students and staff members are offended when exposed to certain behaviors. Students are to refrain from any public display of affection that would offend others.

The following actions are acceptable: Holding Hands and an A-Frame hug.

COMPUTER USE

Consider the computer at school as a business computer. Absolutely nothing on the computer is sacred. The technology department monitors how computers are used. All students may access the Internet unless

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expressly denied by parents in writing to the school district. The ACCEPTABLE USE AGREEMENT is available on line at the SC website and will be distributed with the handbook. Students will receive a generic password in the first week of school; this password will be required to logon to the computer. It will be the responsibility of the student to save/remember password. If password is lost or forgotten it may cause student to be unable to logon to computer for up to one week, during which time the student will be responsible for any missed work. Keep your PASSWORD confidential, follow appropriate computer etiquette, stay out of pornographic and/or inappropriate sites, and do not download games, non-school-related graphics, sound files, video clips or music. Students will lose computer privileges if district guidelines are not met. If a student loses his/her computer privileges, the student will still be responsible for class assignments by using either a private (home) computer or using public access to a computer (library). (See acceptable use policy.)

CHROMEBOOKS

Students will be issued a Chromebook, carrying case and charger at registration. Students are responsible for bringing their charged devices to school every day. Students are responsible for damages.

Return/Repair/Replacement Costs: Chrome books are to be returned on or before the last day of school or at the school's request. The computing device must be returned in good working conditions without any damage. Repair costs are as follows. •**Total Loss - \$350** •**Screen - \$75** •**Keyboard/Key Missing - \$65** •**TouchPad \$65** •**Chassis - \$65** •**Screen Lid - \$65** •**Keyboard Bezel - \$50** •**Damaged Ports - \$145** •**Charger - \$30** •**Case - \$20**

**see Use of Technology Agreement*

CENTER FOR SUCCESS

The Santa Cruz Valley Union High School District offers an alternative school program that meets from 7:30 am – 1:15 pm. Students may meet with the Counselor if they would like to participate in the alternative school program or they may be assigned by the administration, hearing officer, or Governing Board due to behavior, attendance or academic issues. See your counselor for details.

PARKING PERMITS

Parking an automobile on campus is a benefit and any violation of parking rules, including no permit displayed, may result in the loss of parking privileges, disciplinary actions and/or the vehicle being towed at the owner's expense. Parking spaces are at a premium and permits are purchased on a first-come first-served basis. Parking is also on a first-come first-served basis.

When requesting a parking permit, the following documents must be presented:

- Copy of registration
- Copy of your driver's license
- Copy of proof of insurance

There is also a \$10.00 fee for the permit. This permit is good for one school year only.

For the health and safety of others, student drivers are asked to drive cautiously. Driving fast or recklessly in the parking lot or around campus is not allowed. No loud music, horn honking, yelling, or "peeling out" on or around school campus is allowed. Skateboards, rollerblades, etc. are not allowed on school campus and will be confiscated and turned in to the office. Additional infractions will result in the item being returned only to a parent or guardian.

BON VOYAGE! (Field Trips & Other Excursions)

Off-campus activities are not frivolous jaunts to get out of school. Field trips are planned to meet educational purposes or objectives. These objectives might include specific curricular activities and/or celebrations of accomplishments.

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Field trips are a privilege. Decisions about eligibility to attend off-campus events may be based on attendance, grades, and/or behavior. Students who have accumulated five or more undocumented absences within a semester, may lose trip privileges for that semester, doing poorly (below 60% average) in classes, failing to make up work or any other reason deemed appropriate by the principal and teacher. **A student must be passing ALL of their classes to be permitted to attend a field trip or student activity during instructional time.**

Students will be held to the same behavior expectations that they follow when regular class is in session. Consequences for school infractions will be the same whether on or off school grounds.

When representing the school at off-campus functions, please remember you are not only a reflection of the school, you are representing yourself, your family and the community of Eloy. Do not embarrass anyone.

Reminder: When traveling in district vehicles all passengers must wear seatbelts at all times.

Grading

At SC, mastery of academic skills is an expectation. Students must demonstrate satisfactory performance by earning a D (60%) or above in each class to receive credit.

90% or above	Grade A
80% --89%	Grade B
70% --79%	Grade C
60% --69%	Grade D
59% or below	Grade F

Quarter Grading System:

Quarter 1	40%
Quarter 2	40%
<u>Final Exam</u>	<u>20%</u>
Semester 1 Total	100%
Quarter 3	40%
Quarter 4	40%
<u>Final Exam</u>	<u>20%</u>
Semester 2 Total	100%

Teachers are available before and after school or by appointment to assist students that are having difficulty. Students should make an appointment with their teacher when they are experiencing trouble.

Finals

A minimum grade of 90% (A) or perfect attendance will not have to take a final exam.

Academic Friday School

In an effort to improve student academic achievement, Santa Cruz Valley Union High School will be hosting mandatory Academic Friday School sessions once a month. During designated grade checks, any student identified as failing 2 or more courses will meet with the Guidance Counselor to schedule Academic Friday School. In addition, all students failing Enrichment will be required to come to Academic Friday School. It is the responsibility of the student to obtain required work for the failing course to complete during Academic Friday School. If the student does not obtain the work before the assigned Academic Friday School, the student will still be required to attend. In these cases, supplemental assignments will be provided for the student to increase basic reading, writing, and math skills that must be completed by the end of the session in

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order to fulfill the requirements of Academic Friday School. Students who bring all course grades to 60% or greater prior to the assigned Academic Friday School must show evidence thereof to the Guidance Counselor or designee to receive a written excuse from attending the assigned Academic Friday School. Students failing to attend Academic Friday School may face disciplinary action, including but not limited to Friday School or suspension. If a student is assigned to both Friday School and Academic Friday School, the student will attend Academic Friday School.

ARIZONA College and Career Ready Standards

What does Arizona's College and Career Ready Standards mean for students?

Arizona's College and Career Ready Standards – English Language Arts and Mathematics help to prepare students with the knowledge and skills they need to succeed in post-secondary education and training.

- **Clear standards** help students understand what is expected of them.
- **Consistent expectations** across the states for **all** students ensure that Arizona students are both nationally and internationally competitive.
- **Relevant content** and application of knowledge through high-order thinking skills and questioning provide opportunities for students to prepare for workforce and higher education discussions and experiences.

What do Arizona's College and Career Ready Standards (AZCCRS) mean for Arizona Families?

- Clear, focused standards are **consistent** across the states.
- There is a strong emphasis on **real-world application** of knowledge and skills within the standards.
- The standards' college and career ready goal is designed to **prepare all students for success** with post-secondary educational and career opportunities

GRADUATION AND COLLEGE ENTRANCE REQUIREMENTS

In order to graduate from SCVUHS and receive a SCVUHSD diploma, a student must: complete 23 credits of study and submit their Senior Portfolio.

CREDITS REQUIRED:

English	4
Mathematics.....	4
Science.....	3
Social Studies.....	3
Foreign Language (2 years; same language) OR CTE (2 years program completion).....	2
<i>**CTE also counts towards a Fine Arts credit</i>	
Fine Arts	1
Electives.....	5
Total	22

SENIOR PORTFOLIO - *Students must provide the counseling office with proof of completion for the following items:*

- Complete the Free Application for Federal Student Aid (FAFSA)
- College Entrance Placement Test (ACCUPLACER OR COMPASS)
- Complete the ASVAB Assessment

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PUBLIC ARIZONA UNIVERSITY ENTRANCE REQUIREMENTS

English	4
Mathematics (Algebra and above)	4
Science (Laboratory)	3
American/Arizona History	1
Social Science.....	2
Fine Arts.....	1
Foreign Language	2

The student should check with the counselor to make sure the requirements for a particular university/college are satisfied.

Courses must meet SCVUHS standards for credit in core areas. For example, High School Math credit begins with Algebra I in order to meet the four-credit SCVUHS graduation requirement OR university entrance in mathematics.

NCAA requirements to participate in Division I athletics have special academic eligibility requirements. See your counselor or www.ncaaclearinghouse.net.

ID's will reflect a student's cohort year rather than credits earned.

DUAL CREDIT

Santa Cruz juniors and seniors who are on track to graduate may petition for flex day status and attend Central Arizona College off-site. Students are responsible for their own transportation and their tuition cost. Dual credit is awarded when official transcripts are received. See guidance counselor for additional information.

FLEX DAY STUDENTS

- Must be junior or senior status
- Must be at least 16 years of age
- Must have passed all state required standardized tests
- Must have adequate academic progress
- Must be in good standing with the school
**See requirements below for "good standing"*
- Must be on track to graduate (see page 20 "Where Do I Stand")
- Must maintain C's or better as verified by Quarter Report Cards or Flex Day status may be revoked
- Please keep in mind all junior student-athletes must be enrolled in 5 classes per Arizona Interscholastic Association.

Good Standing:

- After the first earned Friday school for tardies/attendance, the student will be issued a warning. Earning a second Friday school for tardies/attendance will result in the student's revocation of Flex Day status.

***** Please see Counseling Department for additional documentation requirements.***

SUMMER SCHOOL INFORMATION

Credits from other institutions may be accepted at the discretion of Administration.

EARLY GRADUATION

If students and their parents are considering early graduation, please speak with the guidance counselor or principal. Keep in mind that early graduation requires advance planning of at least one year.

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TESTING OUT OF A COURSE

If students and their parents are considering “testing out” of a course to earn academic credit, please speak with the guidance counselor or principal. In order to “test out”, students need to exhibit mastery of the subject matter by attaining a grade of not less than (80%) on the final course exam. Only one attempt per course will be permitted. Students will be given a grade of “P” (PASS) if an 80% or better is earned. Teachers and counselors are not responsible for tutoring or providing study guides/instruction relative to students “testing out” of the course.

GRADE BUMPING

Do well on your ACT and your grade will be rewarded! Students who pass the course and earn a PROFICIENT score on the ACT Assessment will have their semester grade bumped up one letter grade. Students who pass the course and earn a HIGHLY PROFICIENT score on the ACT Assessment will have their semester grade bumped up two letter grades.

If a student earns an F in a course but is deemed “proficient” or “highly proficient” on the ACT Assessment, they will receive a “P” passing grade on their transcript for the appropriate course. (“P” grades are not calculated in G.P.A. points.)

***Applicable courses: Algebra II and ELA 11.*

HONORS

Student achievement is held in the highest regard at SC High School. Students with a cumulative grade point average (GPA) of 3.5 and above are awarded with academic letters. Those earning this honor multiple times will be given bars for subsequent years. Those earning a GPA of 3.0 are also recognized and awarded a certificate of excellence. A school-wide honors assembly is held at the end of the year to celebrate academic success. Following each semester, perfect attendance, and other achievements are recognized. Additionally, medals, stoles and/or cords will be awarded to graduating seniors earning high academic achievement.

GUIDANCE

Guidance department services are designed to serve the needs of individual students. The counselor is available to help students in the preparation of academic schedules or course adjustments, long-range school programs, and technical, career, or college planning. The counselor can help with scholarship and financial aid information as well as enrichment programs, opportunities offered during the summer.

LOST, STOLEN, CONFISCATED OR DAMAGED ITEMS AND PROPERTY

SCVUHS, nor their faculty and staff, are responsible for the loss, theft, or damage of personal items.

EXTRA! EXTRA!

All students are assessed a one-time \$5.00 extracurricular fee at registration to allow state tax credit for donations. A student is entitled to participate in any activity offered at the school. Any student that is financially unable to pay the fee may see the principal. The fee is established in compliance with state statute.

PLAY BALL!

All SC students are encouraged go out for Dust Devil Sports and activities. However the following information is needed before you are allowed to participate in the athletic program: Certified birth certificates and physical forms must be on file in the Athletic Office. Please refer to the SCVUHS Athletic Handbook for additional requirements. If a student becomes 19 years of age on or before September 1st, he/she is not eligible.

ACADEMIC ELIGIBILITY



Eligibility to start a semester

- Students with adequate credits earned based on their grade level are eligible at the start of each season of sport as determined by the A.I.A.

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- Students who have made satisfactory progress toward promotion or graduation, but failed a class(s) at the end of the semester, begin the new semester/season of sport under “advisement”. This advisement period is 4.5 weeks (grading period) This “Advisement” period is 4.5 weeks (grading period) and student athletes must be passing all classes weekly during this period to participate in a contest. Regular athletic eligibility procedures will resume for these students at the end of this 4.5 week “Advisement” period.

Adequate yearly progress toward promotion/graduation

To be eligible;

Sophomores must have earned 70% of 6.5 credits or **4.50 credits**

Juniors must have earned 78% of 13 credits or **10.25 credits**

Seniors must have earned 86% of 19.5 credits or **16.75 credits**

Freshmen are automatically eligible to start their first sport here at SC. Once they are out for a sport the eligibility policy kicks in.

Eligibility through a semester

Students with adequate credits earned based on their grade level are eligible at the start of each season of sport as determined by the A.I.A.

- Official grades will be every 4.5 weeks (progress reports). Students with a 59% or below in any class(s) will be ineligible the following Monday.
- These students will remain ineligible (may practice only) until they have raised their grade(s) to 60% or better.
- Students who become ineligible must attend tutoring after school. Once they are passing that class(s), student will turn into the Athletic Director official documentation signed by teacher(s) showing a passing grade(s).
- AD will notify coaching staff at this point that the student has regained their eligibility for the remainder of the grade check period.

Non-Satisfactory Progress Eligibility

- Students who have not met the minimum number of credits toward promotion or graduation are ineligible for the start of the first semester unless they have attended summer school and have earned enough credits to get back on track for promotion or graduation. In this case they become eligible to start the semester.
- Students who have earned enough credits for promotion or graduation during the semester (credit recovery) and at end of the first semester become eligible at that point.

Transfer Students' Eligibility

- Students who have transferred to Santa Cruz Valley Union High after their freshman year will have their satisfactory progress toward promotion or graduation determined by an administrative committee made up of the principal, athletic director, counselor, or their designees. All other AIA transfer requirements must be met.

Parent Notification of ineligibility

- Every 3rd week of a 4.5 week grading period, notice will be given to students by their coach (R7-2-808, State Board of Education).
- Every progress report (4.5 weeks), students and their parents will receive a phone call or written notification that ineligibility has been determined (R7-2-808, State Board of Education).

Teacher Tutoring

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- Teachers are available from 7:30 am—7:55 am, 3:11 pm—3:41 pm, and by appointment for tutoring all students. (R7-2-808, State Board of Education)
- Unofficial grade checks will be run weekly. Students with a 59% or below in any class(s) must attend tutoring in order to participate in practice. Student must provide coach with a tutoring pass from teacher. Missed practice for not attending tutoring is considered unexcused.

Additional Eligibility Information

- Grades 9, 10, and 11 students must take a minimum of 5 classes per semester (AIA).
- Students who have been put on a nine day suspension pending an LTS Hearing may lose athletic eligibility for the remainder of the school year.

CAFETERIA

The cafeteria area may be considered a student lounge for students to relax, read, visit or eat. It is not, of course, for goofing around.



BREAKFAST AND LUNCH

Since breakfast is considered a very important meal of the day, the food service staff will serve breakfast **free of charge** to all students from 7:30 a.m. – 7:55 a.m. Center for Success goes to lunch from 11:00 a.m. – 11:20 a.m.; lunch will be from 11:35 a.m. to 12:20 p.m. (exceptions for modified schedules). Students may purchase lunch for \$2.85 and all A la Carte items are available for an additional charge. If meal debt charges accrue over \$5.50, the student will be unable to enter the lunch line until the debt is cleared. Instead, an alternative lunch will be provided to the student free of charge.

WHAT'S IN/ WHAT'S OUT

Food and drinks, with the exception of bottled water, are not allowed in the classrooms or hallways. **There are no water fountains on campus, so students should bring water bottles to refill throughout the day.** Energy drinks such as Red Bull, Monster, Rockstar, Full Throttle, AMP, and any others deemed inappropriate by administration, are not permitted on campus. We appreciate your cooperation in eating only in designated eating areas.

YELLOW CADILLAC

Student ID is required for transportation or the student will not be allowed on the bus. A bus schedule is available if one was not received during registration. In the mornings, SC students will be dropped off in the designated bus loop located adjacent to the softball field. Buses will leave SC at 3:40 pm. Students that ride the bus may wait in the bus loop or meet with a teacher. Students riding the bus must board at Santa Cruz. Students arriving on campus via bus, personal vehicle, or dropped off may not leave campus without checking out through the office. The right of a student to transportation is a qualified right dependent upon good behavior. Student behavior on buses must promote safety and bus drivers are responsible for the safe operation of the bus. Bus rules and school rules apply.

Students creating a disturbance while riding a school bus may:

- Be dealt with more harshly as the safety of many is at risk
- Lose riding privileges until a parent conference
- Lose riding privileges for a period of time or permanently

WE ARE HERE TO SERVE YOU!

The SC staff is dedicated to support, assist, guide and encourage you to be successful in school. You will only fail if you choose to do so. You are responsible for your learning. One way to assume that responsibility is to inform an adult on this campus if you are experiencing difficulty in a class, with another student(s) or a personal problem that interferes with your schooling. We will be happy to make provisions for extra

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assistance and help. Do not hesitate to ask a teacher or staff member if you wish to explore an academic/career opportunity that is not offered.

STAFF

High School Office	Job Title	Phone Number	Email
Chrystal Reyes	Principal	520.466.2237	Chrystal.Reyes@scvuhs.org
Rosalinda Herrera	Attendance/SAIS	520.466.2200/2221	rherrera@scvuhs.org
Ferris Smith	Academic Coach	520.466.2212	fsmith@scvuhs.org
Brittany Ibarra	Special Education Director/ Federal Programs Director	520.466.2219	bibarra@scvuhs.org
Michael Ibarra	Athletic Director	520.466.2206	mibarra@scvuhs.org
Patricia Castillo	Drop Out Prevention Liaison	520.466.2208	pcastillo@scvuhs.org
Counseling Office			
	Success Coach	520.466.2211	
Genevieve Leon	Registrar	520.466.2214	gleon@scvuhs.org
District Office			
Chrystal Reyes	Superintendent	520.466.2237	Chrystal.reyes@scvuhs.org
Liz Ibarra	Business Manager	520.466.2239	libarra@scvuhs.org
Sherry Eisler	Administrative Assistant/Accounts Payable/GFA	520.466.2224	seisler@scvuhs.org
Lilean Camarena	Payroll/Human Recourses/Student Activities/Auxiliary	520.466.2238	lcamarena@scvuhs.org
Facilities			
Hector Longoria	Director	520-466-2223	hlongoria@scvuhs.org
Transportation			
Liza Rodriguez	Director	Cell: 520.709.6259	liza.rodriguez@eloyesd.org
		Office: 520.466.2106	
Technology			
Aaron Bates	Director	520.466.2210	abates@scvuhs.org
Cafeteria			
Ricardo Cazares	Director	520.466.2231	rcazares@scvuhs.org
Para-professionals			
Gema Moreno			gmoreno@scvuhs.org
Campus Security			
Heriberto Meza		520.251.2414	emeza@scvuhs.org

FACULTY

English	Room/Ext.	Email
Michael Ibarra	27/2027	mibarra@scvuhs.org
Paul Hudson	34/2034	phudson@scvuhs.org
JAG Coordinator	Room/Ext.	Email

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Nico Flores	38/2038	nflores@scvuhs.org
Spanish		
Robert Cory	24/2024	rcory@scvuhs.org
Math		
Donna Dawson	36/2036	ddawson@scvuhs.org
William Askew	37/2037	waskew@scvuhs.org
Joshua White	14/2014 11/2011	jwhite@scvuhs.org
Social Studies		
Science		
Dean Ibanez	2/2002	dibanez@scvuhs.org
	6/2006	
PE		
Andrea James	52/2052	ajames@scvuhs.org
Art		
Angela Sterner	13/2013	asterner@scvuhs.org
Music		
Joshua White	14/2014 11/2011	jwhite@scvuhs.org
Special Education		
Glory Douglas	16/2016	gdouglas@scvuhs.org
Brittany Ibarra	12/2012	bibarra@scvuhs.org
Center for Success		
Dina Decker	39/2039	ddecker@scvuhs.org

Santa Cruz Valley Union High School DISCIPLINE MATRIX

The following chart shows the minimum and maximum range of disciplinary action that may be taken for each behavior. Students are always given the opportunity to discuss disciplinary problems with the school principal and to present information that may help to explain the situation or problem (Due Process).

Students will be allowed to make up assignments that arise during the term of their off campus suspension. The work will be due to each teacher on the date that the student returns to school.

These statements are guidelines only and do not limit the judgment and decision of the school administrator who must assess each situation and consider the student's behavioral conduct and discipline history when deciding on an appropriate consequence for the misbehavior. The numbers 1, 2, 3, etc. only indicate the sequence from minimum to maximum options that the school administrator may consider in deciding the consequence for a specific discipline violation.

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Aggression	Range of Consequences
Verbal Provocation Minor Aggressive Act Recklessness	<ul style="list-style-type: none"> • Conference • Friday School • Off Campus Suspension – 2 days • Off Campus Suspension – 4 days • Off Campus Suspension – 8 days + Long Term Suspension Hearing
Disorderly Conduct	<ul style="list-style-type: none"> • Conference • Friday School • Off Campus Suspension – 2 days • Off Campus Suspension – 4 days • Off Campus Suspension – 8 days + Long Term Suspension Hearing
Endangerment*	<ul style="list-style-type: none"> • Off Campus Suspension – 4 days • Off Campus Suspension – 8 days + Long • Term Suspension Hearing
Fighting*	<ul style="list-style-type: none"> • Off Campus Suspension – 4 days + Contract + Police Notification • Off Campus Suspension – 8 days + Long Term Suspension Hearing + Police Notification
Assault*	<ul style="list-style-type: none"> • Friday School • Off Campus Suspension – 2 days • Off Campus Suspension – 4 days • Off Campus Suspension – 8 days + Long Term Suspension Hearing
Aggravated Assault**	<ul style="list-style-type: none"> • Off Campus Suspension – 8 days + Long Term Suspension Hearing
Alcohol, Tobacco and Other Drugs	Range of Consequences
Alcohol Violation* Drug Violation	<u>Sale/Distribution:</u> <ul style="list-style-type: none"> • Off Campus Suspension – 8 days + Long Term Suspension Hearing <u>Use/Possession/Under the Influence of Alcohol or Drugs:</u> <ul style="list-style-type: none"> • Off Campus Suspension – 8 days + Long Term Suspension Hearing <u>Sharing Alcohol or Drugs:</u> <ul style="list-style-type: none"> • Off Campus Suspension – 8 days + Long Term Suspension Hearing
Tobacco Violation*	<ul style="list-style-type: none"> • Off Campus Suspension – 8 days +

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Use on school property Possession on school property	Long Term Suspension Hearing
Non-Prescription Drugs	<ul style="list-style-type: none"> • Conference • Friday School • Off Campus Suspension – 2 days • Off Campus Suspension – 4 days • Off Campus Suspension – 8 days + Long Term Suspension Hearing
Harassment, Threats and Intimidation	Range of Consequences
Bullying* Harassment, Non-sexual* Hazing* Threat or Intimidation*	<ul style="list-style-type: none"> • Conference • Friday School • Off Campus Suspension – 2 days • Off Campus Suspension – 4 days + Contract • Off Campus Suspension – 8 days + Long Term Suspension Hearing
Cheating, Forgery or Plagiarism	Range of Consequences
Cheating or Plagiarism Forgery	<ul style="list-style-type: none"> • Zero on Assignment + Conference • Friday School • Off Campus Suspension – 2 days • Off Campus Suspension – 4 days • Off Campus Suspension – 8 days + Long Term Suspension Hearing
School Policies and Other Violations	Range of Consequences
Defiance, Disruption, Disrespect to Authority Non-Compliance	<u>Mild:</u> <ul style="list-style-type: none"> • Conference • Friday School • Off Campus Suspension – 2 days • Off Campus Suspension – 4 days + Contract • Off Campus Suspension – 8 days + Long Term Suspension Hearing <u>Extreme:</u> <ul style="list-style-type: none"> • Off Campus Suspension – 2 days • Off Campus Suspension – 4 days + Contract • Off Campus Suspension – 8 days + Long Term Suspension Hearing
Dress Code	<ul style="list-style-type: none"> • Conference + Change of Clothes • Friday School

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	<ul style="list-style-type: none"> • Off Campus Suspension – 2 days • Off Campus Suspension – 4 days • Off Campus Suspension – 8 days + Long Term Suspension Hearing
ID Violation	<ul style="list-style-type: none"> • Use of loaner ID (may repeat) • Conference • Friday School • Off Campus Suspension – 2 days • Off Campus Suspension – 4 days
Gambling Negative Group Affiliation Gang Related Activity Profanity or Inappropriate Language Racial Slurs	<ul style="list-style-type: none"> • Conference • Friday School • Off Campus Suspension – 2 days • Off Campus Suspension – 4 days • Off Campus Suspension – 8 days + Long Term Suspension Hearing
Public Display of Affection (PDA)	<ul style="list-style-type: none"> • Conference • Friday School • Off Campus Suspension – 2 days
School Threat(s)	Range of Consequences
Bomb Threat** Chemical Threat Biological Threat**	<ul style="list-style-type: none"> • Off Campus Suspension – 8 days + Long Term Suspension Hearing
Other School Threat	<ul style="list-style-type: none"> • Off Campus Suspension – 8 days + Long Term Suspension Hearing
Sexual Offenses	Range of Consequences
Indecent Exposure Pornography Public Sexual Indecency*	<ul style="list-style-type: none"> • Off Campus Suspension – 4 days + Contract • Off Campus Suspension – 8 days + Long Term Suspension Hearing
Sexual Assault**	<ul style="list-style-type: none"> • Off Campus Suspension – 8 days + Long Term Suspension Hearing
Sexual Harassment* (no contact)	<ul style="list-style-type: none"> • Conference • Off Campus Suspension – 2 days • Off Campus Suspension – 4 days + Contract • Off Campus Suspension – 8 days + Long Term Suspension Hearing
Sexual Harassment with Contact*	<ul style="list-style-type: none"> • Off Campus Suspension – 4 days + Contract • Off Campus Suspension – 8 days +

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	Long Term Suspension Hearing
Technology – Improper Use	Range of Consequences
Computer – On entertainment site or non-educational web site Equipment Abuse/Mishandling Network Infraction/Alerting of Network Use of Proxy Gagger All other improper use of technology	<ul style="list-style-type: none"> • Conference • Friday School • Off Campus Suspension – 2 days • Off Campus Suspension – 4 days • Off Campus Suspension – 8 days + Long Term Suspension Hearing
Theft: School or Non-School Property	Range of Consequences
Burglary Breaking and Entering*	<ul style="list-style-type: none"> • Off Campus Suspension – 8 days + Long Term Suspension Hearing • Restitution required
Extortion Petty Theft: Under \$100 Robbery	<ul style="list-style-type: none"> • Off Campus Suspension – 4 days • Off Campus Suspension – 8 days + Long Term Suspension Hearing
Trespassing	Range of Consequences
Trespassing	<ul style="list-style-type: none"> • Conference + Police Notification • Off Campus Suspension – 2 days + Police Notification • Off Campus Suspension – 4 days + Police Notification
Vandalism or Criminal Damage	Range of Consequences
Graffiti/Tagging Personal Property* School Property*	<ul style="list-style-type: none"> • Friday School • Off Campus Suspension – 4 days + Restitution • Off Campus Suspension – 8 days + Restitution + Long Term Suspension Hearing
Weapons and Dangerous Items	Range of Consequences
Dangerous Items *	<ul style="list-style-type: none"> • Off Campus Suspension – 2 days • Off Campus Suspension – 4 days • Off Campus Suspension – 8 days + Long Term Suspension Hearing
Weapons **	<ul style="list-style-type: none"> • Off Campus Suspension – 8 days + Long Term Suspension Hearing

Note:

* = Required to report to the Arizona Department of Education (ADE)

** = Mandatory reporting to local law enforcement and the ADE.